

O. L. DAVIS FIRE COMPANY
INSTRUCTIONS TO APPLICANT

Please fill out the attached application for membership.

PLEASE NOTE THE FOLLOWING:

- You must be a resident of the Endwell Fire District or, If you live outside of the fire district, you must live within two (2) driving miles from the fire district boundary.
- You must be at least 16 years of age to join (16 & 17 year olds require parental permission).
- You will need to list two references who are not relatives and are over the age of 18 years of age, whom you have known for at least three (3) years.
- You must sign the release form attached to the application and submit with your application so that a background check may be done. New York State requires a background check for arson convictions.

The following process occurs when an application is submitted for membership. The process takes approximately 2 months for completion:

1. The application is read before the fire company at the next monthly meeting.
2. The application is then submitted to the membership committee. If you are under 18 you will be required to bring a parent or legal guardian to your interview who will have to sign the consent portion of the application at that time. At this meeting you will be advised on the requirements for membership.
3. New York State Law now requires an arson conviction criminal history check. Anyone with a conviction for arson may not join any volunteer fire company.
4. When you come in for your interview you must bring in your New York State Driver's license and some other form of identification (college or work ID card, birth certificate, etc.) to verify your identity.
5. If you have previously belonged to another fire company you must provide a letter of release, signed by the Chief or a company officer of the former fire company.
6. Following the interview the membership committee will report back to the fire company. Then the entire fire company in attendance will vote on the application.
7. The applicant will be notified via mail of the fire company's decision. If accepted you will be given instructions on when to report.
8. A doctor's physical is required for firefighters. Forms and information on this will be sent to you following acceptance. This must be done before you can begin any training.

Any time during the process, should you have any questions, or wish to withdraw your application, contact the fire district office at 785-0985. Office hours are Monday to Friday, 9:30 am to 4 pm or you may leave a message on the answering machine and someone will return your call.

REMOVE THIS INSTRUCTION SHEET AND KEEP FOR YOUR RECORDS!!!**



ENDWELL FIRE DEPARTMENT

3508 Country Club Road
Endwell, New York 13760
Business Office (607) 785-0985
Fax (607) 785-6718
E-mail: endwellfire@endwellfire.com

EMERGENCIES 911

CONSENT FOR RELEASE OF INFORMATION

I, _____ (please print your name), do hereby authorize the release of any and all information about myself from any source deemed necessary, to a representative of the O. L. Davis Fire Company/Endwell Fire Department, prior to me being considered for membership in the Endwell Fire Department/ O. L. Davis Fire Company:

This release includes information on all of the following:

- Criminal History
- Drivers License Abstract
- Education Verification (fire courses only)
- Past Fire Company Personnel Records
- References
- Other
- Public Safety Records

Only relevant information obtained through this investigation shall be considered for membership purposes.

Signature

Date

Date of birth

Any other name by which you have been known

O. L. Davis Fire Company
Application for Membership

Name _____

Have you previously applied for membership in the O. L. Davis Fire Company? If yes, when?

Why do you want to join the O. L. Davis Fire Company?

Present Address _____

Previous Address _____

(If present address is less than 3 years)

Telephone number (____) _____ Cell phone number (____) _____

E-mail address _____

Are you 18 years or older? Yes _____ No _____ If "No", state your age _____

Citizen of the U.S.A.? Yes _____ No _____

Do you have a valid NYS Drivers' License? Yes _____ No _____ License # _____

Are you currently employed? Yes _____ No _____

EMPLOYMENT HISTORY- Beginning with your current or most recent employer, list below present and past employers.

Name and address _____ From (Month/Year) to Month/Year)

1) _____

2) _____

3) _____

EDUCATION HISTORY

Are you a full time student? Yes _____ No _____

If 'YES' school currently attending _____

If 'NO', highest level completed _____

CONVICTIONS AND JUDICIAL PROCEEDINGS:

A. Criminal

1. Have you ever been arrested for, or convicted of any violation of the law, in any jurisdiction? (Exclude traffic or parking offenses but include juvenile delinquency, youthful offenders, or adjudication).

___NO ___YES If 'YES' list below

Date	Charge	Court	Police Agency	Disposition
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a) _____

b) _____

c) _____

*Attach a separate sheet if necessary

2. List below all traffic offenses and parking violations that you have received:

Date	Charge	Court	Police Agency	Disposition
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a) _____

b) _____

c) _____

*Attach a separate sheet if necessary

3. Have you received any traffic or parking violations for which you cannot remember the date, charge or location? ___No ___Yes

4. Are there now pending against you any proceedings or charges involving any violation of the law, or any fines or penalties, which have not been paid?

___No ___Yes If 'Yes' give details:

GENERAL HISTORY:

List any military experience:

Have you ever been a member of another fire department? Yes___ No ___

If 'Yes', give details, including where, number of years, offices held, and if you are currently a member. If currently a member you will need a letter of release.

References: Please provide two persons (non-relatives) who have known you for at least 3 years.

Name: _____ Address _____ Phone _____

Name: _____ Address _____ Phone _____

MEMBERSHIP CLASSIFICATION:

We have several different categories of membership as shown below. If you know what you want to do, please indicate by checking that particular category:

- Firefighter (interior and exterior)**
Firefighting requires certain physical and mental abilities. Common requirements include wearing Endwell Fire Department issued firefighting turnout gear; wearing an air pack to perform some firefighting duties. Carrying, setting and climbing ladders; pulling and stretching hose lines to attack fires; rolling and loading hose lines on apparatus; carrying hand tools; entering buildings where fire and other hazardous conditions exist; performing duties at motor vehicle accidents; and other types of duties.

- Scene Support (exterior only)**
Firefighting requires certain physical and mental abilities. Common requirements include wearing Endwell Fire department issued firefighting turnout gear; carrying, setting and climbing ladders; pulling and stretching hose lines to attack fires; rolling and loading hose lines on apparatus; carrying hand tools; entering buildings where hazardous conditions exist; performing duties at motor vehicle accidents; and other types of duties.

- Fire Police**
Fire police watch the backs of the firefighters as they perform their duties. Belonging to the Fire Police requires certain physical and mental abilities. You may be spending a good deal of time standing out in the road in traffic. Common requirement include wearing Endwell Fire Department issued fire police turnout gear; responding to incidents where fire and other hazardous conditions exist; performing duties at motor vehicle accidents; and other types of incidents.

NOTE: YOU MUST BE AN ENDWELL RESIDENT TO APPLY FOR AUXILIARY OR SUPPORT PERSONNEL.

- AUXILIARY PERSONNEL**
The purpose of the Auxiliary personnel is to not only promote the welfare of the O. L. Davis Fire Company but to render any possible assistance to the O. L. Davis Fire Company as it performs its activities through the Endwell Fire Department or interacts with the public in its other activities. Some of these responsibilities include responding to the scene of an incident to provide dehydration and rehabilitation when called upon by incident command, planning and working at fundraisers and other work details as may be requested.

- SUPPORT PERSONNEL (non-incident related service)**
The purpose of the Support Personnel is to afford Endwell residents who may not want to have anything directly to do with any kind of emergency response but would like the opportunity to volunteer their time for public service a place to do so. If you have a specific skill set that would benefit the O. L. Davis Fire Company or the Endwell Fire Department, we may have a place for you.

Notice to applicant: Please read the following section carefully before signing.

This application will be investigated by the committee for character references and for any criminal convictions. If found by the investigation that the above references prove negative, or if convicted of a crime, this application may not be accepted by the committee. If accepted by the committee, this application will be presented to and must be accepted by the O. L. Davis Fire Company for membership approval.

I understand that misrepresentation or omission of facts called for will not be interpreted in my favor.

I agree to the service of legal process at my last know address in the Endwell, New York Fire District.

Agreement: I, the undersigned, do swear that the answers to the above questions are true and I understand that any false answer may be cause for my dismissal from the company.

Signature of Applicant: _____ Date: _____

This section to be filled out if the applicant is under the age of 18 years and is to be signed in the presence of the Investigating Committee.

Signature of Parent or Guardian _____ Date: _____

Schedule date of First Reading _____

ARSON BACKGROUND CHECK

NAME: (LAST, FIRST, MIDDLE)

ADDRESS:

NICKNAME(S)/ALIAS AND/OR MAIDEN NAME:

SEX:

MALE FEMALE

RACIAL APPEARANCE:

WHITE BLACK INDIAN ASIAN UNKNOWN OTHER

ETHNICITY:

HISPANIC

NOT HISPANIC

UNKNOWN

HEIGHT

Feet

Inches

DATE OF BIRTH

Month

Day

Year

PLACE OF BIRTH

SOCIAL SECURITY NUMBER