

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
January 25, 2023**

Members:

Carlton "Andy" Anderson, Chairman
Michael Hamzik
Mark Storm
Michael Lewis

Others Present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Michael Battaglini, Fire Chief
Rob Brady
Kyle Ferraro
Kayla Warachya
John Kaplan
Cathrine Storm

Don Battaglini, Vice Chairman, was not present due to surgery.

The meeting was called to order at 7:05 pm by Commissioner Anderson.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the minutes of the December 28, 2022 meeting and the organizational meeting scheduled on January 04, 2023. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Storm, second by Commissioner Hamzik to approve the December 2022 treasurer's report and the capital reserve summary. All aye; motion carried.

No treasurer's report was submitted for January 2023.

Unfinished Business:

1. Station 3: Christopher Kozub with LaBella Associates sent over a revised report with two alternate layouts this afternoon. The Board of Fire Commissioner needs to review the revised report. Commissioner Storm will reach back out to him to discuss the report.
2. New apparatus – Sutphen Tower: Final Inspection of the new aerial is scheduled for Friday, January 27, 2023. The group will be heading out on January 26, 2023, and returning on Saturday, January 28, 2023.
3. Bunk-In Program: Commissioner Lewis meet with Jason Stupski and Ryan Derkowski to discuss the Bunk-In program information that has been gathered. Commissioner Storm will help out with getting the program up and running.
4. New Chief Vehicle: The vehicle has been built by GM and has been assigned a VIN. DeNooyer Chevrolet is awaiting shipment of the vehicle to their lot. They expect to have the vehicle within the next 3-6 weeks, but we will keep us posted once they have an update regarding delivery.
5. Inspection Dinner & Gift Ideas: The Inspection Dinner will take place on Saturday, March 25, 2023, at 6:00 pm at the Riverdale Banquet Hall. Cocktails at 6:00 pm; Presentations/Awards at 7:15 pm; Dinner at 8:00 pm; Event will close at 11:00 pm. The menu has been selected and Awards have been ordered. DJ and mirror photo booth has been reserved. Inspection Dinner gifts will be ordered and Commissioner Storm is looking into a table gift idea.

6. Siren at Station 2: Commissioner Anderson stated the siren at Station 2 is currently working.
7. Short-Term Investments: No action at this time.
8. New Lighting at the Fuel Pump: Motion by Commissioner Storm, second by Commissioner Hamzik to install new lights at the fuel tank in the amount of \$2,625.00. T&B Electric will replace the lighting. All aye; motion carried.
9. Bathroom Door Replacement: Kyle Ferraro with Penn-York Construction Company stated the work should be completed in two weeks. He is waiting for the door to arrive.
10. Community Room Kitchen Dishwasher: Motion by Commissioner Hamzik, second by Commissioner Storm to purchase the Eurodib USA Model Number F92EKDPS in the amount of \$3,459.00 plus shipping from B&W Supply Co. All aye; motion carried. Commissioner Hamzik will reach out to Duffy to install the dishwasher.
11. FOIL Request(s): All FOIL requests have been answered and we are just waiting to see if they will be picked up.
12. It was stated that the Knox box on Engine 31-1 was not working. Commissioner Anderson will take a look at it.
13. Commissioner Storm will look into pricing for a new turnout gear dryer. The Fire Chief would like something that will accommodate more gear to be dried at a time.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Storm, second by Commissioner Lewis to pay the bills and supplement for payment:
Vouchers # 1-001 to 1-018 and including payroll and Debt Service interest payments totaling \$11,870.08.
December Accruals List: Vouchers #12-092 to 115 totaling \$28,545.10 & Vouchers # 12-116 to 12-120 totaling \$3,628.90.
Supplemental List: Vouchers # 2-001 to 2-011 totaling \$7,205.05.
All aye; motion carried.
2. Request for Purchase(s): Assistant Chief Kyle Ferraro stated that his computer screen needs replacement. The power cord input is not working properly and if the unit is moved, the screen turns off. He would like to have a 32-inch widescreen to assist with multitasking while working on the lesson plans for training. Motion by Commissioner Storm, second by Commissioner Hamzik to purchase a monitor in the amount of \$279.75 via amazon. All aye; motion carried.
3. Line Transfers: Motion by Commissioner Lewis, second by Commissioner Storm to accept the submitted line transfer submitted by Treasurer, Alison Senft. All aye; motion carried.
4. Buildings & Grounds:
 - Fire Chief Battaglini stated that the gear racks need to be rescued to the wall. Also, it might be a good idea into looking at some new options for storing the members' gear.

- Air Compressor at Station 1: Assistant Chief Rob Congdon stated that the air compressor at Station 1 needs to be replaced. He stated the air compressor is rusting from the inside. The current air compressor is an Ingersoll Rand Model 2340L5-V and was purchased from Midway Industrial Supply back on March 01, 2013, in the amount of \$1,375.00. Commissioner Storm and Commissioner Anderson will look into getting a new one and maybe locate it in the equipment room.
- Commissioner Lewis will reach out to the Broome County Sheriff’s Office to see if they still need the room. If they do not, the room could be used for storing clothing items for the District. The ceiling tiles will need to be replaced, the office will need a fresh coat of paint, and the tile floors cleaned.

5. Community Room Reservations Requests: Motion by Commissioner Storm, second by Commissioner Hamzik to approve the requests for usage of the community room. All aye, motion carried.

Date	Times	Requested by	Use	Cost	Comments
01-28-2023 03-19-2023	All Day	Michael DelVillano	Birthday Parties	\$200 Security Deposit	Member
04-29-2023	All Day	James Fleming	Party	\$200 Security Deposit	Member
04-11-2023 03-14-2023 02-14-2023	7:00 pm – 9:00 pm	Robert Mead & Mickey Bush – Al Hazzard Chapter #031 of Trout Unlimited	Monthly Meeting	\$200 Security Deposit	Member
08-26-2023 08-27-2023	All -Day	Dan Foster	Wedding Reception	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	

6. Chiefs Report: Motion by Commissioner Hamzik, second by Commissioner Storm to accept the Chief’s Report. All aye; motion carried.

Honorable Board Members,

- *We are leaving tomorrow (1/26/2023) to do the much-anticipated final inspection of the new aerial. I have already found an issue with the vinyl striping on the truck. I have talked to our salesman and the issue is going to be taken care of when we are there in person, so we can get it done without having to email back and forth.*
- *The truck will be brought here for a show and tell, and then it will go to Vander Molen in Albany for tool mounting.*
- *We are going to list the current aerial with Company 2. Hopefully, this will get the ball rolling on some possible buyers for the apparatus. I still have not heard back from Texas Fire Trucks, at this point, we are going to be done with them. If the new Aerial gets here and we still have cold temperatures, we are going to move some things around and put the current Aerial in Station 2 after it is taken OOS. This will keep the truck out of the elements and keep it charged for showing purposes.*
- *When the aerial is all set and done, I will continue the engine replacement committee.*
- *The new Tahoe has been built, and the dealership is waiting for delivery. Once it is in, I will pick it up and bring it to Bush Electronics in Syracuse for lighting, radios, and decals. Chief 31-C’s Tahoe will go to the same place to be re-lettered to match the chief cars as much as possible.*
- *We are possibly going to be looking into purchasing a new skid unit for the UTV. The current skid does not meet our requirements for brush fire and water volume. We are looking into a skid that has a stokes basket patient transport capability.*

7. Support Services Report: Motion by Commissioner Hamzik, second by Commissioner Storm to accept the Support Services Report. All aye; motion carried.

