

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
April 21, 2021**

**Members:**

Carlton "Andy" Anderson, Chairman  
Don Battaglini  
Mark Storm  
Michael Hamzik

**Others present:**

Anthony "Tony" Fiacco, Treasurer  
Erika Pereira, Administrative Assistant  
Tom Palazzo, Fire Chief  
Michael Battaglini  
Robert Congdon  
Rob Brady  
Julie Spisak  
Ron Materese  
Nate Leonard  
Jill Pichura

Motion by Commissioner Battaglini, second by Commissioner Hamzik to approve the minutes of the March 17, 2021 meeting. All aye; motion carried.

Hearing of Visitors: Ron Materese brought up that an organization provides mental health services and would like the Board of Fire Commissioner to consider having a mandatory yearly training on mental health services that are available. It was stated that Ron Materese concerns should be brought up to Chief Palazzo first and then Chief Palazzo could bring it up to the Board of Fire Commissioner.

TREASURER'S REPORT: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Treasurer's Report and Capital Reserve Summary. All aye; motion carried.

**Unfinished Business:**

1. Facility Management Companies: Commissioner Storm would like to place finding a facility management company on hold until the building has been cleaned out and reorganized.
2. 100th Anniversary: Meeting is being held Thursday, April 29 at 7:00pm.
3. Station 3 roof: No action at this time.
4. Village of Endicott Bill for Water Main Break on Pleasant Lane & Valley View Drive: No action at this time. Chief Palazzo has not heard back from Anthony Bates.

Chief Palazzo will reach out to the Water Department again to see if they could allow the department to use a hydrant in our Fire District to train on and not just at the airport.

5. Keyless System for Fuel Pump: Fire Chief Palazzo is working on the task.
6. Station 1 Apparatus Floor: We have vendors coming in to look at the floor to provide quotes and samples. Once we get a third vendor they will bid the project.
7. Station Sirens: Commissioner Anderson updated the sirens to only blow twice for each station.
8. Letter to Churchville: Motion by Commissioner Storm, second by Commissioner Hamzik to pay invoice # 188402 in the amount of \$9,000.00 for the radiator replacement for Engine 31-1. All aye;

motion carried. Chief Palazzo will write a response letter to Churchville Fire letter that was received on March 22, 2021.

9. Inspection Dinner: Motion by Commissioner Storm, second by Commissioner Battaglini to cancel the 2021 inspection dinner and apply the funds to the 2022 inspection dinner. Every member received their 7 points as their 2021 inspection dinner gift already.
10. Commissioner Storm stated that he thought it would be a better idea to schedule a special meeting to discuss the option of leasing for new apparatuses instead of trying to fit it in during a board meeting. He will work on getting some time options and send them out to everyone to see what will work best.

**New Business:**

1. Motion by Commissioner Hamzik, second by Commissioner Storm to pay the bills:  
Vouchers #4-001 to 4-075 totaling \$187,941.44.  
Supplemental List: Vouchers # 5-001 to 5-004 totaling \$875.77.  
2020 Accrual: Voucher #12-301 totaling \$2,000.00.  
Capital Reserve: Vouchers #4-011 \$349.95.  
All aye; motion carried.
2. Buildings and Grounds: Motion by Commissioner Hamzik, second by Commissioner Storm to pay A C Spear Electric in the amount of \$2,850.00 to replace the 3 exterior lights on Station 1. All aye; motion carried.
3. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Battaglini to accept the Chief's Report. All aye; motion carried.

*Dear Honorable Board Members:*

*We currently have no cases of COVID in the department. We have resumed in person training and are following social distancing protocols.*

*After reviewing the response from Churchville Fire Equipment, I am looking for a directive on how we should proceed. The past three coolant checks have not been low. There is still a smell of coolant throughout the engine and pump compartment which could be residual coolant burning off.*

*The new Tahoe should be finished and in service by the end of next week. There was a delay in getting some of the parts from overseas. We have seen pictures of the lettering and it looks really good from what we can tell.*

*Battalion Engine 3 is all cleared to run, and member's qualifications have been vetted by ourselves and Coordinator Buckler.*

*Thank you to everyone who have been responding to calls during these trying and uncertain times.*

*Please keep up the good work.*

4. Support Services Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Support Report. All aye; motion carried.

5. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.
6. Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

*Dear Board Members,*

**Trainings held in the month of April 2021**

- 4/05/2021 - Vestal Aerial ops
- 4/12/2021 - EVOG
- 4/19/2021 - Maintenance
- 4/26/2021 - Wildland Search and

**Spec OPS Trainings of April 2021**

- April – Water Rescue
- April – FAST

**Outside Training**

**Currently in training.**

- FF. B. Carpenter - IFO
- FF. B. Frantz – IFO
- FF. T. Cunningham – IFO
- FF. K. Dewey – Pump OPS
- FF. J. Fleming – BEFO
- FF. S. Pichura – Pump OPS
- FF R. Materese – Pump OPS

**Upcoming Fire Training**

- In house / ESIP EVOG April 12-14th
- BEFO St. 59
- IFO St. 32 and St. 63
- PUMP Ops St. 29 (Days) and St. 59 (Nights)
- Fire Officer 1 Series

7. Fire Company Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept Ryan Derkowski as a new member to the fire company. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to donate utility 31-11, 2007 Ford van, to the Fire Company as long as the Fire Company properly registers, insure and maintain the vehicle.

Motion by Commissioner Storm, Second by Commissioner Battaglini to create a list of everyone who has access to the company store room #2 and the back storage room. All aye; motion carried.

8. O.L. Davis Fire Company Newsletter: Motion by Commissioner Storm, second by Commissioner Hamzik to feature our Response in Personal Vehicles and Fueling Vehicles polices. All aye; motion carried.
9. Review and Approve of SOGs: Motion by Commissioner Storm, second by Commissioner Hamzik to approve the updated Disciplinary Policy. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the Medical Examination Policy. All aye; motion carried. All active members shall be required annually to take and pass a prescribed physical examination.

The annual physical examination for interior firefighters shall include an EKG, spirometry, alcohol and drug screening and such other tests and examinations as the Board of Fire Commissioners shall prescribe.

The annual physical examination for non-interior members shall include an EKG, alcohol and drug screening and such other tests and examinations as the Board of Fire Commissioners shall prescribe

Motion by Commissioner Battaglini, second by Commissioner Storm to approve the updated Protective Gear Requirement Policy. All aye; motion carried. There was added section for Incident Command Protective gear requirements.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the protective gear decontamination policy. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the department vehicle operation policy. All aye; motion carried. Commissioner Anderson would like the procedure for when the apparatus return to the station the exhaust hose to be attached when the apparatus is completely backed in and parked.

Motion by Commissioner Hamzik, second by Commissioner Storm to approve the health and Safety committee / incident safety officers' policy. All aye; motion carried.

10. Donation: We received one donation in the memory of Mark Baileys in the amount of \$50.00. Motion by Commissioner Hamzik, second by Member Storm to place the donations in our donation fund and give the donation to the Fire Company. All aye; motion carried. If any donations come in memory of someone the donations should be given to the Fire Company.
11. Addition of 2 Security Cameras: Motion by Commissioner Storm, second by Commissioner Hamzik to approve the addition of 2 Security Cameras in the company kitchen room and the hallway along the community room. All aye; motion carried.
12. Brushes over Broome Proposal: Will be on hold. The rooms need to be tested for lead because of the age of the building. Commissioner Hamzik will look into vendors and get pricing for testing.
13. American Red Cross Blood Drive: The Board would like to discuss this at the August meeting.
14. Motion by Commissioner Storm, second by Commissioner Hamzik to opened all three stations to our members but masks, practice social distancing, continue to disinfect areas that have been touched and no food. The gym rules are still in effect but now you have the option to work out without a mask on. When entering and leaving the gym please make sure a face mask is on. All aye; motion carried.

Hearing of Visitors: Nate Leonard stated that he has a cub scout that would like to have a fire safety tour. Chief Palazzo stated that is okay as long as it is help outside and the kids are not allowed inside the trucks.

Correspondence: The Pinsky Law Group presents: Legalized Marijuana and the emergency services; Southern Tier Occupational Health Services.

Motion by Commissioner Anderson, second by Commissioner Storm to adjourn the meeting at 5:00 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Mark Storm', with a stylized flourish at the end.

Mark Storm  
MS/EP