

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
June 20, 2019**

**Members:**

Francis J. Pandich, Chairman  
Carlton "Andy" Anderson  
George "Mickey" Bush  
Don Battaglini  
Mark Storm

**Others present:**

Tom Palazzo, Fire Chief  
Anthony "Tony" Fiacco, Treasurer  
Alison Senft, Deputy Treasurer  
Erika Pereira, Administrative Assistant  
Rob Brady  
Ron Materese  
Mike Battaglini  
Jill Pichura  
Shawn Pichura  
Nate Leonard  
Joseph Shoemaker

Chairman Pandich called the meeting to order at 6:20 pm.

Motion by Member Battaglini, second by Member Bush to approve the minutes of the May 16 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Battaglini, second by Member Storm to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: NONE

UNFINISHED BUSINESS:

1. Station 1 Front Area Sign: Councilman Augostini secured a grant from the Triad Foundation to assist us with purchasing an electronic sign. The grant will cover up to \$15,000 of the costs. C&E Electronic Displays will need to bill the Town of Union to expend the grant funds in the amount of \$15,000 and the Endwell Fire District will pay the remaining balance of the project.

There was some discussion on dedicating the sign to the Triad Foundation, Councilman Augostini and the Endwell Fire District tax payers as they have been a great help in making the new LED sign possible.

Motion by Member Bush, second by Member Battaglini to light up the whole LED Sign for an additional cost \$2,700.00. All aye; motion carried.

2. Replacement of Exterior Doors at Station 1: Member Anderson reached out to First General of Southern NY and they provided a quote of \$9,103.36 to replace the exterior doors. Motion by Member Anderson, second by Member Bush to have First General complete the work. All aye; motion carried. The Board would like to have the awnings re-caulk prior to installing the new doors.
3. Board Room Table and Chairs: The Board would like to place this project in the 2020 budget.
4. Remodel of Community Room Kitchen: Member Anderson is working on getting prices for the cabinets, countertop, ceiling painted and lights replaced and the cost for a new stove. Rob Brady and Member Anderson are going to see if the floor can be cleaned and resealed. That would save money instead of replacing the flooring.

5. Slurry Seal of parking lot at Station 1: Member Battaglini received a price quote from Suit-Kite in the amount of \$27,482.00. The price is was derived off New York State OGS awards. The parking lot will need to clean prior to the work being done. Member Battaglini will reach out to a Vendor to cut the trees back to the fence line and take care of cleaning up the weeds around the property. Motion by Member Bush, second by Member Battaglini to have Suit-Kite complete the work. All aye; motion carried.
6. Parking Bollards at Station 2: Member Bush provide a price quote from Delta Engineer in the amount of \$2,275 to provide the resurvey of the property lines at Station 2. Member Battaglini stated that Michael J Fitzpatrick Land Surveyor Engineer could do the resurvey for \$1,500. There was some discussion on who should complete the resurvey. Motion by Member Battaglini, second by Member Bush to have Michael J Fitzpatrick Land Surveyor Engineer complete the work. All aye; motion carried. Erika to send letter to Michael Fitzpatrick giving him permission to survey the property. Once the survey has been completed Lasher Construction will install the bollards.
7. Endwell Fire Station south East Entrance - Awning: The awnings have been up for 9 years with no maintenance to them. The awnings need to be re-caulk and that should take care of the water problem. Member Bush will reach out to Penn-York Construction Company to get a quote for the work.
8. Transfer to Capital Reserve from 12/31/2018 Unappropriated Balance: There was a long discussion on how much money should be transferred over to each reserve fund and how much money the Board would like to leave in the unappropriated balance to cover unexpected costs. Motion by Member Battaglini, second by Member Storm to transfer \$200,000 into the equipment fund and \$150,000 into the apparatus fund. All aye, motion carried.
9. It was brought up that the remotes for the garage doors at Station 1 are not working and should be replaced. Erika to call Gates Garage Door to see about getting the remotes replaced.
10. As the meeting was taking place some of the attendees noticed the lights flicker in the Board Room. Erika to call T&B Electric to have them look into the issue.
11. Rob Brady mentation that we have many vendors to provide maintenance services for the ductless units and the District should maybe look into having one vendor complete PM services so it will be easier to track which vendor provided services and who to call when an issue comes up. The Board agreed and asked that we contact Petcosky, Air Temp and Weber Plumbing & Heating to see if they would provide a quote for PM services.
12. The Board would like to start seeing prices for projects for next year budget. The Board would like to see a price for a new maze, working on prices for a bunk room, cleaning out the third floor storage area, price for updating the security cameras at the Stations.

**NEW BUSINESS:**

1. Motion by Member Anderson, second by Member Bush to pay bills:  
Vouchers # 6-001 to 6-075 totaling \$126,042.99.  
Supplemental Payment List: Vouchers # 7-001 to 7-008 totaling \$6,657.13  
All aye; motion carried.
2. Motion by Member Battaglini, second by Member Anderson to approve the purchase from Staples in the amount of \$59.53. All aye, motion carried.

3. Motion by Member Battaglini, second by Member Anderson to approve the line transfers submitted. All aye, motion carried.

4. Motion by Member Battaglini, second by Member Anderson to approve the following events in the community room:

Date	Times	Requested by	Use	Cost	Comments
08-10-2019	All Day	Dan Foster	Birthday Party	\$200 Security Deposit	Member

All aye; motion carried.

5. Chiefs Report: Motion by Member Bush, second by Member Battaglini to accept the Chief's Report. All aye; motion carried.

6. Support Services Report: No Report was provided.

7. Maintenance Division Report: Motion by Member Bush, second by Member Storm to accept the Maintenance Division Report. All aye; motion carried.

8. Training Division Report: Firefighter Gabe Fuller and Will Legg have completed Firefighter 1 and graduation was held on June 18 at Five Mile Point.  
 Motion by Member Bush, second by Member Storm to accept the Training Division Report. All aye; motion carried.

9. Fire Company Report:

- The 5K run/walk has been canceled for this year. There was a conflict with another event on every date, so the committee decided it was best to not hold the date for this year.
  - The Fire Company is working on a logo for the 100<sup>th</sup> year anniversary. As soon as they decide on one they will forward to the Board for approval.
  - Four members were accepted at the June meeting and a letter has been submitted for board approval.
  - The Fire Company is looking at doing the family picnic again, probably the first weekend in August. As soon as a date has been decided on they will let the board know.
- Motion by Member Battaglini, second by Member Storm to approve the Fire Company family picnic once a date has been chosen. All aye; motion carried.

10. Motion by Member Bush, second by Member Battaglini to accept John Kaplan, David L. Griffith, Tristan S. Foster, Nicholas J. Sarpolis as new members. All aye; motion carried.

11. Motion by Member Bush, second by Member Storm to accept the Fire Company request to assign the badge number for new members. All aye; motion carried.

Motion by Member Bush, seconded by Member Anderson to have the Fire Company order new badge numbers for new members and submitted the invoice to the Fire District for payment. All aye; motion carried.

12. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.

13. Washer Dryer Combo: There are only a few vendor that locally that sell the speed queen brand. Olum's had a washer dryer combo for \$2,498.99 and another model combo for \$3,099.99. Motion by Member

Battaglini to purchase model SF7000WE from Olum's in the amount of \$2,498.99. All aye; motion carried.

14. Officers Office Printer: Motion by Member Bush, second by Member Battaglini to purchase HP LaserJet Pro M281fdw All in One Wireless Color Laser Printer from Amazon in the amount of \$349.00. All aye; motion carried.
15. Draft of 2018 Audit: Members were given a draft of the 2018 year ended audit. Motion by Member Anderson, second by Member Storm to finalize the audit draft and complete the audit. All aye; motion carried.
16. Correspondence: Ehrlich sent a notice that our service for Station 1 will increase by \$4.00 effective July 2019. Motion by Member Bush, second by Member Battaglini to proceed with Ehrlich for our commercial pest maintenance service. All aye; motion carried.
17. Replace Flooring: The Board would like to go with Dove Au Naturelle – Tribute Collection 7in x 48in vinyl planks flooring for the hallway and radio room. They also want to replace the rubber tiles for the stairs in the back stairwell. Erika will get a price quote for both projects.
18. There was long discussion on our smoking/tobacco policy, our drug/alcohol policy and our gun carry procedure within the department. The Board would like to have our attorney and insurance agent review the policies and make recommendations on updating these policies. Chief Palazzo will continue to remind members that there is no chewing tobacco use as well as smoking inside of the building as well as at fire scenes.

Motion by Member Battaglini, second by Member Anderson to adjourn the meeting at 7:49 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush  
GMB/EP