

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
February 17, 2021**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini
Mark Storm
Michael Hamzik
Ken Del Bianco

Others present:

Anthony "Tony" Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Michael Battaglini
Rob Brady
Ron Materese
Robert Congdon

Motion by Commissioner Hamzik, second by Commissioner Battaglini to approve the minutes of the January 20, 2021 meeting and the special meeting held on January 25, 2021. All aye; motion carried.

Hearing of Visitors: None

TREASURER'S REPORT: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Treasurer's Report. All aye; motion carried.

Unfinished Business:

1. Facility Management Companies: Commissioner Storm will work on getting on an updated cleaning schedule and will go from there.
2. LED Sign Repairs: Bob Eastman received all of the materials and C&E Electronic will watch the weather for the opportunity to remove and remake the faces.
3. 100th Anniversary: Motion by Commissioner Hamzik, second by Commissioner Storm to approve the use of the logo on the message board. All aye; motion carried. The Board of Fire Commissioner would like to hold off on approval of using banners on the stations. The Board of Fire Commissioner would like to know how they will be anchored to the buildings and if leaving the banners up for long would cause and fading of the paint. Rob Brady will get more information for the Board on the banners.

Honorable Board Members:

Out of concern over Covid 19 interfering with our 100th anniversary events, the Fire Company 100th committee has decided to move events out into 2022. Once we are sure we can safely hold our parade and open house, these events will be scheduled.

We would like permission to place banners on all stations from now until our event. These will have grommets to hold them on the building and we will work with the board to get these fastened to the building in an acceptable manner.

Over the next 12-18 months we would request that a few times a week the following be placed on the message board at station #1:



If approved I will send Erika a jpg of the logo to use on the message board.

4. **Station 3 roof: Member No action at this time. Member Del Bianco is in charge of the project and is going to wait for spring time.**
Commissioner Battaglini stated that the roof is leaking. The down spout is frozen so the water is coming down in the kitchen. Commissioner Battaglini stated that he has PENN-YORK working on fixing the issue. Commissioner Battaglini would like to start looking into an Engineering firm that specializes in building fire stations because Station 3 needs a lot work done.
5. **Village of Endicott Bill for Water Main Break on Pleasant Lane & Valley View Drive: Commissioner Del Bianco called Anthony Bates, Village of Endicott Manager, the next day and left a message. Anthony Bates just returned his called but Commissioner Del Bianco missed it and has not been in contact with Anthony Bates as of yet. Commissioner Del Bianco spoke with Chet Kupiec the Town of Union Highway Superintendent and he was unaware of any leaks at the hydrant in question. Commissioner Del Bianco will continue to work on the issue.**
6. **Keyless System for Fuel Pump: Sentry Alarm provide a price quote in the amount of \$5,994.50 to install an access control to the gate at the fueling station. There was a discussion on other options that can be done. Fire Chief Palazzo would like to look into different options. Motion by Commissioner Storm, second by Commissioner Hamzik to allow Fire Chief Palazzo to come up with a solution that does not exceed \$500.00. All aye; motion carried.**
7. **Letter to Churchville: There was a review of the letter and some changes and formatting needed to be completed once the revisions are completed it can be sent. Commissioner Anderson and Fire Chief Palazzo will sign the letter. The letter should be sent certified mail.**
8. **Station 1 Apparatus Floor: Commissioner Anderson had reached out to NuFlorz Inc. as they are the company that installed the flooring in August/September 2017 for the same issue. Commissioner Anderson had Dur-A-Flex come out and perform a coefficient of friction test and the floor met the OSHA recommendations as well as the ADA recommendations. They had provided a cleaning guideline for the floor to hopefully help with our issue. The floor needs**

Commissioner Battaglini would like to have another company come out and take a look at the floor.

Fire Chief Palazzo is concerned about the floor. He does not want anyone to fall and get hurt. It was stated that there was not enough of aggregate placed in the original flooring.

9. **Station Sirens: Commissioner Anderson talked with the Matco Electric and they will provide a price quote for installing a relay with a timer to allow the siren to only blow once between the hours of 11:00 pm and 6:00 am. Fire Chief Palazzo will talk to 411 to see if they can come up with a solution for the siren only blowing**
10. **Commissioner Anderson stated that we should have done a mini bid for the vehicle. He stated that he was on the phone with New York for three hours discussing this. Commissioner Anderson stated he was told that pigging back on bid was not allowed. A phone call was placed to Mark Butler to figure out if we were doing the correct process of piggy backing and it was determined we could piggy back.**

New Business:

1. **Motion by Commissioner Storm, second by Commissioner Del Bianco to pay the bills:
Vouchers # 02-001 to 02-043 and Payroll totaling \$24,941.38.
Supplemental List: Vouchers # 3-001 to 3-002 totaling \$1,129.21.
December Accruals: Vouchers #12-114 to 12-115 totaling \$1,533.00.
All aye; motion carried.**

2. Line Transfers: Motion by Commissioner Storm, second by Commissioner Del Bianco to approve the submitted line transfers. All aye; motion carried.
3. Buildings and Grounds: Rob Brady stated that the eye wash stations at Station 2 and Station 3 are outdated, the first aid kits at all three stations are outdated and the sink faucets at Stations 2 and Station 3 need to be updated.

Commissioner Hamzik will look into different eye wash stations for Station 2 and Station 3.

