

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
DECEMBER 19, 2019**

Members:

Carlton "Andy" Anderson
George "Mickey" Bush
Don Battaglini
Mark Storm

Others present:

Anthony "Tony" Fiacco, Treasurer
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Mike Battaglini, Assistant Chief
Rob Brady
Rob Congdon

Chairman Storm called the meeting to order at 6:00 pm.

Motion by Member Battaglini, second by Member Anderson to approve the minutes of the November 21 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Battaglini, second by Member Anderson to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: NONE

UNFINISHED BUSINESS:

1. Station 1 Front Area Sign: The replacement of the center faces and maltese crosses on the end caps have been completed. The physical installation of the sign was completed on October 23, 2019 and the operator training was completed on August 28, 2019. Member Bush, Jeffrey Stafford with Delta Engineers and Bob Eastman with C&E Electronic Displays are working on submitting the final paperwork to close out the project with New York State. Bob Eastman with C&E Electronic Displays will send the final invoice for the project. Then the planning of the dedication ceremony will begin. Design for the plaque was submitted to vendor via Rob Brady and we are currently waiting for it to be completed.
2. Remodel of Community Room Kitchen: The old stove is up on Auction International. The bidding will end on Friday, December 27. Member Anderson will look into getting a dish rack and the cabinets still need to have some of the dividers installed.
3. Parking Bollards at Station 2: Lasher Construction has installed the three bollards at Station 2 and put the covers on the bollards at Station 1. They also completed the concrete pad for the dumpster.
4. Email Submission on the Siren: Member Anderson, Member Battaglini, Chief Tom Palazzo and Rob Brady are working on updating the siren.
5. Exterior Paint Job of Station 1: This will be on hold until the spring time of 2020.
6. Painting of Hallway at Station 1: Jeff's Painting & Washing will complete the painting once everything is off the walls. Rob Brady will work on getting this completed.

NEW BUSINESS:

1. Motion by Member Battaglini, second by Member Anderson to pay bills:
Vouchers # 12-001 to 12-061 and Payroll totaling \$86,104.65.
All aye; motion carried.
2. Motion by Member Bush, second by Member Battaglini to approve petty cash for \$38.97 and to reimburse fund in that amount. All aye; motion carried.
3. Line Transfers: Motion by Member Anderson, second by Member Bush to approve the line transfers submitted. All aye, motion carried.
4. Chiefs Report: Motion by Member Anderson, second by Member Bush to accept the Chief's Report. All aye; motion carried.
Planning for 609 Hooper Road is progressing. The Department was supplied with preliminary site drawing and recommendations where given.

The Vestal Training Site burn building is closed until further notice for extensive repairs.

An update on the Public Safety Radio System upgrade project was given by Director Michael Ponticello.

5. Support Services Report: Motion by Member Bush, second by Member Battaglini to accept the Support Services Reports. All aye; motion carried.
6. Maintenance Division Report: Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
7. Training Division Report: Motion by Member Bush, second by Member Battaglini to accept the Training Division Report. All aye; motion carried.
8. Fire Company: Motion by Member Battaglini, second by Member Anderson to approve the chief officers as elected by the O. L. Davis Fire Company for the 2020 year:
Chief: Thomas Palazzo
1st Asst. Chief: Michael Battaglini
2nd Asst. Chief: Matthew Grafton
3rd Asst. Chief: Robert Congdon
All aye; motion carried.

Other 2020 officers include:

Captains: Jacob Polovchak; Kyle Ferraro

Lieutenants: Nathan Leonard, Gil Martino, Brent Soden, Mark Storm, Jason Stupski (One Lieutenant position is open)

Fire Police Lieutenant – Ronald Materese (A Lieutenant and Captain Position is still available).

9. O.L. Davis Fire Company Newsletter: Member Storm reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
10. Motion by Member Bush, second by Member Battaglini to authorize the Treasurer to pay vouchers, utilities, payroll, debt service, credit cards and special check request as due in order to close the books for the year 2019. All aye; motion carried.

11. Organizational Meeting: Erika Pereira, Administrative Assistant, mention that if the Board of Fire Commissioners decides to have the monthly meetings on Thursdays, the first meeting of the 2020 she would not be able to attend, but could reach out to the Fire Company Secretary, Alice Fiacco, to see if she would be willing to come in her place. There was some discussion on availability between the Board Members and holding the organizational and monthly meeting on the same day. 2020 Organizational meeting will be held on Wednesday, January 15, 2020, at 5:00 pm as long as it is within the time frame allowed by Fire District law. Member Bush will reach out to attorney Mark Butler to confirm. Motion was made by Member Bush, seconded by Member Battaglini to have the January Monthly Meeting on Wednesday, January 15, 2020 at 6:00 pm with work session being held at 5:30 pm. All aye; motion carried.
12. Motion by Member Battaglini, second by Member Bush to receive and file results of the Fire District election. All aye; motion carried. Member Andy Anderson was re-elected for a 5 year term and Ken Del Bianco was elected to fill the 3 year unexpired term.
13. Motion by Member Bush, second by Member Battaglini to renew our insurance with NBT-Mang for December 1, 2019 to December 1, 2020 for \$43,498 and increase the replacement values of Engine 1, Engine 2, Engine 3, Rescue 31, and Quint 31 according to the recommendations of Chief Palazzo and Joseph Shoemaker with Churchville Fire. There will be an approximate increase of \$484.00 in the premium. All aye; motion carried.
14. Proposal for Group Term Life Insurance Policy: William L. VanGorder with NBT Insurance submitted different options for a group term life insurance policy. There was some discussion on the benefits of providing them to the members but there were some questions that the Board would like to address with Mr. VanGorder before making a final decision. Member Bush will reach out to Mr. VanGorder to discuss further with him.
15. Security Camera Proposal: The Computer Shop submitted a proposal for replacing our security cameras for the amount of \$61,100.00.
Station 1: \$44,200.00
Station 2: \$7,800.00
Station 3: \$9,100.00
The Board has received three quotes from three different vendors. Member Anderson and Administrative Assistant, Erika Pereira, met with Jason McGonnigal with the Computer Shop and went to the West Corners Fire Department to view their security camera feed. The Computer Shop has installed cameras for the Endicott Police Department, Owego Fire, Apalachin Fire, Maine Emergency Squad, Broome Ambulance, Port Crane Fire, Glen Aubrey Fire, West Corner Fire and Vestal Fire. Member Anderson will reach out to Mr. McGonnigal as there was some question the Board would like answered.
16. Proposal to Provide Legal Services for 2020: Mark C. Butler with the Law Offices of Mark C. Butler, PLLC provided a legal services retainer statement for the year 2020 in the amount of \$3,500.00. Motion by Member Anderson, second by Member Battaglini to appoint Mark Butler of The Law Offices of Mark C. Butler, PLLC as one of our attorneys for the year 2020 and paid the retainer fee.
17. Rob Brady will get prices for runners for the hallway in Station 1. Since putting in the new flooring you can notice the dirt and foot tracks a lot more. He would like to place some runners in heavy traffic areas.
18. Rob Brady stated that the antique show will be starting in January and dates have been set aside for February, March, April and May.

Correspondence(s): The Company Officers Leadership Training (COLT) will be taking place on January 10-11, 2020 in Fulton County; February 28-29, 2020 in Monroe County and March 13-14, 2020 in Erie County.

Basic Fire Commissioner Training has its 2020 course schedule out if anyone is interested in attending.

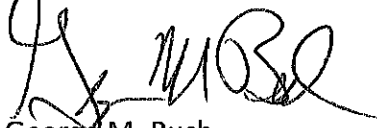
Southern Tier Occupational Health Services has moved to 320 N. Jenson Road, Suite 11 in Vestal, NY 13850 (in the back of the building).

Fire District Affairs was handed out.

A flyer from Solar Farms New York was given out regarding becoming a Solar Farms New York Clean Energy Partner.

Motion by Member Battaglini, second by Member Storm to adjourn the meeting at 6:48 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'G. M. Bush', written over a horizontal line.

George M. Bush
GMB/EP