

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
December 22, 2020**

Members:

Carlton "Andy" Anderson, Chairman
George "Mickey" Bush, Secretary
Don Battaglini
Mark Storm
Kenneth Del Bianco

Others present:

Anthony "Tony" Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Alison Senft, Deputy Treasurer
Tom Palazzo, Fire Chief
Rob Congdon
Rob Brady
Jillian Pichura
Shawn Pichura

Motion by Member Storm, second by Member Del Bianco to approve the minutes of the November 19 board meeting and special meeting held on November 24, 2020 and November 02, 2020. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Storm, second by Member Del Bianco to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Rob Brady wanted to know why the Emergency Operations Center was not put in place when we were in a State of Emergency. He also wanted to know if the equipment is being maintained so that it is operational if it is ever needed.

Member Anderson stated that we had a hard time getting people out of their homes to have a crew at the station. The State of Emergency was only one day.

Chief Palazzo stated that he had COVID concerns with having people hanging out in the station but realized a crew was needed to handle the calls coming in. Once we were able to get a crew in house, Chief Palazzo set up an EOC in the radio room but Rob Brady was not around at that time. Chief Palazzo was operating an Endwell EOC under the Broome County EOC which is the correct way to do it according to ICS.

Unfinished Business:

1. Facility Management Companies: on hold at the moment.
2. LED Sign Repairs: No action at this time.

Hi Erika,

I can't believe I did it again. I got your email late yesterday evening. We had a meeting this morning to figure out a solution to get this done for you. It looks like it may still be a while before the white lexan is available. The idea we are looking into now is to reuse the lexan from your current faces, with all new vinyl. In addition to speeding up the process there may be another advantage. The problem is caused by gasses that the lexan gives off. This causes it to push the vinyl off and create the problem that we experienced. Since the existing lexan has had time to "air out" it should be less likely to do it again. The lexan manufacturers deny it, but it is becoming an accepted theory. I will be in touch after Thanksgiving with more details after we do a little more researching. Doing this will require that we remove the faces early on the chosen day, take them into the shop, remove the old vinyl and replace it with new, then reinstall them in the afternoon. We will need your permission to do that. Again, I apologize for not replying in time for your meeting. Thank you.....

Bob Eastman

3. 100th Anniversary: The committee has not been able to meet therefor there are no updates.
4. Station 3 roof: Member No action at this time. Member Del Bianco will work on the project.
5. Inspection Dinner: Is on hold at the moment but the Board will hand out 7 incentive points as a gift for the inspection dinner.

New Business:

1. Motion by Member Battaglini, second by Member Storm to pay the bills:
Vouchers # 12-001 to 12-063 and Payroll totaling \$77,662.37.
Supplemental List: Vouchers # 12-054 to 12-064 totaling \$1,944.06.
All aye; motion carried.
2. Line Transfers: Motion by Member Storm, second by Member Battaglini to approve the line transfers submitted. All aye, motion carried.
3. Buildings and Grounds: No action at this time.
4. Chiefs Report: Motion by Member Storm, second by Member Del Bianco to accept the Chief's Report. All aye; motion carried.

Dear Honorable Board Members:

We currently have no members on quarantine due to COVID. All our social distancing practices have been successful. We are continuing to train in person and appreciate your support.

Mark Butler is currently working on revising the discipline, and the return-to-work policies. We should have those revisions soon.

Engine 31-1 has returned from its radiator repair. On completion of its repair Churchville Fire Equipment noticed a whining noise. Upon inspection the found that the impellor in the turbo charger was bent. They replaced the turbo charger at the estimated cost of \$2000. Upon receipt of the bill I will forward it with a letter asking them to include it in the warranty along with the radiator repair.

We answered numerous calls throughout the recent winter storm. These calls ranged from carbon monoxide, natural gas, CPR's, and MVA's. We have been working with the Army National Guard to dig out fire hydrants.

Thank you to everyone who have been responding to calls during these trying and uncertain times. Please keep up the good work.