8. Maintenance Division Report: Motion by Commissioner Hamzik, second by Commissioner Storm

to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- Engine 31-1 *Repairs for a transmission leak coming*
- Quint 31 *Repairs for a transmission leak coming/getting quotes for LED lights*
- Tower 31 *Repairs for cooling leak / High speed for repair completed*
- SCBA *Repairs completed*

9. Training Division Report: Motion by Commissioner Hamzik, second by Commissioner Storm to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Training held in the month of December / January

- December 5th – Fire Investigation
- December 12th – Stop the Bleed Training
- December 19th – Brady Film Festival
- December 26th – No Training – Holiday
- January 2nd – No Training – Holiday
- January 9th – Forcible Entry and Tools
- January 16th – Building Construction
- January 23rd – SCBA Dodgeball

Special Operations Training:

- None

Outside Training Offered:

- McNeil Trainings Online
- NYSEG Trainings Online

Currently in NYS Training:

- Fire Officer 1 – Tristen Foster
- CPR Trainer – William Frantz
- EMT-B – Ryan Derkowski, John Kaplan, John Chanitz
- FILO – Steve Hill

Upcoming Fire Training in February 2023:

- January 30th – Radio Communications
- February 06th – FAST / Maze, Exterior Operations
- February 13th – Hazmat and HAZCOM
- February 20th –Glove and Dexterity
- February 27th – Hose Dragging and Advancement

The Training Schedule for February has been posted to the lamresponding Application.

10. Fire Company Report(s):

- a. Motion by Commissioner Storm, second by Commissioner Hamzik to accept Noah Townsend and Zachary Rader as new members of the fire company. All aye; motion carried.
- b. Motion by Commissioner Storm, second by Commissioner Hamzik to accept Michael Battaglini as Fire Chief for the year 2023. All aye; motion carried.

- c. Motion by Commissioner Storm, second by Commissioner Hamzik to accept the fire company officers for 2023. All aye; motion carried.

President – Robert Brady
1st Vice President – Patrick Spisak
2nd Vice President - Michele Pandich
Secretary – Alice Fiacco
Treasurer – Cheryl Grafton
Chaplain – Thomas Snethen
Trustee (3-year Term) – Dennis Sullivan

- d. Motion by Commissioner Storm, second by Commissioner Hamzik to accept Daniel Foster being dropped from the Fire Company for not meeting the hourly requirements for two consecutive six-month periods and placing Kristin Dewey, Ryan Ferraro, Bryan Ziegler on probation for the six-month period from January 1, 2023, to June 30, 2023, for failure to meet the fire company time requirements. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to accept placing auxiliary members Rachel Fedorchak and Miranda Poklemba on probation for the next year, January 1 to December 31, 2023, for failure to meet time requirements per the company bylaws. All aye; motion carried.

- e. Motion by Commissioner Storm, second by Commissioner Hamzik to accept Nathan Leonard as Captain and Jacob Polovchak as Lieutenant for the year 2023. All aye; motion carried.
- f. Motion by Commissioner Storm, second by Commissioner Hamzik to accept the list of Fire Company meetings and events for 2023. All aye; motion carried.

11. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.

12. Website Redesign: The Board of Fire Commissioner requested Grey Goose Graphics provide a proposal to redesign the website. The Board of Fire Commissioners is looking to separate the District information from the Department and Fire Company so it is easily accessible to the public. The Board of Fire Commissioner is looking for a fresh look and to update security enhancements and including site accessibility and ADA compliance.

13. General Counsel for Endwell Fire District: Motion by Commissioner Storm, second by Commissioner Hamzik to retain Kevin S. Mahoney with HoganWillig Attorneys at Law as he specializes in Fire/Ems Law. The District will provide a retainer deposit in the amount of \$4,500.00. All aye; motion carried.

Hearing of Visitor(s): None

Correspondence(s): None

Motion by Commissioner Storm, second by Commissioner Hamzik to adjourn the meeting at 7:24 pm. All aye; motion carried.

Respectfully Submitted,



Erika Pereira
Fire District Secretary