Motion by Commissioner Del Bianco, second by Commissioner Storm to purchase 5 new first aid kits for all three stations. All aye; motion carried.

Commissioner Hamzik stated the showers heads at Station 2 and Station 3 need to be replaced.

4. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Del Bianco to accept the Chief's Report. All aye; motion carried.

Dear Honorable Board Members:

We currently have no cases of COVID in the department. We have resumed in person training and are following social distancing protocols.

Mark Butler is currently working on revising the discipline, and the return-to-work policies. We should have those revisions soon.

I still have not heard from Gary Sparks at Churchville Fire Equipment. Gary is the Vice President of Service at Churchville. He stated that he would contact Pierce to see if there is anything that can be done about honoring the warranty on Engine 31-1. Gary said that we should know by the weekend. It has been 6 weeks since that contact. Mark Butler has commented on the letter to Churchville and we have made revisions. Pending your approval, the letter will be mailed out. Since last month's report, Engine 31-1 developed 3 coolant leaks and has been repaired by Churchville. They have stated that it is due to inferior hoses provided by the radiator manufacturer. They have also tightened up all the hose clamps.

We are exploring new maintenance options to lower the cost of maintaining our fleet. Currently we have three Pierce trucks that require a factory inspection. After talking to other neighboring fire departments about the issues with Churchville's service department, we have decided that we should contact Pierce to see if they will allow Firematic out of Albany to service our Pierce trucks.

I have been nominated and elected to the Board of Directors for the Broome County Fire Chiefs Association and was appointed to the Broome County Fire Advisory Board. I look forward to bringing you information firsthand and representing the fire districts within our county.

We have been contacted by many members that received the COVID vaccine. They stated that they received a bill. After contacting UHS it was said that all the members must do is to tell UHS that it was for the fire department and they will delete the bill.

I would like to get the board's approval to hire a grant writer, Ten Kate Grant Services. Ten Kate Grant Services has been writing grants since 2007. The cost of their service is \$750.00. Many local departments have used him and received grants for fire apparatus. <https://tenkategrants.com/>

I have been discussing a possible virtual recruitment day with John Hussar along with Mike Hamzik. I would like to discuss this event and possible funding for it at today's meeting.

Thank you to everyone who have been responding to calls during these trying and uncertain times. Please keep up the good work.

Motion by Commissioner Hamzik, second by Commissioner Storm to hire grant writer Ten Kate Grant

Services in the amount of \$750.00. All aye; motion carried.

5. Support Services Report: No report provided.
6. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.
7. Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Trainings held in the month of February 2021

- 2/01/2021 - Zoom Training "ladders"
- 2/8/2021 - Forcible Entry
- 2/15/2021 - FAST evolution
- 2/22/2021 - Ladders/ Rope systems

Outside Training

Currently in training.

- FF. B. Carpenter-BEFO
- FF. K. Dewey- FO1
- FF. A. Slavetskis- FO1

Upcoming Fire Training

- In house/ESIP EVOG April 12-14th
- BEFO St. 59
- IFO St. 32 and St. 63
- PUMP Ops St. 29(Days) and St. 59(Nights)
- Fire Officer 1 Series

Training Request

Requesting an insurance waiver for ice rescue training at Sal Julien's Pond at Hillside Terrace to be held in Feb/March

Motion by Commissioner Storm, second by Commissioner Hamzik to request an insurance waiver for ice rescue training at Sal Julian's Pond at Hillside Terrace to be held in Feb/March. All aye; motion carried.

8. Fire Company Report: No report provided.
9. O.L. Davis Fire Company Newsletter: Motion by Commissioner Hamzik, second by Commissioner Storm to feature the Department Vehicle Operations SOG in the March Newsletter. All aye; motion carried.
10. Donation: We received eight donations in the memory of John Dino in the amount of \$625.00 and one donation in the memory of Mark Baileys in the amount of \$20.00. Motion by Commissioner Hamzik, second by Member Storm to place the donations in our donation fund. All aye; motion carried.
11. Motion by Commissioner Hamzik, second by Commissioner Storm to renew our Sophos license for three years in the amount of \$2,841.00. We currently have 2 server licenses and 19 users. All aye; motion carried.
12. Motion by Commissioner Hamzik, second by Commissioner Storm to have Cummins Sales and Service change the battery in the Station 3 generator at the next PM visit in the amount of \$154.86. All aye; motion carried.

13. Motion by Commissioner Storm, second by Commissioner Del Bianco to continue our vegetation management services for all three stations in the amount of \$1,025.00 with Ehrlich. All aye; motion carried.

Station 1 - \$411.00

Station 2 - \$276.00

Station 3 - \$338.00

14. Commissioner Battaglini received a call from Endwell Family Physicians asking if they could use our community room as a location to administer COVID-19 vaccines to the community. They also asked to have about 20 permanent parking spots for their employees. The Board of Fire Commissioner will allow Endwell Family Physicians to use the community room for free to administer COVID-19 vaccines. The Board of Fire Commissioner will discuss parking spots at a later time.

Correspondence: Copies of the Fire District Affairs Newsletter from the Association of Fire Districts of the State of New York and PSA – COVID 19 Coverage Update 2021 from FDM were handed out.

Fire Chief Palazzo would like to go into executive session to discuss matters leading to the possible discipline of a particular person at 6:00pm. Out of executive session at 6:15 pm.

Motion by Member Battaglini, second by Member Hamzik to adjourn the meeting at 6:15 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP