

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JUNE 18, 2020**

Members:

Carlton "Andy" Anderson, Chairman
George "Mickey" Bush, Secretary
Don Battaglini
Kenneth Del Bianco
Mark Storm

Others present:

Anthony "Tony" Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Michael Battaglini
Rob Congdon
Rob Brady

Chairman Anderson called the meeting to order at 6:09 pm.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the May 21, 2020 board meeting once the corrections are made. All aye; motion carried.

The original minutes stated:

New Business:

*1. Motion by Member Battaglini, second by Member Storm to pay the bills:
Vouchers # 5-001 to 5-049 and Payroll totaling \$23,671.82.
Supplemental Payment List: Vouchers # 6-001 totaling \$74.28.
All aye; motion carried.*

Correction to the minutes:

New Business:

*1. Motion by Member Bush, second by Member Battaglini to pay the bills:
Vouchers # 5-001 to 5-049 and Payroll totaling \$23,671.82.
Supplemental Payment List: Vouchers # 6-001 totaling \$74.28.
All aye; motion carried.*

TREASURER'S REPORT: Motion by Member Bush, second by Member Storm to accept the Treasurer's Report. All aye; motion carried.

Unfinished Business:

1. **Fire Station Siren:** The controls are at the station. We are currently waiting for Matco Electric Corporation to install them. Lenny Gilbert with Matco would like to have Gerard Trimper from Federal Signal onsite when they attempt to install the controls. Lenny is waiting to hear back from Gerard to see when they could start the install.
2. **Exterior Paint Job of Station 1:** We received a price from KHM, Inc. Base price quote would be \$38,700.00 if we want a second coat of paint it would be additional \$12,900 so the total price would be \$51,600.00. The Board would like to know if there is advantage of a second quote. We are currently still waiting on Jeff Paintings price quote. We currently budgeted for \$35,000 for the project.
3. **NYSEG Energy Efficient Lighting Project:** Member Anderson stated that project has been completed and he will walk around to make sure everything was completed that was quoted.
4. **Facility Management Companies:** No Action at this time. Member Storm was going to look into cleaning companies for the stations.

5. Landscaping of the Sign Area: We received a price from Greenskeeper Landscaping & Turf care for landscaping of the area. Total cost of Landscaping would be \$2,350.00. Bed and plant maintenance of the area would be as followed:
Fall Clean-up and prep for Winter Dormancy - \$165.00
Spring Clean-Up: \$150.00 Mulch Top Coat - \$550.00
Weed Control Measures to include Hand work & spray apps - \$65.00
Bush Trimming & Shaping (2021) - \$200.00
Adding all of the prices for maintenance the cost would be \$1,130.00
Northern Scapes for landscaping of the area would be \$2,450.00. Maintenance of the area with mulch would be \$775.00.
Motion by Member Battaglini, second by Member Bush to have Northern Scapes provide the landscaping and maintenance of the area in the amount of \$3225.00. All aye; motion carried.
6. Motion by Member Bush, second by Member Storm to create a committee to look at getting the station together for long term planning. All aye; motion carried. Member Del Bianco will select members for the committee.
7. Station 3 roof is leaking. Kyle Ferrero will provide a price quote to repair. We budgeted \$80,000 to replace the roof.
8. Member Storm stated that it was brought to his attention that the sign out front has bubbles forming in it. Member Bush will reach out to Bob Eastman with C&E Electronic Displays to get it fixed.
9. 100th Anniversary: There was discussion on what little planning has been done for our 100th Anniversary. Rob Brady stated that there is a meeting of the 100th Anniversary Committee scheduled for Thursday, June 25, station #1, at 7 pm and they have not been able to have many due to COVID. Member Bush would like to have the District pay for the fireworks. Member Bush would like to maybe have Brooks BBQ cater the food and maybe a 5K race to honor Fran Pandich and hold it at Highland Park.

New Business:

1. Motion by Member Bush, second by Member Storm to pay the bills:
Vouchers # 6-001 to 6-050 and Payroll totaling \$131,136.45.
All aye; motion carried.
2. Chiefs Report: Motion by Member Storm, second by Member Bush to accept the Chief's Report. All aye; motion carried.
3. Support Services Report: Motion by Member Storm, second by Member Bush to accept the Support Services Report. All aye; motion carried.
4. Maintenance Division Report: Motion by Member Storm, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
5. Training Division Report: Motion by Member Storm, second by Member Bush to accept the Training Division Report. All aye; motion carried.
6. Fire Company Report: Motion by Member Bush, second by Member Storm to accept the Fire Company

report about the 100th year anniversary. All aye; motion carried.

7. O.L. Davis Fire Company Newsletter: For the July newsletter our air monitoring and alarm response policies will be featured in the Newsletter.
8. Donations: None at this time.
9. 8040 PortaCOunt Calibration Service Plan: : Motion by Member Bush, second by Member Storm to purchase the 5 year calibration service plan in the amount of \$3,150.00. All aye; motion carried.
10. Flu Clinic: Motion by Member Bush, second by Member Storm to schedule a flu clinic and also provide the pneumonia shot, tetanus shot and if available at the time a COVID-19 vaccine. All aye; motion carried.
11. Community Room Reservation: Motion by Member Bush, second by Member Del Bianco to keep the Community Room closed until August 1 for reservations. All aye; motion carried.
12. Change July Monthly Meeting Time: There will be no change. Meeting will be held as scheduled July 16 with work session at 5:30 pm and meeting at 6:00 pm.
13. Budget Work Session Meeting: Motion by Member Bush, second by Member Storm to hold a meeting on July 29 at 6:00 pm. All aye; motion carried.
14. Ice Machine: Motion by Member Storm, second by Member Bush to purchase an ice machine from Tom Ellis Refrigeration not to exceed \$5,500.00. All aye; motion carried.
15. COVID-19 Pin: Motion by Member Bush, second by Member Storm to purchase 50 pins and the uniform committee will put out a notice for correct placement. All aye; motion carried. Assistant Chief Congdon and Battaglini will make sure Class A uniforms will help to make sure pins are properly worn.
16. Ehrlich Price Increase: Ehrlich sent out notice that there will be a \$4.00 price increase for Station 1 and a \$2.00 price increase for Station 2 and Station 3. New price for services would be Station 1 - \$77.00, Station 2 - \$50.00 and Station 3 - \$50.75. Total price for pest maintenance service will be \$181.75.

Ehrlich provided a price for vegetation management service for Station 1 and Station 2. Price for Station 1 will be \$395.00 and Station 2 will be \$265.00. Erika will contact Ehrlich to get a price quote for Station 3.

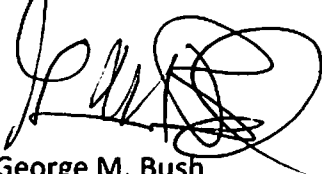
Motion by Member Bush, second by Member Del Bianco to accept the price increase and to add the vegetation management service for Stations. All aye; motion carried.
17. Member Battaglini stated that Bryan Ziegler pulled out all of the weeds from the sign area. Member Battaglini wanted to make sure every knew what he did on his own. It was decided to give Bryan 5 incentive points to say thank you.
18. Rob Brady stated he received approval to hold the Chicken BBQ at Highland Park. The BBQ is from Noon till 4 PM or until sold out, we will be in the upper lot near where you go up the steps to the concession stand. Prices are as follows: Full Chicken dinner \$12.00, Full Rib Dinner \$14.00, 1/2 Chicken only will be \$8.00, rack of Ribs only will be \$10.00. All food will be catered by Brooks House of BBQ in Oneonta. The meal is 1/2 chicken or Rack of Ribs, Baked Potato, Coleslaw, Roll & Butter, Oatmeal Cookie and a Bottle of Water.

19. Rob Brady also handed out flyer for AM-15 a 15 gallon air assisted misting machine.
20. There was a discussion on opening the gym. The Board has decided to keep the gym closed until we received notice that gyms are allowed to open. The Board will need to come up with a new procedure for using the gym.

Correspondence(s): We received a letter from Sunrise Services that they will no longer providing window cleaning services. Association of Fire Districts of the State of New York Annual Meeting & Leadership Summit Expo scheduled for October 1 – 3 2020.

Motion by Member Storm, second by Member Battaglini to adjourn the meeting at 6:47 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'George M. Bush', written over a horizontal line.

George M. Bush
GMB/EP