

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
July 20, 2017

Members:

Francis J. Pandich, Chairman
Ronald Materese
Andy Anderson
Donald Battaglini
Mickey Bush

Others present:

Joseph Shoemaker, Chief
Tom Palazzo, Asst. Chief
Rob Brady, Fire Company President
Nate Leonard, Lieutenant
Matt Grafton, Lieutenant
Anthony Fiacco, Treasurer
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Cheryl Grafton

Chairman Pandich called the meeting to order at 6:06 pm.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the June 15 board meeting minutes and July 6 special meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Cheryl Grafton and Ashlee Holmes, members of the auxiliary, would like to see about getting a polo work shirt and maybe a pullover in a woman's cut with the auxiliary logo for the auxiliary to wear for events in the community. They are going to look into pricing and the type of clothing they would like to purchase as the standard uniform for the auxiliary and bring it to the Board to get approval for ordering.

UNFINISHED BUSINESS:

1. Bathroom remodeling: Construction is underway on the bathroom. There was some additional work that was brought up by Jim Orlando with Bionco Builders for the mop room. Hallway and fitness room and men's shower. The mop room will be finished with a new ceiling, walls painted and new flooring. The hallway to the steps will also be finished with new vinyl flooring and change out the old lighting and put in LED lights. The men's shower will have baseboard heat installed. The fitness room will have the existing pipes removed and patch walls. The "Grant Disbursement Agreement" paperwork has been sent back to DASNY. Motion by Member Battaglini, second by Member Bush to add the above work to the project. All aye; motion carried.
2. Display Case for Community Room: Looking to have 2 display cabinets along the long wall in the community room that would be built into the wall and come out about 4 to 5 inches. Waiting on Paul Spisak, Jr. to provide a quote. No action at this time.
3. Station 3 – Renovate or New Build: We received a concept plan from Delta Engineering to incorporate our ideas for the station. Craig Wademan from Delta Engineering discussed the drawing and stated it would not be cost efficient to add on all around the building. When you add additions to an existing structure you run into code upgrades to the old structure. Adding a 30 x 50 addition to the building can run in the half million dollar range. The Board would like to discuss in more depth on August 2 at 8:00 am in a special meeting.
4. Back parking lot: Member Battaglini stated that he has not been able to get a hold of Lane Seal Coating to schedule the work. He would like to reach out to the Town to see if they would be interested in

completing the task. Member Battaglini is still working on getting the sealcoating done.

5. **Station 1 Front Area Sign:** Member Bush brought in the original design for the sign that was completed back in 2011. The Board still believes the design will work with what they would like the sign look like. The display should be roughly around 12 foot long and 5 feet in height. Member Bush is going to make copies of the specs and send them out to vendors to get quotes.
6. **Station 1 Generator:** T&B Electric came in and looked at our current generator. After the review, Tim Allen spoke with Member Bush and suggested the generator and panel to be replace in order to run the entire building. He also suggested to move the panel into utility room. He gave a general price quote of roughly \$19,000 for the actual generator and anywhere from \$8,000 - \$10,000 to complete the electrical work necessary to install the new generator and panel. Member Bush is going to reach out to Tim Allen to see if he could check the generator to see how many amps the current generator uses.
7. **Bay 4 Garage Door:** Gates Garage Door Opener came out on July 10 and replaced a cord wheel and roller and tested the door and it seemed to work. Member Anderson stated that the door is still not working properly and believes the reason is the sensor at the bottom of the door. Member Anderson would like to see that removed and see what happens. Gates was called to come back out and look at the door again and remove the sensor. They were scheduled to return on July 21, 2017. Motion by Member Battaglini, second by Member Bush to remove the sensor at the bottom of the door. All aye; motion carried.
8. **Red Tagging of Range:** The range is still red tagged. B & B Welding will remove the shelf on the range. Once that has been completed we will contact AAA-ABC Fire Extinguishers to re-inspect.
9. **Pyramid Business Systems – Server:** Microsoft no longer supports the Window Exchange server we are currently using for e-mail and we need to make a decision about moving to a hosted email or purchase an in-house email server. The Board still had questions about the services that were quoted and would like another meeting to discuss further with Pyramid.
10. **Copier:** Daniel Williams discussed the differences between option 1 and option 2. The 60 month all-inclusive lease with fax and banner paper feed unit would be \$248.97 a month. The new copier will be placed in the board room once the old heating unit is removed. We will need to get price quotes from vendors for the removal of the old heating unit. Since we have three older units that are not being used we will include them in the removal. Motion by Member Bush, second by Member Anderson to go with Option 1 and get price quotes for the removal of the 3 older heating units. All aye; motion carried.
11. **Station 2 Siren:** It was brought up that they believe the siren at Station 2 was not working again. Captain Robert Congdon had reset that siren awhile back and we will have him check on the siren again.
12. **Station 1 Apparatus Floor:** It was brought up that the apparatus floor was slippery during the ice cream Social. Member Anderson said that floor must be rinsed off properly along with using an agitated brush when cleaning the floor.
13. **Firefighter participation form:** We are currently waiting to hear back from Broome County to see if the changes we had proposed are acceptable. An email was sent on March 8, 2017, requesting the approval for the changes to the form with no response back from Thomas J. Vroman and Michael A. Ponticello.
14. **Hydrant Usage:** The Department is going down to the airport to provide training and would like to use hydrants closer in the District. Member Pandich will try and reach out to Ted Warner the Secretary/Chairman for the Water Board to see if we can get a response for using the hydrants located at Davis

Street and Argonne Street and on Struble Road near the ball field.

NEW BUSINESS:

1. Motion by Member Battaglini, second by Member Bush to pay bills:
 - Vouchers #07-001 to 06-076 totaling \$63,946.03
 - Supplemental Payment List: Vouchers 08-001 to 08-007 totaling \$1,102.25
 - o Voucher 08-008 was not approved since Churchville Fire was responsible for damaging the original ladder when they were working on the Tower 31. Churchville should be responsible for the charge.
 - 2016 Accrual Payment: Voucher 12-302 totaling \$6,500.00

All aye; motion carried.

2. Chiefs Report: Chief provide a proposal for purchasing a new brush truck. He would like to sell Utility 1 and the current skid and put the money received towards the new brush truck. He would use \$15,000 from the department equipment line and use \$5,000 from the 2018 equipment line. He would be asking if the Board could provide roughly \$39,000 to complete the purchase. The Board will think more about it when they are working on the budget for the 2018 year.

Chief requested permission to participate at the National Night Out at the Endwell United Methodist Church on August 1. He would like to send a truck.

Chief reported the County Radio Project is still moving ahead and is scheduled to begin testing in August after the new microwave system is installed. He will be working with Chuck Rogers to make sure we have the proper equipment to complete the migration when it is time

Motion by Member Battaglini, second by Member Bush to accept the Chief's Report. All aye; motion carried.

3. Motion by Member Battaglini, second by Member Bush to approve the Support Services Report. All aye; motion carried.
4. Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
5. Motion by Member Anderson, second by Member Battaglini to accept the Training Division Report. All aye; motion carried.
6. Donations: We received many donations in the memory of John Mehal totaling \$1,370.00. Motion by Member Bush, second by Member Battaglini to place the donations received in the account for the new message board sign (D40). All aye; motion carried.
7. Members were given a draft of the 2016 audit. Motion by Member Bush, second by Member Materese to finalize the audit draft and complete the audit. All aye; motion carried.
8. Members were given a copy of the 2017-2018 Assessed Valuations from the Town of Union. This will be discussed further at the budget work session.

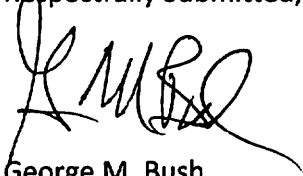
9. We were advised that we were awarded the Title IV Volunteer Fire Assistance Grant from the DEC. We need to spend \$3,000 on the requested grant items and we will receive a 50% reimbursement. Chief Shoemaker will be working with Assistant Chief Leniek to complete the purchase.
10. It was brought up that our janitor Bob Grabe is having some health problems and it would be nice to send a gift basket to him to show him that we are thinking of him. Motion by Member Battaglini, second by Member Bush to send an arrangement from Country Wagon. All aye; motion carried. It was brought up that we might want to look into a cleaning service to see what options they could provide.
11. Rob Brady brought up that he has been relighting the pilot light on the water heater on numerous occasions and thinks we might need it looked at. He also mentioned that the faucet in the company room sink is running and outside the training room he thinks there is pipe leaking. To contact Evans Plumbing on the issues.
12. Rob Brady stated that the old fire safety house has sold.

Motion by Member Battaglini, second by Member Anderson to go into Executive Session at 7:50 pm. All aye; motion carried.

Out of executive session at 8:30 pm with no action taken.

Motion by Member Bush, second by Member Battaglini to adjourn meeting at 8:30 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/ep