

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
January 20, 2021**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini
Kenneth Del Bianco
Michael Hamzik

Others present:

Anthony "Tony" Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Michael Battaglini
Rob Brady
Ron Materese

Motion by Member Battaglini, second by Member Hamzik to approve the minutes of the December 22, 2020 meeting and the organizational meeting held on January 05, 2021. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Battaglini, second by Member Del Bianco to accept the Treasurer's Report. All aye; motion carried.

Unfinished Business:

1. Facility Management Member Storm met with Wayfare Facility Management to receive a quote for the cleaning services at our Stations. Chief Palazzo knows that Union Center uses a company to maintain their stations and he will find out who it is so we may reach out for price quote.
2. LED Sign Repairs: No action at this time. Bob Eastman is still waiting on the last vinyl that is needed. Once this piece comes in they will complete the new faces.
3. 100th Anniversary: The committee has not been able to meet therefor there are no updates at this time. The next meeting is hopefully going to be a zoom meeting on January 28, 2021 at 7:00pm.
4. Station 3 roof: Member No action at this time. Member Del Bianco is in charge of the project and is going to wait for spring time.
5. Inspection Dinner: Is on hold at the moment and will be brought back up in April to see if we would like to schedule it.

New Business:

1. Motion by Member Hamzik, second by Member Del Bianco to pay the bills:
Vouchers # 01-001 to 01-015 and Payroll totaling \$6,739.07.
Supplemental List: Vouchers # 12-098 to 12-112 and 12-301 to 12-302 totaling \$22,415.12.
All aye; motion carried.
2. Line Transfers: None at this time.
Treasurer Fiacco wanted to let the Board know that December is still open and he has not closed out the year. At the moment we \$100,009.00 available.
3. Buildings and Grounds: Assistant Chief Congdon stated that the AED for the community room is expired

and the District will need to purchase a new one. Motion by Member Hamzik, second by Member Battaglini to purchase a new AED not to exceed \$1,500.00. All aye; motion carried.

4. Chiefs Report: Motion by Member Battaglini, second by Member Hamzik to accept the Chief's Report. All aye; motion carried.

Dear Honorable Board Members:

We currently have 3 cases of COVID in the department. Contact tracing has been completed with no other exposures at this time. We have switched back to remote training and are following social distancing protocols.

Mark Butler is currently working on revising the discipline, and the return-to-work policies. We should have those revisions soon.

I have contacted Gary Sparks who is the Vice President at Churchville Fire Equipment. He stated that he would contact Pierce to see if there is anything that can be done about honoring the warranty on Engine 31-1. Gary said that we should know by the weekend. It has been two weeks since that contact. I have drafted a letter to be sent out to Churchville on behalf of the Board of Fire Commissioners and myself pending your approval. I suggest that we copy Mark Butler for guidance on this matter.

We are exploring new maintenance options to lower the cost of maintaining our fleet. Currently we have three Pierce trucks that require a factory inspection. We have been told by Har-Rob that they could do the inspection for a fraction of the cost. I am in the process of contacting other Pierce customers that have moved away from getting service done by Churchville to see how they have navigated the situation. I will keep you updated.

During the snowstorm, utility 31-1 was being used for plowing. While being backed up it slid on ice into the light pole in the back parking lot. It sustained damage to the bumper and rear box corner. We have sent it to Dick Ford's Body Shop after receiving the lowest quote from them. It should be back in service by next week.

As you know after the recent winter storm came the thaw which created flooding conditions throughout the Christmas holiday. We answered a few water condition calls and assisted with the evacuation of residents at the Argonne Ave. apartments. We took the opportunity to create a spreadsheet of how many residents need to be evacuated per every foot of rising water. This will help us prepare for evacuations during future flooding events. Thanks to the members who stood by and responded to calls on Christmas Eve and Christmas Day.

We are in the process of starting to build a cache of pandemic PPE. While this helps our firefighters, it is also required that we provide our employees with these same items. I would like to discuss building a modest PPE cache for the ongoing and future pandemics.

I would like to discuss replacing my chief truck with a Tahoe and moving my truck to station 3 as a utility vehicle / EMS vehicle. There are many uses for a utility vehicle with seating for five which include transportation to classes and trainings with a 4-wheel drive vehicle, transporting contaminated fire gear from incidents, transporting frozen or dirty hose that can't be immediately repacked. This addition would be very helpful to the fire department.

Thank you to everyone who have been responding to calls during these trying and uncertain times. Please keep up the good work.

5. Support Services Report: No report provided.

6. Maintenance Division Report: Motion by Member Battaglini, second by Member Hamzik to accept the Maintenance Report. All aye; motion carried.
7. Training Division Report: Motion by Member Battaglini, second by Member Del Bianco to accept the Training Division Report. All aye; motion carried.
Honorable Board Members,
Weekly Trainings: January 2021
01/04/2021 – No Training
01/11/2021 - Donning AED Fire Service Ropes
01/18/2021 - SCBA Emergencies / Hauling Systems
01/25/2021 - Ladders / Rope Systems
Outside Training
Currently in training.
FF. B. Carpenter – BEFO
FF. K. Dewey – FO1
FF. A. Slavetskas – FO1
8. Fire Company Report: Motion by Member Del Bianco, second by Member Hamzik to accept the resignations for Charles Arbuiso and A.J. Reynolds from the fire company. All aye; motion carried.
9. Fire Company 2021 Events: The Community Room is closed down until April.
10. O.L. Davis Fire Company Newsletter: Member Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. Donation: We received two donations from the Women’s Group Our Saviour Lutheran Church in the amount of \$200.00 and James Mason in the amount of \$100.00. Motion by Member Del Bianco, second by Member Storm to place the donation in our donation fund. All aye; motion carried.
12. Village of Endicott Bill for Water Main Break on Pleasant Ln & Valley View Drive: We received a bill in the amount of \$60,472.18 for a water main break. Chief Palazzo does not believe that we were the cause of the water main break. The department opened a hydrant on Rosewood Terrace and that is a long way for the water main break. Member Del Bianco will reach out to Anthony Bates the Village Manager of the Village of Endicott to discuss this bill. Chairman Anderson will reach out to William L. VanGorder with NBT Insurance Agency to see if this could be covered by our insurance.
13. Time of Board Meetings for 2021: Treasurer Fiacco wanted to make the Board aware that our Deputy Treasurer Allison Senft will not be able to make any of the meetings as she works until 5:00 pm. Treasurer Fiacco thought it would be best if the meeting was a little later. The Board would like to keep the meeting time as is and will make adjustments if needed.
14. Keyless System for Fuel Pump: Dave Winckler with Sentry Alarm is working on getting the proposal together.
15. Chief Palazzo would like to purchase a new Tahoe for his vehicle and move his current chief vehicle to station 3 as a utility and get rid of the 2007 ford van. Chief Palazzo stated that the cost would be anywhere from \$55,000 to \$65,000.00. DeNooyer of Chevrolet has a 2020 Chevrolet Tahoe Commercial on the lot at the moment. After a long discussion Chairman Anderson would like to do some of his own research before purchasing the vehicle.

16. Ron Materese brought of the fact that the Fire District might need to make a resolution that our VFBL coverage provided our volunteer firefighter coverage when outside of our District. Chairmand Anderson will reach out to William L. VanGorder with NBT Insurance Agency to make sure this is correct and to provide a resolution so the Board could pass it at the next meeting.

Correspondence: 2021 AFDSNY Annual Meeting & Vendor Expo May 5-7 and the Fire District Affairs.

Motion by Member Battaglini, second by Member Hamzik to adjourn the meeting at 5:00 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP