

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
MARCH 23, 2022**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini
Mark Storm
Michael Hamzik
Jason Stupski

Others present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Rob Brady
Tony Fiacco
Michael Battaglini
Nate Leonard

Charles Casadonte from Greenlight Networks provided a presentation for his company at the work session. Greenlight Networks has been providing internet speeds up to 1 Gigabit per second since it launched service in 2011 and announced a 2 Gigabits per second product this year. Using a fiber optic network, Greenlight is able to provide its customers with internet speeds that are 100 times faster than what most Americans have access to today. Greenlight is based in Rochester, NY. The company builds, owns and operates its fiber-optic networks to provide internet connections. Greenlight would Station 1 to be a point of premise site. They currently have about 21 Fire/EMS service buildings around the Rochester, Buffalo/Niagara, and Albany region combined.

Meeting was called to order at 4:39 pm by Commissioner Anderson.

Motion by Commissioner Stupski, second by Commissioner Hamzik to send the Greenlight contract over to our attorney to review and get approval. Commissioner Anderson voted aye; Commissioner Storm voted aye; Commissioner Hamzik voted aye; Commissioner Stupski voted aye; Commissioner Battaglini voted nay. Motion carried.

Motion by Commissioner Hamzik, second by Commissioner Stupski to approve the minutes of the February 23, 2022 meeting and the special meeting held on March 01, 2022 and March 16, 2022. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Hamzik, second by Commissioner Stupski to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

Unfinished Business:

1. Station 3: Commissioner Storm will be meeting with LaBella Associates either next week or the following to kick off the project.
2. New apparatus – Sutphen Tower: The color combination has been submitted to Sutphen. The colors chosen are a very close match to the Pierce apparatus. We are still on scheduled for October 2022 delivery.
3. Basement Storage Rooms Repairs: Commissioner Hamzik stated the project is complete.
4. Property Insurance Appraisal & Fixed Asset Inventory: Proposal was received today from CBIZ Valuation Group. Fee for the service would be \$6,500. The Fire Commissioner would like to review the information more and make a decision at the next board meeting.
5. UHS Sports Medicine Agreement: The Endwell Fire District will not continue with Strength and

Conditioning Program provided by UHS Sports Medicine.

6. Union Volunteer Emergency Service: Motion by Commissioner Hamzik, second by Commissioner Stupski to pay the bill submitted from Union Volunteer Emergency Services in the amount of \$250.00. All aye; motion carried. Commissioner Anderson will put a letter together to send regarding being charged for minimal services provided to our members when they are onsite at a fire call.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Hamzik, second by Commissioner Stupski to pay the bills and supplement for payment: Vouchers # 3-001 to 3-070 and including payroll totaling \$40,889.28 Supplemental List: Vouchers # 4-01 to 4-012 totaling \$3,536.44 December 2021 Accrual: Voucher # 12-301 totaling \$2,000.00. All aye; motion carried.

Motion by Commissioner Hamzik, second by Commissioner Stupski to allow the treasurer to transfer over \$45,000.00 from the Current Year Fund to the Operating Account. All aye; motion carried.

2. Buildings & Grounds: Commissioner Storm would like to start cleaning out the storage area at the top of the stairs. He would like to see a company hired to clean out the area. The documents need to be scanned and categorized for record storage and then shredded.

Commissioner Battaglini stated the catch basin on the east side drive way needs to be replaced.

3. Chiefs Report: Motion by Commissioner Hamzik, second by Commissioner Stupski to accept the Chief's Report. All aye; motion carried.

Honorable Board Members,

We have made a few changes to the paint scheme for the new aerial. This will ensure the truck looks more like the Pierce apparatus. I have sent many emails back and forth with the Sutphen sales rep, as well as the engineer for the project. The communication has been very good throughout this entire process. I have kept the committee involved in every decision made, and we are in complete agreement with all the decisions.

We will need to change layout of some compartments in order to go with the integrated jack pads. If we get this change order into them soon it will not change the projected completion date.

We will need to change a line item on the overall work order and that will require a slight price increase. This change to the integrated jack pads will set us up very well for the future of the fire department. The aerial will be able to be set up with one person instead of two. We need to build for the future and this technology will help us do that.

I had a discussion with a few of our younger members that responded to the fatal car accident on Farm to Market Road in East Maine's district. I informed them that we offer assistance if anyone want to talk about what was seen or what happened on the scene.

4. Support Services Report: Motion by Commissioner Hamzik, second by Commissioner Stupski to accept the Support Report. All aye; motion carried.

Motion by Commissioner Hamzik, second by Commissioner Stupski to surplus the various hoses and be disposed of. All aye; motion carried.

Following Numbers: 4051 14085 s15904 12125 11157 11125
11002 11107 1014 2129 5002 s007841 1009 10511 1058 1842 1143 1070

5. Maintenance Division Report: Motion by Commissioner Hamzik, second by Commissioner Stupski to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- *Engine 31-1: Pending repairs on seat adjustment*
- *Rescue 31: Repairs on sir compressor completed*

6. Training Division Report: Motion by Commissioner Hamzik, second by Commissioner Stupski to accept the Training Division Report. All aye; motion carried.

Commissioner Anderson would like to have the number of people attending each of the trainings added to the report. The Board of Fire Commissioner would like to see how many of the members are actually attending these trainings.

Dear Board Members,

Trainings held in the month of March 2022

- *03/07/2022 – Rescue 31 Operations*
- *03/14/2022 – Brush Fire Equipment*
- *03/21/2022 – Brush Fire Evolutions – IBM Glenn*
- *03/28/2022 – Maintenance*

Spec OPS Trainings of March 2022

- *None*

Outside Training

- *McNeil Training Online*

Currently in training

- *EVOC – Ryan Derkowski*
- *ICS – 400 – Kristen Dewey*

Upcoming Fire Training

- *NYS Scheduling*
- *Broome County Fire Training*

The Training Schedule for April has been posted to lamresponding Application.

7. Fire Company Report: Motion by Commissioner Hamzik, second by Commissioner Stupski to approve Rebecca Cole as a member of the fire company. All aye; motion carried.

Motion by Commissioner Hamzik, second by Commissioner Stupski to accept the fire company officers for 2022. All aye; motion carried.

Motion by Commissioner Hamzik, second by Commissioner Stupski to accept Jerry Stout as Fire Police Captain for 2022. All aye; motion carried.

8. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
9. Review Policies: Motion by Commissioner Battaglini, second by Commissioner Hamzik to accept the Funeral, Whistleblower and Full Time Employees policies. All aye; motion carried.
10. Change July Board Meeting: Motion by Commissioner Storm, second by Commissioner Stupski to move the July board meeting to Thursday, July 14, 2022 at 4:30pm, work session at 4:00pm from Wednesday, July 27, 2022. All aye; motion carried.
11. Fairways Golf Tournament: Motion by Commissioner Storm, second by Commissioner Hamzik to allow the Fairways to use our Maltese for any publicity. Portion of the proceeds will go to the Fire Department. All aye; motion carried.

12. Endwell Financial Report for the Fiscal Year Ended 2021: Members were given a copy of the 2021 year ended audit. Motion by Commissioner Hamzik, second by Commissioner Stupski to approve the report. All aye; motion carried.
13. Treasurer Alison Senft would like to meet with the Board of Fire Commissioner to review our internal control procedures. There are some policies that need to be updated and new policies incorporated. Commissioner Anderson stated for her to send an email with any updates or new policies she would like to see followed then a meeting could be scheduled to discuss further.
14. Motion by Commissioner Anderson, second by Commissioner Hamzik to abolish the position of the part time cleaner for the Endwell Fire District effective Wednesday, March 23, 2022. All aye; motion carried.
15. Commissioner Anderson presented retired District Treasurer, Anthony "Tony" Fiocco with a service award, his Inspection dinner gift and a gift certificate to a local restaurant for his 20 years of service to the Endwell Fire District as Treasurer.

Hearing of Visitor(s): None

Correspondence(s): Copies of the Fire District Affairs for February 2022 / March 2022 edition was handed out.

Motion by Commissioner Hamzik, second by Commissioner Storm to enter into executive session at 4:41 pm to discuss employment history of an individual which may lead to his or her continued employment, dismissal, suspension or removal with the district.

Out of executive session at 5:00 pm.

Motion by Commissioner Anderson, second by Commissioner Battaglini to adjourn the meeting at 5:00 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP