

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
JANUARY 26, 2022**

**Members:**

Carlton "Andy" Anderson, Chairman  
Don Battaglini  
Mark Storm  
Michael Hamzik

**Others present:**

Erika Pereira, Administrative Assistant  
Alison Senft, District Treasurer  
Michael Battaglini, Fire Chief  
Robert Congdon, Assistant Fire Chief  
Kyle Ferraro, Assistant Fire Chief  
Denny Sullivan  
Greg Cook  
Tony Fiacco  
Rob Brady  
Jason Stupski

Meeting was called to order at 4:33 pm by Commissioner Anderson.

Motion by Commissioner Battaglini, second by Commissioner Hamzik to approve the minutes of the December 15, 2021 meeting and the organizational meeting held on January 05, 2022. All aye; motion carried.

**TREASURER'S REPORT:** No reports were submitted at this time.

**2021 Preliminary Treasurer's Report and Capital Reserve Summary:** Motion by Commissioner Storm, second by Commissioner Hamzik to accept the 2021 Preliminary Treasurer's Report and Capital Reserve Summary. All aye; motion carried.

**Unfinished Business:**

1. **Station 3:** Motion by Commissioner Storm, second by Commissioner Hamzik to have LaBella Associates complete the facility condition review of Station 3. All aye; motion carried. Commissioner Storm will be the point of contact on the project.
2. **New apparatus – Sutphen Tower:** The truck committee has met to discuss a few changes that were decided on for the new Sutphen aerial. The changes were minimal, and we decided on a final paint color. The truck should be entering the next stage very soon. We are still looking at October 2022 for delivery.
3. **Basement Storage Rooms Repairs:** The painting has been completed but there are some touch ups that need to be completed. A flammable liquid cabinet will be ordered. Rob Brady can start moving things back into the room. Commissioner Hamzik thanked everyone for their patience and help on the project.
4. **Inspection Dinner & Gifts Ideas:** Motion by Commissioner Hamzik, second by Commissioner to hand out 7 incentive points and coasters as a gift. Commissioner Storm and Erika Pereira will meet with Steve Rogers with the Sons of Italy to go over set up and menu options for the dinner.
5. **Property Insurance Appraisal & Fixed Asset Inventory:** Commissioner Anderson reach out to R.F. Acebel with CBIZ Valuation Group and discuss getting a property insurance appraisal done and possibly a fixed asset inventory. R.F. Acebel with CBIZ Valuation Group sent over a list of

questions/ items needed to complete his reports. Erika will provide the information and send it over.

6. A brief discussion of looking into a bunk room. Commissioner Storm thinks we should really start looking into a bunk program and Commissioner Battaglini is on board with getting this started. Commissioner Storm will be the point of contact for getting information together.

**New Business:**

1. Approve bills and supplement for payment: No bills where submitted at this time.
2. Approve December 2021 bills and accruals: Motion by Commissioner Battaglini, second by Commissioner Hamzik to pay the December 2021 bills and accruals:  
Supplemental List: Vouchers # 12-053 to 12-099 and including payroll totaling \$79,339.32  
December Accruals List: Vouchers # 12-100 to 12-122 and 12-301 and 12-302 totaling \$20,623.40  
All aye; motion carried.
3. Line Transfer(s): None submitted at this time.
4. Buildings and Grounds: Fire Chief Michael Battaglini received 3 quotes for snow removal and ice management for station 1. Motion by Commissioner Storm, second by Commissioner Hamzik to grant JDK Enterprise LLC the contract on as needed bases in the amount of \$300.00 per visit. All aye, motion carried.
5. Request for Community Room Reservation: Motion by Commissioner Storm, second by Commissioner Hamzik to approve usage of the community room and fee waiver. All aye, motion carried.

Date	Times	Requested by	Use	Cost	Comments
02-20-2022	All Day	Kim Losstrom	Cancer Benefit	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	Requesting if the fees could be waived

6. Chiefs Report: Motion by Commissioner Hamzik, second by Commissioner Storm to accept the Chief's Report. All aye; motion carried.

*Honorable Board Members,*

- *The truck committee has met to discuss a few changes that were decided on for the new Sutphen aerial. The changes were minimal, and we decided on a final paint color. The truck should be entering the next stage very soon. We are still looking at October 2022 for delivery.*
- *The grant requests have been submitted to the state. We also received a letter of support from Claudia Tenney. I believe now it is just a waiting game.*
- *I have received 2 quotes for snow removal and ice management for station 1. As the years have gone by the Town of Union Highway department has had dwindling numbers in manpower and have had a harder and harder time maintaining our fire stations. As we do have a plow on U31-2, it is also difficult for us to ask our members to plow the stations every time it snows. The biggest issue we are having is not so much snow but the icing because of the direction that the station faces. We have had a few issues getting apparatus up the ramp so far.*
- *I had Broome Communications remove a responder safety that Union Ambulance put in for an address on*

*Alexander St. the residence is an extreme hoarder house and Union requested to have a Chief from Endwell respond with them to the location. I stated that it is a codes issue not a fire issue.*

**The 2022 Assistant Chief assignments are as follows:**

- 31A Matt Grafton - Support Services
- 31B Rob Congdon - Maintenance
- 31C Kyle Ferraro - Training

7. Support Services Report: Motion by Commissioner Hamzik, second by Commissioner Storm to accept the Support Report. All aye; motion carried.

8. Maintenance Division Report: Motion by Commissioner Hamzik, second by Commissioner Storm to accept the Maintenance Report. All aye; motion carried.

*The following maintenance was completed since the last board meeting:*

- *Engine 31-1: Pending repairs on seat adjustment*
- *Engine 31-3: Batteries and battery charging system replaces*
- *Rescue 31: Pending repairs on air compressor*
- *Utility 31-2: New Siren control installed*
- *Chief 31A: New Battery installed & handle repaired*

9. Training Division Report: Motion by Commissioner Hamzik, second by Commissioner Storm to accept the Training Division Report. All aye; motion carried.

*Dear Board Members,*

**Trainings held in the month of January 2022**

- 01/17/2022 – Radio Communications
- 01/24/2022 – Forcible Entry
- 01/31/2022 – Hazmat and Haz-Com

**Spec OPS Trainings of January 2022**

- None

**Outside Training**

- McNeil Training Online

**Currently in training**

- 1 Member – Fire Office 2

**Upcoming Fire Training**

- NYS Scheduling
- Broome County Fire Training

**The Training Schedule for February has been posted to lamresponding Application.**

10. Fire Company Report: Nothing was submitted.

11. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.

12. Additional Camera at Station 1: Jason McGonnigal with The Computer Shop was onsite today to take a look at the area where the new camera is looking to be installed at. Jason McGonnigal feels two cameras will provide better coverage of the area. He will send over a price quote for the camera installation.
13. Tom Palazzo Request for Reimbursement of Broken Glasses: Motion by Commissioner Battaglini, second by Commissioner Hamzik to reimburse Tom Palazzo for his glasses that were broken on a fire call in the amount of \$732.00. All aye; motion carried.
14. Appointment of New Fire Commissioner: Commissioner Storm has been mentioning at all trainings and meetings that District is looking for someone who would be willing to fill the remainder of Ken Del Bianco term. Commissioner Storm stated that he has two candidates (Jason Stupski and Davey Cortes) that are interested in doing it. Commissioner Storm would like to set up a special meeting to complete and interviewing process and then make a final decision at the next scheduled board meeting.
15. Commissioner Battaglini had a ask question about key fobs and if they are updated. Commissioner Battaglini was informed that the key fobs are checked quite frequently and updated as needed.
16. Fire Chief Michael Battaglini would like have the locks changed out on the assistant chief office, the chief office and the equipment storage room. Commissioner Hamzik will contact a locksmith to have the locks changed out.
17. There was a discussion about opening the gym to more than one person at a time since on Tuesday and Thursday there is a personal trainer in there with active members. It was discussed that a maximum of 4 people could be in the room at the same time but a mask must be worn. Commissioner Anderson would like a note sent out to membership with the updated rules for the gym.

Hearing of Visitor(s): Denny Sullivan, Trustee of the Fire Company, wanted to inform the Board of Fire Commissioner that since the elections were not held in January the current officers are still in office. The February Fire Company meeting the election will be held according to the Fire Company bylaws.

Correspondence(s): Pyramid Price Increase; Fire District Affairs; Pinsky Law Group Fire & EMS Law & Management Conference

Motion by Commissioner Anderson, second by Commissioner Storm to adjourn the meeting at 5:00 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm  
MS/EP