

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
May 19, 2021**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini
Mark Storm
Michael Hamzik
Kenneth Del Bianco

Others present:

Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Michael Battaglini
Robert Congdon
Rob Brady
Julie Spisak
Ron Materese

Motion by Commissioner Battaglini, second by Commissioner Storm to approve the minutes of the April 21, 2021 meeting. All aye; motion carried.

Hearing of Visitors: None.

TREASURER'S REPORT: Motion by Commissioner Battaglini, second by Commissioner Hamzik to accept the Treasurer's Report and Capital Reserve Summary. All aye; motion carried.

Unfinished Business:

1. 100th Anniversary Updates: 100th Anniversary Challenge Coins and 100th anniversary stickers to put on cars are in. Banners are to be placed on the stations soon.
2. Station 3 roof: Motion by Commissioner Storm, second by Commissioner Hamzik to start looking at engineering firm that specializes in Fire Station designs. All aye; motion carried. Commissioner Storm will start looking into firms.
3. Village of Endicott Bill for Water Main Break on Pleasant Lane & Valley View Drive: No action at this time. Chief Palazzo or Commissioner Del Bianco have not heard back from Anthony Bates regarding the bill. Commissioner Del Bianco will reach out to check in on the status of the bill.

Chief Palazzo has been in touch with the Water Department and is working on scheduling a training on how to properly open a fire hydrant in our district.

4. Keyless System for Fuel Pump: Fire Chief Palazzo is going to purchase two combo locks and have the same combo for both locks.
5. Station 1 Apparatus Floor: Commissioner Anderson would like to have a couple of people from the department meet with the floor vendors when they bring samples so input can be provided on the type of flooring should be placed.
6. Station Sirens: Chief Palazzo is working with the Dispatch Center to not have the siren blow for medical calls. Currently our sirens only blow twice for calls.
7. Letter to Churchville: Chief Palazzo will write a response letter to Churchville Fire letter that was received on March 22, 2021 and will also make contact with Pierce about meeting.
8. Exterior LED light replacements at Station 1: The new lights are scheduled to be shipped from the

factory on the 27th of May.

9. Commissioner Storm and Commissioner Hamzik met with a sale rep from Rosenbauer America - Fire Trucks/Fire Apparatus & Emergency Response Vehicles and a leasing company. Commissioner Storm and the Truck Committee believe leasing will be the best option for the Fire District at this time for purchasing a new tower. Motion by Commissioner Storm, second by Commissioner Hamzik for the truck committee to proceed with designing a new apparatus and finding out all financial information regarding leasing the designed apparatus. Once all information is composed the information will be brought back to the Fire District and the Fire District will begin the budget process and all necessary step to properly lease the apparatus. All aye; motion carried.

New Business:

1. Motion by Commissioner Battaglini, second by Commissioner Storm to pay the bills:
Vouchers #5-001 to 5-049 totaling \$36,394.02.
Supplemental List: Vouchers # 6-001 to 6-010 totaling \$11,632.82.
All aye; motion carried.
2. Line Transfer(s): Motion by Commissioner Battaglini, second by Commissioner Storm to accept the line transfer submitted by Treasurer Fiacco. All aye; motion carried.
3. Buildings and Grounds: Received the lead based paint inspection from Atlantic Environmental Consulting, LLC and it was determined that the paint if not considered lead based paint. Atlantic Environmental completed the testing for free for the Fire District. Kyle Ferraro with Pen York Construction will create an estimate for the work that needs to be done for the electrical room and storage rooms so the District has something to compare to for other quotes.
4. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Chief's Report. All aye; motion carried.

Dear Honorable Board Members:

We currently have no cases of COVID in the department. We have resumed in person training and are following social distancing protocols.

I have attempted to contact Pierce to meet with the regional representative to discuss our relationship moving forward. I will inform you when contact is made.

The new Tahoe should is finished and in service. The command cabinet should be delivered soon and will mark the completion of that project. We have moved the 2015 Chevy pick-up to Station 3 as Utility 31-3. The Fire police vehicle has now been renamed Utility 31-1, and the 1998 Chevy has been renamed to Utility 31-2. We are in the process of completing the lettering on the vehicles and are almost complete.

This past month Rescue 31 responded to the Greater Binghamton Airport to assist with removing a downed airplane from the runway. We also responded to a house fire on Wayne Street and a kitchen fire on Hooper Road.

We are requesting permission to participate in the Maine-Endwell Senior Parade on Saturday June 5th. The parade will honor the ME High School senior class and will follow the normal homecoming parade route.

Motion by Commissioner Storm, second by Commissioner Hamzik to participate in the Maine

Endwell Senior parade on Saturday, June 5. All aye; motion carried.

5. Support Services Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Support Report. All aye; motion carried.
6. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.
Har-Rob is in doing the Annual Preventative Maintenance on all of the Sutphen apparatus. We have had a few maintenance issues with the Tower and E-31-3 already and they are being worked out. I again would like to ask to have Har-Rob take over maintenance of at least Q-31. We have nothing but issues with Churchville. We need to just make that decision as the Quint is out of warranty now.
7. Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Trainings held in the month of May 2021

Spec OPS Trainings of May 2021

- 5/03/2021 – Pinned Victim
- 5/10/2021 – Rescue 31 lifting tools
- 5/17/2021 – Relay Pumping
- 5/24/2021 – Tanker Shuttles
- May-Water Rescue
- May – FAST Training

Outside Training

Currently in training.

- FF. B. Frantz - IFO
- FF. K. Dewey – Pump Ops
- FF. J. Fleming – BEFO
- FF. S. Pichura – Pump Ops
- FF. R. Materese – Pump OPS

Upcoming Fire Training

- IFO St. 32 and St. 63
- Pump Ops St. 29 (Days) and St. 59 (Nights)
- Fire Officer 1 Series

8. Fire Company Report: Request to reserve the community room for the dates of September 18, 2021 and September 25, 2021 for the fire company to use for their 100th anniversary cocktail party to be placed on next month agenda.

Motion by Commissioner Storm, second by Commissioner Del Bianco to accept the resignation of Kenan Mujcic from the fire company. All aye; motion carried.

Motion by Commissioner Hamzik, second by Commissioner Storm to accept Davey Cortes as an elected fire police lieutenant. All aye; motion carried.

Motion by Commissioner Storm, Second by Commissioner Battaglini to not allow the Auxiliary to host the Broome County Auxiliary meeting in June. The Board will reevaluate at the June meeting for the July meeting to be held in the Community Room. All aye; motion carried.

9. O.L. Davis Fire Company Newsletter: Motion by Commissioner Battaglini, second by Commissioner Hamzik to feature our Response in Personal Vehicles and Fueling Vehicles polices. All aye; motion carried.
10. Donation: We received one donation from Georgia Brundege in the amount of \$100.00. Motion by Commissioner Battaglini, second by Member Storm to place the donation in our donation fund. All aye; motion carried.
11. Client Advisory: New Marihuana (Cannabis) Laws: Our lawyer, Mark C. Butler, sent over information about the new marihuana laws and a recommended form of Substance Use Policy for consideration and use.

Dear Client,

On March 31st the Governor signed into law sweeping changes to the use, possession, sale, growing and distribution of marihuana, the so-called "Marihuana Regulation and Taxation Act."

With wide-spread media coverage following, many of our clients have inquired how this new law impacts fire and emergency services. As with all change, there is misinformation, misunderstanding and no little amount of apprehension. We have fielded many calls and emails while studying this legislations which is over one hundred thirty pages long.

Today we are pleased to provide our Client Advisory: "The Legalization of Cannabis: What does it Mean for the Fire Service" which is attached.

It is a lengthy document: it is our intent to identify the relevant issues and legal basis for the Fire District to act, for protection of its members, the residents and taxpayers of your Fire District and the Fire District itself.

Also attached is our recommended form of Substance Use Policy for your consideration and use.

As always, we invite your questions.

Thank you for the continuing privilege to assist you.

Mark

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12. Review and Approve of SOGs: The Board of Fire Commissioner decided to leave the current alcohol and drug policy as is at the moment and not update to the recommended policy from Mark Butler.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the Anaphylactic Reaction Policy. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the Buildings Policy. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the Buildings and Equipment for Personal Use Policy. All aye; motion carried.

13. Motion by Commissioner Storm, second by Commissioner Hamzik to accept the price increase by \$2.00 per month for Station 3 for pest control services by Ehrlich. All aye; motion carried.

14. Town of Union Notice of Apparent Violation: On May 19, 2021 the Endwell Fire District received a notice of an apparent violation letter from the Town of Union Department of Code Enforcement for our LED sign at Station 1. We had previously received one in October 2019 and was under the impression that everything was taken care of between our lawyer, Mark Butler, and the Town of Union lawyer, Alan J. Pope. Commissioner Battaglini will work with our lawyer Mark Butler, the Town of Union lawyer, Alan J. Pope, and the Code Enforcement Officer, David Conklin, to get this figured out again.

Hearing of Visitors: Ronald Materese needed clarification on the leasing of the new apparatus. Commissioner Storm explained that Board of Fire Commissioners has agreed to lease a new apparatus to replace the 1995 Sutphen aerial tower and is currently in the process of gathering all information. Ronald Materese wanted to know what the impact of leasing the new apparatus would have on the budget and he wanted the Board of Fire Commissioner to know that the public needs to be informed of the lease. Commissioner Storm informed Ronald Materese that the Board of Fire Commissioner is not at that point at the moment. The leasing of the new apparatus is still in the early stages of planning and design. Once a design is agreed upon by the Truck Committee and the price is finalized the proper procedures will be taken to lease the new apparatus.

Correspondence: Copies of the Fire District Affairs Newsletter from the Association of Fire Districts of the State of New York and PSA – Legalization of Adult Use Cannabis from FDMNY were handed out.

Motion by Commissioner Anderson, second by Commissioner Storm to adjourn the meeting at 4:47 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP