

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 28, 2022**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini, Vice Chairman
Michael Hamzik
Jason Stupski
Mark Storm

Others present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Marcy Pratt, Deputy District Treasurer
Michael Battaglini, Fire Chief
Rob Brady
Davey Cortes

The meeting was called to order at 4:30 pm by Commissioner Anderson.

Motion by Commissioner Battaglini, second by Commissioner Hamzik to approve the minutes of the August 24, 2022 meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Battaglini, second by Commissioner Stupski to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

Unfinished Business:

1. Station 3: Motion by Commissioner Stupski, second by Commissioner Hamzik to schedule a special meeting with LaBella Associates on Wednesday, October 5, 2022, at 7:00 pm. All aye; motion carried.
2. New apparatus – Sutphen Tower: Truck is being built.
3. Bunk Program: No action at this time. Commissioner Stupski is gathering information.
4. Greenlight: We are still waiting for Sentry Alarm to install a new key fob access point in the coat room. Greenlight has its chassis up and running.

Kyle Ferraro completed the installation of a new coat rack in the community room storage room.

5. Catch Basins Repairs at Station 1: We received a price quote from Suit-Kote Corporation to repair the catch basins at Station 1 in the amount of \$9,850.00. We received a price quote from Albert Torto Construction to repair the catch basins at Station 1 in the amount of \$7,995.00. Motion by Commissioner Battaglini, second by Commissioner Hamzik to have Albert Torto Construction complete the repairs. All aye; motion carried.
6. Community Room Kitchen Cabinets Repairs: Commissioner Hamzik stated he took care of the issues with the cabinets.
7. Station 2 Sign Repairs: Vince Sorrentino with Jax Signs went out to Station 2 and looked at the letters. The letters are aluminum possible. He stated the letters only needed to be re-secure to the fascia. He will have someone go out and do it for us.
8. Cleaner position: Tabled
9. Member Physicals: Commissioner Anderson will reach out to Southern Tier Occupational Health

Services to look at the possibility of having physicals done on-site for members. Motion by Commission Hamzik, second by Commissioner Battaglini to not require members to take the PPD test as part of their yearly physicals. All aye; motion carried.

10. Commissioner Anderson stated he received a proposal from Roger Service group to move the file cabinets from third-floor storage down to the first floor. The proposal was for \$495.00. Motion by Commissioner Battaglini, second by Commissioner Hamzik to use Rogers Service Group to move the file cabinets from the third-floor storage room to a location on the first floor. The project is not to exceed the amount of \$800.00. All aye; motion carried.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Battaglini, second by Commissioner Hamzik to pay the bills and supplement for payment: Vouchers # 9-001 to 9-051 and including payroll totaling \$42,244.36. Supplemental List: Vouchers # 10-001 to 10-021 totaling \$5,888.19. All aye; motion carried.
2. Line Transfers: Motion by Commissioner Battaglini, second by Commissioner Hamzik to accept the line transfer submitted by Treasurer, Alison Senft. All aye; motion carried.
3. Buildings & Grounds:
 - Commissioner Stupski would like to have two TVs and tv mounts purchased for the assistant chief and chief offices. Motion
 - Station 3 had a new garage door and sensor replaced.
 - Commissioner Stupski stated that the remote for the garage doors does not seem to be working. Need to have someone come out and take a look at them.
 - Motion by Commissioner Hamzik, second by Commissioner Battaglini to purchase a cabinet for the chief’s fire prevention items and shelving for the incident storage room. Not to exceed \$1,600 plus shipping cost. All aye; motion carried.
 - Commissioner Stupski would like to have our lines redone on the apparatus floors of all three stations. Erika to reach out to Pavlovich Pavement Markings, LLC to have them complete the work.
4. Community Room Reservations Requests: Motion by Commissioner Battaglini, second by Commissioner Hamzik to approve two of the request for usage of the community room. Greenlight Network request was denied. All aye, motion carried.

Date	Times	Requested by	Use	Cost	Comments
10-02-2022	All Day	Amy Derkowski	ME Soccer Event	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	Requesting if we could waive the fees (Ryan & Tyler Derkowski Mom)
10-12-2022	All Day	Amanda Neary – Greenlight Network	Community Event	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	Requesting that we waive the fees
10-28-2022	All Day	Andrea Shields	Party	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	

5. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Chief's Report. All aye; motion carried.

Honorable Board Members,

The aerial is on the assembly line and is full speed ahead with construction. I continue to get updates from the engineer on the project, and I hear from our salesmen at Vander Molen often. I will be having a meeting with the Aerial Committee soon to revisit the equipment that we decided we are going to order for the truck.

The 100th-anniversary celebration was a huge success. The parade was great, and we had more fire apparatus than we expected from around the county. The open house was a good time as well, the community enjoyed it very much, as I have heard from lots of people around town how much fun it was. The fireworks display was amazing, and I say we forced the Town of Union to step up its game for the 4th of July.

We did several demos throughout the day of the celebration, as well as had a crew assigned to a truck for any calls that may have come. We had a great showing for the fireworks standby, with an engine crew, brush truck crew as well as a UTV crew.

New Fire Police helmets are in and are being distributed.

I have received 2 portables for the new radio system for us to test out in our district.

Siren concerns: I talked to the County Fire Coordinator, and he informed me that our pagers connected to our station sirens were programmed wrong in-house. This is the reason that the sirens go off at times that they shouldn't. I would like to have the pagers go to the county to have them properly programmed to avoid these issues in the future.

6. Support Services Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Support Services Report. All aye; motion carried.

7. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- *Rescue31: Kuzmal cover replaced*
- *Utility 31-2 Siren needs to be rewired*

Additionally, I would like to order industrial-sized shelving for the other side of the incident storage room.

8. Training Division Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Training held in the month of September 2022

- *September 5th - No Training – Labor Day*
- *September 12th – Union Ambulance Walk Through*
- *September 19th – Room Orientation Training*
- *September 26th – CPR and First Aid Training*

Special Operations Trainings:

- *None*

Outside Training Offered:

- *McNeil Trainings Online*
- *NYSEG Trainings Online*

Currently in NYS Training:

- *BEFO – Kathy Strom, Tyler Derkowski, Davey Cortez*

- *Fire Officer 1 – Tristen Foster*

Upcoming Fire Trainings in October:

- *October 3rd – Live Burn Vestal*
- *October 10th – NYSEG Gas Training*
- *October 17th – Bailouts/ Exterior Items*
- *October 24th – Chimney Fires/ Overhaul*
- *October 31st – No Training – Truck or Treat at Station #1*

The Training Schedule for September/ October has been posted to the lamresponding Application.

**** Most training going forward will have an element for Non-Green Tags****

9. Fire Company Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept Cole Farley as a new member of the fire company. All aye; motion carried.
10. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. Donation(s): We received a donation from Endwell League of Community Action in the amount of \$250.00, from Brittany Weber in the amount of \$200.00, and B.C. Sticher in the amount of \$200.00 and. Motion by Commissioner Battaglini, second by Commissioner Hamzik to place the donations in our donation fund. All aye; motion carried. Commissioner Storm would like the donation received from Dennis and Linda Graham in the amount of \$100.00 to be given to the Fire Company since they mentation the 100th Anniversary celebration. All agreed.
12. Schedule Budget Hearing Meeting & Move October Board Meeting: Motion by Commissioner Battaglini, second by Commissioner Hamzik to schedule the 2023 Budget Hearing on Wednesday, October 19, 2022, at 5:30 pm and to move the October 26 Monthly Board Meeting to Wednesday, October 19, 2022, directly after the 2023 Budget Hearing. All aye; motion carried.
13. Request for Proposals for Salting and Snow Plowing: Motion by Commissioner Hamzik, second by Stupski to place the request for proposals for Salting and Snow Plowing in the Press & Sun-Bulletin. All aye; motion carried.
14. Move November Board Meeting to Wednesday, November 30: Motion by Commissioner Battaglini, second by Commissioner Hamzik to move the monthly meeting of the Board of Fire Commissioners scheduled for Wednesday, November 23, 2022, changed to Wednesday, November 30, 2022, at 4:30 pm. All aye; motion carried.
15. New Chief Vehicle: Fire Chief Michael Battaglini contacted DeNooyer Chevrolet to start the process of purchasing a new chief vehicle and get price quotes. DeNooyer Chevrolet will piggyback off a current Fire District bid for us.
16. Motion by Commissioner Battaglini, seconded by Commissioner Hamzik to have the chief vehicle 31C re-lettered to match the rest of the chief cars. The price should not exceed \$1,300.00. All aye; motion carried.

Hearing of Visitor(s): None

Correspondence(s): None

Motion by Commissioner Battaglini, second by Commissioner Storm to go into executive session to discuss personal training at 4:59 pm.

Exited executive session at 5:23 pm with no action taken.

Motion by Commissioner Hamzik, second by Commissioner Stupski to grant any member wishing to run for Fire Chief and/or Assistant Chief equivalency for New York State Fire Behavior/Arson Awareness, should they have received New York State Fire Fighter I (2004 ed.), New York State Fire Fighter II (2014 ed.) and New York State Fire Officer I (2009 ed.). Commissioner Anderson aye; Commissioner Battaglini absent; Commissioner Storm aye; Commissioner Hamzik aye; Commissioner Stupski aye; motion carried

Motion by Commissioner Battaglini, second by Commissioner Anderson to adjourn the meeting at 5:30 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP