

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
November 30, 2022**

**Members:**

Carlton "Andy" Anderson, Chairman  
Don Battaglini, Vice Chairman  
Michael Hamzik  
Jason Stupski  
Mark Storm

**Others Present:**

Erika Pereira, Administrative Assistant  
Alison Senft, District Treasurer  
Robert Congdon  
Rob Brady  
John Kaplan  
Nate Leonard

In the work session, William L. VanGorder, our Account Executive with NBT Insurance Agency went over our insurance proposal for the 2023 budget year. The Endwell Fire District has been the organization's customer for 24 years.

The meeting was called to order at 5:00 pm by Commissioner Anderson.

Motion by Commissioner Battaglini, second by Commissioner Storm to approve the minutes of the October 19, 2022 meeting and the special meeting held on October 25, 2022, and the November 17, 2022 meeting. All aye; motion carried.

**TREASURER'S REPORT:** Motion by Commissioner Battaglini, second by Commissioner Hamzik to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

District Treasurer Alison Senft would like to look into some short-term investments since interest rates are finally coming up. Alison will give our former Treasurer a call to discuss the process for investing in a CD.

**Unfinished Business:**

1. Station 3: We are currently waiting on some design plans.
2. New apparatus – Sutphen Tower: Truck is being built.
3. Bunk Program: Commissioner Stupski is gathering information.
4. Greenlight: Yel Help Locksmiths LLC changed out the handle to be ADA-compliant. Commissioner Anderson stated that he received a press release from Greenlight and was looking for input. The Board of Fire Commissioners does not want to be included in any press. The Fire District is not looking for any recognition or publicity. Commissioner Anderson will inform Greenlight not to include the Fire District in press releases.
5. Catch Basins Repairs at Station 1: The repairs have been completed. Commissioner Stupski had questions about the work completed and had photos to show Commissioner Battaglini. Commissioner Battaglini will reach out to Albert Torto Construction to show the photos of the work completed. Commissioner Battaglini did not think the work was completed properly.
6. New Chief Vehicle: The permissive referendum to transfer funds from the apparatus capital reserve account to the general operating account in a sum not to exceed \$75,000 will be completed today.

Transferring of the funds can be completed on December 01, 2022, if need be. The target production week is January 9, 2023, for the victory red Tahoe.

7. Inspection Dinner & Gift Ideas: Commissioner Storm and Fire District Secretary Erika meet with The Riverdale Banquet Hall and Tradition of Glen to see what options the Fire District could do for the 2023 Inspection Dinner. Two proposals were submitted.

A price Quote for DJ and event service was handed out.

Commissioner Storm and Fire District Secretary Erika are looking into a new acrylic award to hand out for the service awards.

Motion by Commissioner Storm, second by Commissioner Hamzik to hold the 2023 Inspection dinner at The Riverdale Banquet on March 25, 2023, in the proposed amount of \$12,700.00. The final price will be based on the number of guests guaranteed. A deposit of \$500 is required to hold the date. All aye; motion carried.

A price quote from RTIC for 20 can soft pack cooler, 20 oz tumbler, 52 quarts ultra-Light Hard Cooler for Active, Life and Auxiliary members in the amount of \$18,040.12. Commissioner Storm is waiting on another quote from RTIC for a smaller cooler.

8. Stripping of the apparatus floors: Pavlovich Pavement Markings, LLC completed the stripping of the apparatus floors.
9. Siren at Station 2: Rob Brady stated the siren is still not blowing. Commissioner will get with Fire Chief Battaglini.
10. John Kaplan was looking into getting commercial-grade Christmas lighting for Station 1. Christmas Lights Factory donated over \$1,700.00 in Christmas lights and hardware to us. John Kaplan already has a tracking number for the lights. Once the lights arrive he will put them up with a few other members.

#### New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Battaglini, second by Commissioner Hamzik to pay the bills and supplement for payment:  
Vouchers # 11-001 to 11-080 and including payroll and Debt Service interest payments totaling \$41,906.90.  
Supplemental List: Vouchers # 12-001 to 11-019 totaling \$7,555.34  
All aye; motion carried.
2. Line Transfers: Motion by Commissioner Battaglini, second by Commissioner Storm to accept the submitted line transfer submitted by Treasurer, Alison Senft. All aye; motion carried.
3. Buildings & Grounds:
  - The exercise equipment for the gym to a dumpster and pick up the treadmill being donated by Alison Senft from her home and bring it up to the gym has been completed.
  - The Community Room Kitchen floor grout is dirty and needs a good cleaning again. Erika to

contact Legg's Cleaning and see if they could clean the flooring every 6 months.

- The dishwasher in the Community Room Kitchen leaks water and is a pain to clean out. Commissioner Hamzik will look into getting price quotes for a new dishwasher.
- Commissioner Hamzik will put together a cleaning kit for the Community Room Kitchen.
- Commissioner Stupski would like to have two new LED lights installed over the fuel tank in the back of the Station 1 parking lot. He stated it is very difficult to see what you are doing when filling up the apparatuses. Motion by Commissioner Storm, second by Commissioner Battaglini to have T&B Electric install two new LED lights not to exceed \$1,200.00. All aye; motion carried.

4. Community Room Reservations Requests: Motion by Commissioner Storm, second by Commissioner Battaglini to approve the requests for usage of the community room. All aye, motion carried.

Date	Times	Requested by	Use	Cost	Comments
11-19-2022	6:00 pm – 9:00 pm	Kimberly Kile - Lofstrom	Celebration of Life	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	
11-20-2022	3:30 pm – 6:00 pm	Nate Krause	Gymnastic Party	\$200 Security Deposit	Member
11-24-2022	All Day	Andy Anderson	Thanksgiving Family Gathering	\$200 Security Deposit	Member

5. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Chief's Report. All aye; motion carried.

*Honorable Board Members,*

*The aerial is on the assembly line and is full speed ahead with construction. I continue to get updates from the project engineer, and I often hear from our salesmen at Vander Molen. The truck is inside the factory and is being worked on daily. The pump is installed and the ladder is next to the truck waiting to be mounted. I receive photos every other day now.*

*The aerial is up on Texas Fire trucks, I have taken about 60 photos of the aerial to have put on the website for its sale. Erika and I are having a hard time getting ahold of the gentlemen from Texas fire trucks to have them posted.*

*The new Chief Tahoe is set to be assembled in January 2023. I have been in contact with the dealership. The light and siren package has been ordered through Bush Electronics in Syracuse.*

*The new radio system is "supposed" to start being installed on Fire and EMS vehicles around Christmas time per Broome County. The installation will be done at each department.*

*During a heavy snow squall on November 20th, we had 2 accidents involving our people. The roads were incredibly slick and the squall came out of nowhere. We received a call for a car into a house on country club road, during the response an individual slid into the officer's side of the rescue. No damage was done to our apparatus, but a taillight was broken on the other vehicle. While responding to the station Tyler Derkowski was involved in a single-car accident. Tyler Derkowski was coming down Pheasant Lane and slid off the roadway, doing damage to his vehicle only. A police report was filed for both incidents and both drivers were immediately sent to Lourdes for drug and alcohol testing, per our policy.*

*Our security camera had the incident recorded and after a review of the footage, it was determined the accident involving Rescue 31 was no fault of our driver. I also reviewed our emergency response policy with him. I am recommending no further action be taken.*

*With the Tyler Derkowski accident, I am unsure how to handle this, as this is the first time we have had an accident with a personal vehicle since I have been a chief. I am looking to the board for guidance on the situation.*

Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Chief's request to remove the driving suspension for Jason Stupski. Commissioner Anderson – aye; Commissioner Battaglini – aye; Commissioner Storm – aye; Commissioner Hamzik – aye; Commissioner Stupski – abstain; motion carried.

Commissioner Storm stated he feels there is no need to pursue it any further, Taylor Derkowski was due to hazardous road conditions as he was driving downhill and couldn't stop. No other vehicles were involved, no tickets were issued and no reports were received by the Chief's office or the district to state otherwise. A claim will be submitted through the Fire District vehicle accident policy since he was responding to a call when the accident occurred. There was a brief discussion and all Fire Commissioners agreed.

6. Support Services Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Support Services Report. All aye; motion carried.

7. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Maintenance Report. All aye; motion carried.

*The following maintenance was completed since the last board meeting:*

- Engine 31-1      Repairs for a hydraulic leak coming
- Quint 31         Repairs for a hydraulic leak coming/getting quotes for LED lights
- Tower 31         Repairs for cooling leak coming/High speed for repair
- Utility 31-1      Going out for new tires

8. Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

*Dear Board Members,*

**Training held in the month of September / October 2022**

*October 24th – Chimney Fires/ Overhaul (Personnel 22)*

- October 31st – No Training – Truck or Treat at Station #1 (Personnel 17)
- November 07th – SCBA Confidence/ Endwell Maze (Personnel)
- November 14th – Fire Police and Traffic Control (Personnel)
- November 21st – Confined Space and Trench Awareness (Personnel)
- November 28th - Search, Rescue, and Handline Management (Personnel)

**Special Operations Trainings:**

- None

**Outside Training Offered:**

- McNeil Trainings Online
- NYSEG Trainings Online

**Currently in NYS Training:**

- BEFO – Tyler Derkowski, Davey Cortez, Rebecca Cole
- Fire Officer 1 – Tristen Foster
- FILO – Mike Battaglini, Mark Storm, Jason Stupski

**Upcoming Fire Trainings in October / November:**

- December 5th – Fire Investigation

- *December 12th – Stop the Bleed Training*
- *December 19th - Brady Film Festival*
- *December 26th – No Training Christmas*

*The Training Schedule for October has been posted to the lamresponding Application.*

9. Fire Company Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept Michael Del Villano and Jordan Kane as new members of the fire company. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to accept the resignation of Adam Badertscher from the fire company. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to reimburse the Fire Company in the amount of \$45 for member John Kaplan using their incentive points to purchase 100<sup>th</sup> Anniversary items.

Matt and Cheryl Grafton submitted a report on the 7<sup>th</sup> Annual Truck or Treat held on October 31, 2022. Motion by Commissioner Storm, second by Commissioner Hamzik to have the funds, \$59 was received in donations and \$23 was received from the sale of the remaining snacks to Amy Cortes, be placed back into the Truck or Treat funding. All aye; motion carried.

10. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. Donation(s): We received a donation from Our Saviour Lutheran Church in the amount of \$200.00. Motion by Commissioner Battaglini, second by Commissioner Hamzik to place the donations in our donation fund. All aye; motion carried.
12. Broome County Toys for Tots: Motion by Commissioner Storm, second by Commissioner Hamzik to place the barrels in the lobby at Station 1 to collect toys for the Broome County Toys for Tots. All aye; motion carried.
13. Microsoft Office 360: The Fire District O365 email is currently on a legacy monthly license term subscription which Microsoft has decided to eliminate. Microsoft wants everyone switched to one of their new NCE license term subscriptions. In addition to raising the prices of some of its products, the basic concept is that Microsoft would like to lock its customers into a one-year license term. Within that term, Pyramid will continue to bill monthly, however, decreases in quantities of products or cancelation will not be allowed. However, additional seats can be added.

If the Fire District would like to go with the NCE annual license term subscription and lock into the current yearly prices with the current quantities, or if the Fire District chooses to go with the NCE monthly license term subscription Microsoft is implementing a 20% penalty on all subscriptions.

Motion by Commissioner Storm, second by Commissioner Stupski to change to the NCE annual license term subscription. All aye; motion carried.

14. Mondorf & Fenwick Engagement Letter: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the engagement letter from Mondorf & Fenwick to complete the 2022 Audit. All aye; motion carried.
15. Year-End Bonus: Motion by Commissioner Battaglini, second by Commissioner Jason to net \$200 for the year-end bonus for employees. All aye; motion carried.
16. General Insurance: Motion by Commissioner Hamzik, second by Commissioner Storm to renew our insurance with NBT-Mang for December 1, 2022, to December 1, 2023, for \$50,266.00. All aye; motion carried.
17. The 2023 Organizational meeting is scheduled for Wednesday, January 04, 2023, at 6:00 pm.
18. Commissioner Stupski stated that one of our members had boots on that did not fit and actually broke while on the call. It was discussed that it was unacceptable to have any member not properly fitted with the correct gear. Boots, gloves, and hoods should be kept in stock at all times in all sizes.
19. Commissioner Storm and Commissioner Stupski stated that members need to have their gear pulled 10 days after their physical has expired. Dan Foster and Kristin Dewey gear should be pulled as both members physical are more than 2 months passed.

Hearing of Visitor(s): None

Correspondence(s): Copies of 2023 In Classroom Commissioner Training; 2023 Edward Ned Carter Memorial Scholarship; Fire Service Law & Management Resource Manual and Pinsky Law Group 15<sup>th</sup> Annual Fire & EMS Law & Management Conference were handed out.

Motion by Commissioner Battaglini, second by Commissioner Anderson to adjourn the meeting at 6:00 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm  
MS/EP