Chief Palazzo is currently on quarantine after an exposure. He received a negative test result and his return to work date is December 22, 2020.

5. Support Services Report: Motion by Member Storm, second by Member Del Bianco to accept the Support Services Report. All aye; motion carried.
6. Maintenance Division Report: Motion by Member Storm, second by Member Del Bianco to accept the Maintenance Report. All aye; motion carried.
7. Training Division Report: Motion by Member Storm, second by Member Del Bianco to accept the Training Division Report. All aye; motion carried.
Honorable Board Members,
Currently in person trainings are continuing to go well. I have instructed each individual that attends training that they need to wear a face covering and practice social distancing. I have also told the officers that this is to be enforced.

Weekly Trainings: December 2020

12/7/2020 Ground Ladders and Ladder Deployment

12/14/2020 High Rise Hose Advancements

12/21/2020 Holiday Maintenance

12/28/2020 TBD

8. Fire Company Report: No action at this time.
9. O.L. Davis Fire Company Newsletter: Member Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
10. Donation: We received two donations from the Women's Group Our Saviour Lutheran Church in the amount of \$200.00 and James Mason in the amount of \$100.00. Motion by Member Del Bianco, second by Member Storm to place the donation in our donation fund. All aye; motion carried.
11. 2020 Election Results: Motion by Member Storm, second by Member Del Bianco to receive and file results of the Fire District election. All aye; motion carried.
Michael Hamzik was elected as Fire Commissioner for the 5 year term beginning January 01, 2021 and ending December 31, 2025.
12. Proposal to Provide Legal Services for 2021: Mark C. Butler with the Law Offices of Mark C. Butler, PLLC provided a legal services retainer statement for the year 2021 in the amount of \$5,000.00. Motion by Member Storm, second by Member Del Bianco to appoint Mark Butler of The Law Offices of Mark C. Butler, PLLC as one of our attorneys for the year 2021 and paid the retainer fee. All aye; motion carried.
13. Plymovent Magnetic Quote for Preventative Maintenance: Motion by Member Storm, second Battaglini to purchase the preventative maintenance for the plymovent magnetic system in the amount of \$1,440.00. All aye; motion carried.
14. Reimbursement of Broken Sunglasses: Motion by Member Del Bianco, second by Member Battaglini to reimburse Member Mark Storm for his sunglasses that were broken on a fire call in the amount of \$298.00. All aye; motion carried.
15. Replacement of Community Room Flooring: Table the topic at the moment.
16. Mondorf & Fenwick Engagement Letter: Motion by Member Storm, second by Member Del Bianco to accept the engagement letter from Mondorf & Fenwick. All aye; motion carried.
17. 2021 Organizational Meeting: Motion was made by Member Storm, second by Member Battaglini to have the 2021 Organizational meeting on Tuesday, January 05, 2021, at 4:00 pm as long as new fire commissioner Hamzik can make it. All aye; motion carried.
18. 2021 Payroll Rates: Motion was made by Member Storm, second by Member Del Bianco to provide a three percent increase in salary for all employees for the year 2021. All aye; motion carried.
19. Motion by Member Storm, second by Member Del Bianco to authorize the Treasurer to pay vouchers, utilities, payroll, debt service, credit cards and special check request as due in order to close the books for the year 2020. All aye; motion carried.
20. The Board of Fire Commissioners wanted to thank Member Bush for all his year of service spent as Fire

Commissioner and wanted to wish him the best of luck.

21. Sentry Alarm will be on site on December 23, 2020 to take a look at our fuel pump to see about putting a keyless entry system.

Correspondence: New York State Association of Fire Districts 2021 In Classroom Commissioner Training Schedule and The Pinsky Law Group 13th Annual Fire & EMS Law & Management Conference.

Motion by Member Storm, second by Member Del Bianco to adjourn the meeting at 6:09 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Mark Storm', with a stylized flourish at the end.

Mark Storm
MS/EP