

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
DECEMBER 12, 2018

Members:

Francis J. Pandich, Chairman
Ronald Materese
Mickey Bush

Others present:

Thomas "Tom" Palazzo, Chief
Kevin Leniek, Asst. Chief
Anthony Fiacco, Treasurer
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Rob Brady

Motion by Member Bush, second by Member Materese to approve the minutes of the November 15, 2018 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Materese to accept the Treasurer's Report. All aye; motion carried.

Motion by Member Bush, second by Member Materese to give the Treasurer permission to pay bills and make transfers to close the books for 2018. All aye; motion carried.

HEARING OF VISITORS: NONE

UNFINISHED BUSINESS:

1. Station 1 Front Area Sign: Our attorney, Oliver N. Blaise, has not heard back from Alan Pope or Dee Golazeski at the Town. He reviewed the November and December agendas and meeting minutes, he does not believe the Town had taken any further action since the public hearing in October. Oliver believes the Town is still in discussions with Parc Outdoor about some of the billboard regulations. Oliver believes those issues won't change the District's ability to put up its sign, but it is holding up the passage of the law. He will continue to check in with the Town to get a status update.

Rob Brady would like to see a total price for the purchase of the new sign as the Fire Company would like to maybe put some money toward the purchase of the new sign.

Jeffrey Stafford, Project Manager, with Delta Engineering submitted a proposal to provide architectural and engineering services for the project. The cost of their services would be \$23,925.00. Motion by Member Bush, second by Member Materese to have Delta oversee the project. All aye; motion carried.

2. Station 1 Generator: The generator has been set on the pad and the ATS is also set. Matco Electric will be working on pulling in wire from exterior to disconnect on Friday, December 14. NYSEG has been called and Matco Electric is waiting for a work order and confirmation for shutdown of the electric to the building. Matco Electric is hoping to have this completed before Christmas.

The old generator was placed on Auctions International and the bid closed on Tuesday, December 11 at 7:00 pm with a high bid of \$1,850.00 for the generator. Motion by Member Bush, second by Member Materese to accept the bid amount. All aye; motion carried.

3. Bailout Window Simulator: The Bail-out is ready to be trimmed and painted. It was used during Monday Training on December 10 and it worked out well but there was some concerns about the

conduit right below the window. Motion by Member Bush, second by Member Materese to have T&B Electric come in and move the conduit so it would not get caught on when training is being performed. All aye; motion carried.

4. Brush Truck: The truck is completed but Chief Palazzo would like to purchase a matching bumper in the amount of \$890 and the truck needs a new AED. Motion by Member Bush; second by Member Materese to purchase the bumper and look into possibly fixing 3 AED packs or purchase a new one for the Brush Truck. All aye; motion carried. Also was mentation
5. Inspection Dinner Gifts: Motion by Member Bush, second Member Materese to purchase the Hugo Copper Vacuum Insulated tumbler 20oz in blue. All aye; motion carried.
6. District Office Updates: Upstate Office Furniture provide a layout that could work in the Officer's Room and Board room using the old furniture. Motion by Member Bush, second by Member Materese to accept the layouts. All aye; motion carried. Member Bush would like to see the lights changed out, walls painted, and ceiling tiles changed out in the Officer's Room as well. T&B Electric can change out the lights, have the painter that is painting the District Office paint the Officer's Room as well and have Rob Brady change out the ceiling tiles once the new lights are put in. Jeff's Painting and Remodeling still has not provide a quote for the painting. When I spoke with him on yesterday he stated he would stop by the office and drop off the quote. Erika stopped over at Endwell Rug and picked out some floor samples and now needs to decide. Once the flooring is picked out the colors for the office furniture can be picked out and ordered.
7. There was a discussion on what the District should do about the remaining budget once the books are closed for 2018. Member Materese and Member Bush both would like to see anywhere from \$350,000 to \$400,000 put into the equipment fund. The discussion of unallocated funds will be discussed more once the books are actually closes for 2018.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Materese to pay bills:
 - Vouchers #12-001 to 12-061 totaling \$43,640.91
 All aye; motion carried.
2. Motion by Member Bush, second by Member Materese to approve petty cash for \$48.53 and to reimburse fund in that amount. All aye; motion carried.
3. Motion by Member Bush, second by Member Materese to approve the line transfers submitted. All aye, motion carried.
4. Motion by Member Bush, second by Member Materese to approve the following events in the community room:

Date	Times	Requested by	Use	Cost	Comments
03-29-2019	All Day	Ronne Sisco – Endicott First Presbyterian Nursery School	Dance	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	

5. Chiefs Report: Motion by Member Bush, second by Member Materese to accept the Chief's Report. All aye; motion carried.

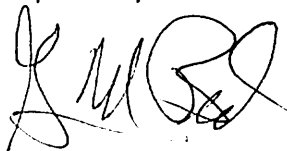
6. Support Services Report: Motion by Member Bush, second by Member Materese to approve the Support Services Report. All aye; motion carried.
7. Maintenance Division Report: Motion by Member Bush, second by Member Materese to accept the Maintenance Division Report. All aye; motion carried.
8. Training Division Report: Motion by Member Bush, second by Member Materese to accept the Training Division Report. All aye; motion carried.
9. Fire Company Report: Motion by Member Bush, second by Member Materese to accept Alexander Ballard resignation as a member of the fire company. All aye: motion carried.

Motion by Member Bush, second by Member Materese to accept Jose Soto as a member of the fire company. All aye: motion carried.

10. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. 2019 Organizational meeting will be held on Tuesday, January 1, 2019, at 10 am.
12. Motion by Member Bush, second by Member Materese to receive and file results of the Fire District election. All aye; motion carried.
13. Motion by Member Bush, second by Member Materese to renew insurance with NBT-Mang for December 1, 2018 to December 1, 2019 for \$44,529.30 and increase the UMB limits to \$10M/\$20M for an approximate annual increase of \$4,303.00. All aye; motion carried.
14. Christmas Bonus: Motion by Member Bush, second by Member Materese to give Tony, Alison, Rob and Erika a bonus in the amount of \$150 and \$100 for Alice. All aye; motion carried.
15. Endwell Fire Website: There has been some discussion that the website needs an overhaul. There is outdated information on the site and it is not user friendly as once thought. The Board would like to have Grey Goose Graphics redesign the page.

Motion by Member Bush, second by Member Materese to adjourn meeting at 7:20 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/ep