

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS SPECIAL MEETING
MARCH 16, 2020**

Members:

Carlton "Andy" Anderson, Chairman
George "Mickey" Bush, Secretary
Don Battaglini
Kenneth Del Bianco

Others present:

Anthony "Tony" Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Rob Brady, Fire Company President
Ron Materese
Andrew Slavetskas

Chairman Anderson called the meeting to order at 4:00 pm.

Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Motion by Member Bush, second by Member Battaglini to pay the bills:

Vouchers # 3-001 to 3-054 and Payroll totaling \$21,652.41.

2019 Accrual Payment List: Vouchers # 12-301 totaling \$2,000.00.

All aye; motion carried.

Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye, motion carried.

Chief Tom Palazzo went over the memo he put together due to the current State of Emergency due to COVID-19 pandemic. Chief Palazzo outlined the amendments made to responding to fire calls during this time. He also created an Incident Response Exposure Report that he wants completed after each call. He discussed the information that was provided from the Broome OES meeting that occurred on March 15, 2020. Motion by Member Battaglini, second by Member Bush to implement Fire Chief Tom Palazzo plans regarding fire calls responses. All aye; motion carried.

A discussion was had about closing the Community Room to the Endwell Fire District residents and to the members of the Endwell Fire Department due to the restrictions that are being placed regarding gatherings. Motion by Member Bush, second by Member Battaglini to close the Community Room until the gathering restrictions are lifted. All aye, motion carried.

Motion by Member Battaglini, second by Member Bush to accept new auxiliary members Michele Pandich, Bonnie Beeman, Karen Krukowski and new members Alexander Ballard, Larry Rozelle, Tyler Cunningham, and Kerby Sainclair to the Fire Company. All aye; motion carried. It was stated that their orientations and physicals will be placed on hold until after the restrictions are lifted.

A discussion of the impact of Freedom of Information Law (FOIL) on the use of personal email accounts and text platforms and cell phone usage was had. There is no legal prohibition in the use of personal email accounts, text platforms and cell phones for conducting Fire District business. However, that use then subjects the personal email, texts and cell phone use records to disclosure under FOIL. While there are methods for redacting non-Fire District personal email, texts and cell records, the process is expensive, time-consuming and may nevertheless be subject to scrutiny. Our Lawyer, Mark Butler, recommends all Fire District business should be conducted via District issues or controlled email account, text platform or cell phone. That assures an easier assessment of what is subject to FOIL disclosure. Motion by Member Bush, second by Member Battaglini to purchase a total of 11 phones and smartphone plan for the Fire Commissioners, Fire Chiefs,

District Treasurer and District Administrative Assistant in the amount of \$10.89 for the phones, \$428.89 for the Primary FirstNet Unlimited Smartphone monthly plan and issuing a endwellfire.com email address to the Fire Commissioners and Fire Chiefs. All aye, motion carried.

Chief Tom Palazzo would like to get three more iPads for Engine 31-1, Engine 31-2 and the Quint to have on the apparatus. Erika Pereira, District Administrative Assistant, will get price quote.

Motion by Member Battaglini, second by Member Bush to adjourn the meeting at 4:52 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'GMB', written over a horizontal line.

George M. Bush
GMB/EP