

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
August 18, 2021**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini
Mark Storm
Michael Hamzik
Kenneth Del Bianco

Others present:

Erika Pereira, Administrative Assistant
Tony Fiacco, District Treasurer
Tom Palazzo, Fire Chief
Davey Cortes
Rob Brady
Julie Spisak

Meeting was called to order at 4:01 pm by Commissioner Anderson.

Motion by Commissioner Battaglini, second by Commissioner Hamzik to approve the minutes of the July 21, 2021 meeting and the special meeting held on July 28, 2021. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Treasurer's Report and Capital Reserve Summary. All aye; motion carried.

Unfinished Business:

1. 100th Anniversary Updates:

- *The fire company ice cream social will be held on September 15. To celebrate our 100th anniversary, members have voted to give out free ice cream for the event.*
- *Cocktail party for the 100th anniversary will be Saturday, September 18, in the community room.*

2. Station 3: Commissioner Del Bianco reviewed and made some changes to original RFP for Station 3 Facility Condition Assessment so it could be reused.

Week of September 15, 2021 the RFP would be published.

Proposal is due October 15, 2021

A walk through would be conducted on Friday, October 1, 2021 at 10:00 am.

3. Station 1 Apparatus Floor: Commissioner Del Bianco has reached out to Erick Watson from Watson Engineering on numerous occasions and he is yet to return a call or email. Commissioner Del Bianco will reach out to Delta Engineers to get a quote from them for to provide bidding documents, bidding services, and some limited support during contractor performance of the floor sealing work.

4. Purchasing / Leasing of Apparatus: The contract has been signed and we are waiting for the permissive referendum to transfer funds from the capital reserve to the general operating account to expire. Then a check for the deposit on the apparatus will be sent out.

5. Contract for USH Personal Trainer: The Fire District will pay the monthly fee of \$200 as the Personal Trainer will be for Active Firefighters only. Commissioner Anderson will look into our liability coverage.

6. Utility 31-11 (2007 Ford Van): Chief Palazzo has remove the decals, lights, sirens and radios. The van needs a new battery. Photos will be taken and the van will be placed on Auction International.

7. 9/11 Fundraiser: Commissioner Anderson had reached back out to Gretchen Tomik from Our Saviour Lutheran Church regarding their 5th Annual Harvest Festival and what exactly they would like from us. They were thinking a firetruck and some volunteers and to have information about volunteering. The festival is going to run from 2-6pm. Chief Palazzo stated we can have members there from 2 to 5 pm.

8. American Red Cross Blood Drive: Motion by Commissioner Battaglini, second by Commissioner Hamzik to allow the American Red Cross to host a blood drive at our facility. All aye; motion carried.

New Business:

1. Motion by Commissioner Storm, second by Commissioner Hamzik to pay the bills:
Vouchers #8-001 to #8-060 totaling \$273,838.05
2020 Accrual: Voucher 12-302 totaling \$7,200.00
Capital Reserve: Voucher 8-019 totaling \$2,975.00
Supplemental List: Vouchers # 9-001 to 9-004 totaling \$1,594.15
All aye; motion carried.
2. Line Transfer(s): Motion by Commissioner Storm, second by Commissioner Battaglini to accept the line transfer submitted by Treasurer Fiacco. All aye; motion carried.
3. Buildings and Grounds: Commissioner Hamzik received two quotes for the required work needed in the basement storage rooms.
Midstate Basement Authorities - \$10,104.69
Southern Tier Basement Systems - \$6,675.00
Motion by Commissioner Hamzik, second by Commissioner Storm to have Southern Tier Basement Systems complete the repairs needed in the amount of \$6,675.00. All aye; motion carried.
4. Community Room & Training Room Reservations Request(s):
Motion by Commissioner Storm, second by Commissioner Hamzik to approve Ron Materese request to use the Community Room and Training Room on October 16, 2021 for the South Central Fire police Association Training Seminar and Dick Dodge request to use the Training Room on October 25, 2021 for CPR and AED training. All aye; motion carried.
Donna Cook request to use the Community Room on October 16, 2021 has been denied.
5. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Chief's Report. All aye; motion carried.

Dear Honorable Board Members:

We will be participating in the annual 9/11 ceremony at Highland Park. Members will be meeting at station 1 at 6:00 pm.

The paint on Quint 31 has been repaired by Churchville and is back in service. The ladder rack on Engine 2 is broken. We have found that repairing it will only be \$50.00 Cheaper than getting a new ladder rack installed. Engine 2 will be going to Har-rob fire for this repair.

The truck replacement committee will be meeting with the company members to answer any questions regarding the replacement of Tower-31. We will be emailing the membership when we set a date.

The van has been prepped for sale. The lights, sirens, and vinyl have been removed and the vehicle has been cleaned.

6. Support Services Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Support Report. All aye; motion carried.

7. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- Burr Truck has completed all NYS Inspections on all Heavy Vehicles
- Aerial Testing will resume on Tower 31 at the beginning of September
- Engine 31-1 - Driver Side compartment door sensor replaced – Churchville
- Engine 31-2 – Waiting on replacement part for ladder rack – Har-Rob
- Engine 31-3- Rear slack adjusters replaced – Burr Truck
- Rescue 31 – On board air compressor repaired – Churchville
- Quint 31 – Paint Repaired by Churchville
- Tower 31 – Heater core out for repair – Har-Rob

8. Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Trainings held in the month of August 2021

Spec OPS Trainings of August 2021

- 8/02/2021 – Vestal – Live Burn
 - 8/09/2021 – Union Ambulance
 - 8/16/2021 – Driver Rodeo
 - 8/23/2021 – hoses and Handlines
 - 8/30/2021 – Ladders
- Water Rescue
 - FAST Training

Outside Training

Currently in training

J. Fleming – Pump Ops

Upcoming Fire Training

- Pump OPS – St. 54
- Survival – St. 66 and St. 29
- BEFO – St. 58

9. Fire Company Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the resignation of Trey Hawkins from the Fire Company. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Fire Company request to hold a brief ceremony on September 13, 2021 at 6:00 pm in the community room to celebrate the 100th anniversary of the fire company's founding. All aye; motion carried.

10. O.L. Davis Fire Company Newsletter: Motion by Commissioner Hamzik, second by Commissioner Storm to feature our Computer / Internet, Confidentiality & Confined Space policies. All aye; motion carried.

11. Donation(s): We received a donation from Lisa Heckman in the amount of \$300.00 and the Broome County Quilters Guild in the amount of \$200.00. Motion by Commissioner Battaglini, second by Commissioner Storm to place the donation in our donation fund. All aye; motion carried.

12. Review and Approve of SOGs:

Motion by Commissioner Battaglini, second by Commissioner Storm to approve the Social Media Policy. All aye; motion carried.

Motion by Commissioner Battaglini, second by Commissioner Storm to approve the Criminal Offenses Policy. All aye; motion carried.

Motion by Commissioner Battaglini, second by Commissioner Storm to approve the Critical Incident Stress Policy. All aye; motion carried.

13. Request for Fire Police for Meals on Wheels Chicken BBQ: After a discussion it was decided that it would be best if Meals on Wheels of Western Broome contact the Endicott Auxiliary Police to provide traffic control for their event. Chief Palazzo will reach out and inform Becky Boyer of the decision.

14. Fire District Election Schedule and Fire District Budget Process for 2021: Copies of the schedules were handed out for information.

15. Motion by Commissioner Storm, second by Commissioner Battaglini to present a proclamation to the Fire Company at their ceremony on September 13, 2021 at 6:00 pm in the community room. All aye; motion carried. Commissioner Storm will handle getting the proclamation.

Hearing of Visitor(s): None

Correspondence(s): None.

Motion by Commissioner Anderson, second by Commissioner Battaglini to adjourn the meeting at 4:10 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP