

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
August 24, 2022**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini, Vice Chairman
Michael Hamzik
Jason Stupski
Mark Storm

Others present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Marcy Pratt, Deputy District Treasurer
Michael Battaglini, Fire Chief
Rob Brady
Davey Cortes

Meeting was called to order at 4:53 pm by Commissioner Anderson.

Motion by Commissioner Battaglini, second by Commissioner Hamzik to approve the minutes of the July 14, 2022 meeting and the budget work session held on August 16, 2022. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Storm, second by Commissioner Stupski to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

Unfinished Business:

1. Station 3: We received the property condition assessment draft from LaBella. Commissioner Storm will get some dates to schedule a meeting with LaBella to go over the options that were presented in the assessment.
2. New apparatus – Sutphen Tower: Fire Chief Battaglini stated the truck is on the assembly line and is full speed ahead with construction. He continues to get updates from the engineer on the project, and he hear from our salesmen at Vander Molen often. Fire Chief Battaglini will be having a meeting with the Aerial Committee soon to revisit equipment purchasing for the new truck.

Commissioner Battaglini would like to use Texas Fire Truck to sell the old Tower. Auctions International cannot list the truck in advance of receiving our new one and the auction runs for approximately for 14 days. Fire Chief Battaglini will get the Tower appraised to see what we could get for it.

3. Bunk Program: Phone call with East Syracuse Fire Department about how they currently run their bunk in program.
4. Greenlight: We are waiting for Sentry Alarm to install a new key fob access point on the coat room.

Kyle Ferraro is going to install a new coat rack in the community room storage room.

5. Document Shredding: completed.
6. Town of Union Notice of Apparent Violation: Commissioner Battaglini is working with Councilman Thomas R. Augostini to try get something in writing that our sign does not need to be enclosed.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Battaglini, second by Commissioner Storm to pay the bills and supplement for payment: Vouchers # 8-001 to 8-080 and including payroll totaling \$84,053.19
Supplemental List: Vouchers # 9-001 to 9-018 totaling \$13,554.64
All aye; motion carried.
2. Line Transfers: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the line transfer submitted by Treasurer, Alison Senft. All aye; motion carried.
3. Buildings & Grounds:
 - a. Albert Torto Construction Proposal: We received a price quote for repairs to the catch basins for Station 1 in the amount of \$7,995.00. We need to request another price quote from another vendor. Commissioner Battaglini will reach out to another vendor.
 - Need to submit a request for proposal for salting and plowing for Station 1 & Station 3
 - Siren at Station 2 has not been going off when a call is received.
 - The letter R at Station 2 needs to be fixed.
 - There are broken cabinets in the community room kitchen.
 - In the Training Room the document camera needs to be fixed.
 - Ziegler Property Maintenance to provide a cleanup at Station 1 parking lot before the Fire Company 100th Anniversary Celebration.
 - Gear Racks need to be fixed

Rob Brady has until 9:00 pm on August 28 to get the Fire Company items out of the 3rd floor storage. Access was granted to room.

Commissioner Anderson will contact Rogers Service to see how much it will cost to move the file cabinets from the 3rd floor storage down to the first floor so members may take what they want.

4. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Chief's Report. All aye; motion carried.

Honorable Board Members,

The aerial is on the assembly line and is full speed ahead with construction. I continue to get updates from the engineer on the project, and I hear from our salesmen at Vander Molen often. I will be having a meeting with the Aerial Committee soon to revisit equipment that we decided that we are going to order for the truck.

Annual Apparatus maintenance, Pump Tests, Hose and Ladder Testing, and Aerial testing is complete for all our pieces of equipment. We avoided some potentially damaging and expensive issues that were found that Churchville never took care of in the past. Har-Rob completed all maintenance.

We have checked all expiration dates and have confirmed that we will be ordering approximately 11 sets of gear. A rep was supposed to be in this past Monday to fit the firefighters, but the rep had to reschedule because he came down with COVID. The lead time for a gear order is still over 14 months.

I have ordered a new style of helmet for our fire police. These helmets will offer more safety as well as be warmer

in the winter months.

We will be ordering 800 - 1000ft of 1¾ handlines to replace hose that has been taken out of service over the years.

The new County radio system is still moving along. News came from Motorola that they had a battery shortage for portables. But, as of last week they started getting shipments of batteries. It is still up in the air as to when they will begin installs on the Fire and EMS side.

5. Support Services Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Support Services Report. All aye; motion carried.
6. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.
The following maintenance was completed since the last board meeting:
 - *Rescue31: Kuzmal cover needs replacing*
7. Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Trainings held in the month of July / August 2022

- *July 18th – Vehicular Extrication techniques Hands On @ Station # 3 (Pending CAR)*
- *July 25th – Tanker and Port-A-Pond @ Maine NY*
- *August 1st – Live Burn @ Vestal*
- *August 8th – Driver Rodeo*
- *August 15th – Rope Rescue Basics*
- *August 22nd – Hose Dragging and Advancement)*

Special OPS Trainings

- *Water Rescue August 13th – No Attendance*

Outside Trainings Offered:

- *McNeil Training Online*
- *NYSEG Training Online*

Currently in NYS training

- *BEFO – Cathy Storm, Tyler Derkowski, Davey Cortes*
- *Survival – John Kaplan; Larry Rozelle*
- *FAST – John Kaplan, Larry Rozelle*

Upcoming Fire Trainings in August / September

- *August 29th – Maintenance*
- *September 5th – No Training – Labor Day*
- *September 12th – Union Ambulance Walk Through*
- *September 19th – Room Orientation Training*
- *September 26th – CPR and First Aid Training*

**** Most trainings going forward will have an element for Non-Green Tags****

8. Fire Company Report: No report submitted.
9. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in

the newsletter.

10. Donation(s): We received a donation from Lisa Heckman in the amount of \$30.00 and from Georgia Brundege in the amount of \$100.00. Motion by Commissioner Storm, second by Commissioner Hamzik to place the donations in our donation fund. All aye; motion carried.

11. Capital Reserve Projections – 2023 Budget: A copy of the capital reserve schedule was submitted for review. The schedule amount to be budgeted for 2023 is \$253,263.00.

Motion by Commissioner Battaglini, second by Commissioner Storm to approve the proposed 2023 budget of \$1,359,886.00 with \$1,325,226.00 to be raised by taxes. All aye; motion carried

12. Cleaner Position: Motion by Commissioner Storm, second by Commissioner Stupski to hire a part time cleaner. Work schedule will be will be Monday through Friday from 8:00 am to 10:00 am for 10.0 hours per week. All aye; motion carried.

The job description will need to go to civil services to be review in order to determine if the position needs to be filled through civil services.

13. Member Physicals: Commissioner Anderson is working with our Insurance Agent, William L. Van Gorder, with NBT Insurance to see what is actually needed for our member's physicals.

14. 2023 Fire District Budget Process: Copies of the schedule were handed out for information.

15. Truck or Treat Event: Motion by Commissioner Storm, second by Commissioner Hamzik to hold the Truck or Treat event on Monday, October 31 from 6:00 pm to 8:00 pm on the Station 1 apparatus floor with a budget amount of \$1,300.00 to be provided by the Fire District. All aye; motion carried.

16. Motion by Commissioner Storm, seconded by Commissioner Hamzik to allow the Fire Chief to start the ordering process for a new chief vehicle as per the replacement schedule. All aye; motion carried.

17. Motion by Commissioner Storm, seconded by Commissioner Hamzik to have the Fire Chief put together an engine replacement committee to start the process for our engine replacement for 2025. All aye; motion carried.

18. Flu Clinic will be held on Monday, October 17 at 6:00 pm, provided by Southern Tier Occupational Health. We will also have the pneumonia shot and tetanus shot available.

Hearing of Visitor(s): None

Correspondence(s): Copies of the Fire District Affairs for August 2022 – September 2022 edition was handed out. The Pinsky Law Group training flyer was handed out.

Motion by Commissioner Battaglini, second by Commissioner Anderson to adjourn the meeting at 5:20 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Mark Storm', with a long horizontal flourish extending to the right.

Mark Storm
MS/EP