

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
June 15, 2017

Members:

Francis J. Pandich, Chairman
Ronald Materese
Andy Anderson
Donald Battaglini

Others present:

Kevin Leniek, Asst. Chief
Michael Battaglini, Asst. Chief
Rob Brady, Fire Company President
Anthony Fiacco, Treasurer
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant

Chairman Pandich called the meeting to order at 6:07 pm.

Motion by Member Materese, second by Member Anderson to approve the minutes of the May 18 board meeting minutes. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Battaglini, second by Member Materese to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Michael Battaglini brought up that that apparatus floor is too slippery when the floor is wet and thought we need to get in contact with the manufacturer to discuss and get recommendations from them. Member Anderson is actually working on this issue.

UNFINISHED BUSINESS:

1. Bathroom remodeling: A meeting with the construction company, engineering firm and the Board will be set up so the plans and time line can be reviewed for the project. A tentative start date of June 26 was given. The "Grant Disbursement Agreement" paperwork is being filled out and will be sent to our lawyer, Oliver N. Blaise to review and complete the opinion of counsel letter.
2. Display Case for Community Room: Looking to have 2 display cabinets along the long wall in the community room that would be built into the wall and come out about 4 to 5 inches. Paul will need to drill a small hole to look behind the wall to make sure this could be accommodated and there is enough support for the cabinets to be built inside the wall.
3. Station 3 – Renovate or New Build: We are currently still waiting for Delta Engineering to send over a drawing of the best way to incorporate our ideas for the station. Member Materese reached out to Bob Mitchell from Mitchell Associates Architects to get some advice and see what help he can offer to us. Mr. Mitchell said that he could review the drawing and the proposal that was sent to us by Delta Engineering and he can review it and gives us his opinion. The firm worked on the Apalachin Fire Station design and focuses exclusively on emergency services to help develop cost-effective, durable, state of the art facilities. There would be a fee for his review per hour. Once we receive the drawing the Board will discuss the option in more depth.
4. Back parking lot: Member Battaglini advised the sealcoating will be taking place sometime in July or August.
5. Station 1 Front Area Sign: Member Bush is working on getting price quotes for the new sign.
6. Station 1 Generator: We will have T&B Electric come back out and take a good look at the generator and

see what they recommend for the generator.

7. Bay 4 Garage Door: Member Anderson has not heard back from Gates Garage Door Opener about the door. He will follow back up with them.
8. Station #2 Flag Pole: The new flag pole and flag have been put up and Jennifer Lasher should be taking down the old pole sometime next week.
9. Red Tagging of Range: The range is still red tagged. AAA-ABC Fire Extinguishers sent over a price quote to re-pipe the system in the amount of \$550 if we wanted to keep the shelf in place or we can just remove the shelf. Once a decision is made we will need to call AAA-ABC Fire Extinguishers so they can come either preform the re-piping of the system or just remove the shelf ourselves and have them re-inspect the range and place a green tag on it.
10. Firefighter participation form: We are currently waiting to hear back from Broome County to see if the changes we had proposed are acceptable. No action at the moment.
11. Hydrant Usage: Michael Battaglini was wondering if we ever heard from the Water Board about what hydrants we could use for training. A letter was sent back in November of 2016 stating that we would be using the hydrants located at Davis Street and Argonne Street and on Struble Road near the ball field. We never received a respond back whether it was ok or not so we will continue to use those hydrants for our training, filling of tanks and pump and hose testing.
12. Plaque on the trucks: We need to have the dedications plaque placed on the trucks already. Rob Brady and Kevin Leniek will handle getting the plaques on the trucks.
13. CO alarms: We are currently waiting on the County to let us know where the alarms should be sent. No action at the moment.
14. Legal Issues Class: The tentative class date will be October 21. Once it is closer to October send out notice of the class and start sign-up sheet. No Action at the moment.

NEW BUSNISS:

1. Motion by Member Anderson, second by Member Battaglini to pay bills:
 - Vouchers #06-001 to 06-047 totaling \$124,040.03
 - Supplemental Payment List: Vouchers 07-001 to 07-013 totaling \$4,714.67All aye; motion carried.
2. Line Transfer: Motion by Member Battaglini, second by Member Anderson to approve the line transfers submitted. All aye; motion carried.
3. Chiefs Report: Chief advised he would like to place the brush truck upgrade on the agenda for July so they can look more into it and provide a proposal on what they feel would be the best option.

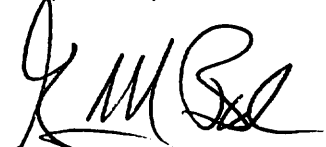
Chief requested permission to attend the NYS Chiefs Show June 15 through June 17 and provide transportation to members that would like to attend the show.

Motion by Member Battaglini, second by Member Materese to accept the Chief's Report. All aye; motion carried.

4. Motion by Member Battaglini, second by Member Anderson to approve the Support Services Report. All aye; motion carried.
5. Motion by Member Battaglini, second by Member Anderson to accept the Maintenance Division Report. All aye; motion carried.
6. Motion by Member Anderson, second by Member Materese to accept the Training Division Report. All aye; motion carried.
7. Motion by Member Anderson, second by Member Materese to accept Connor Whiting as a member of the Fire Company and Alice Fiacco as support personnel (non-incident related) of the fire company. All aye; motion carried.
Also noted was the resignation of Jeffrey Winchell due to moving out of the district.
8. Pyramid Business Systems – Server: Exchange Server 2007, which is the email server application our server uses has stopped being supported/updated on April 11, of this year. The server will continue to send and receive email but any security issues will not be patched. The Window Server 2008 support will end January 2020. Pyramid proposed our first step would be to discontinue use of Microsoft Exchange Server 2007 on current small business server 2008 and move to hosted email. Renew the HP server warranty for one more year. In March 2018 switch from Symantec Anti-Virus software to BitDefender. In June 2018 replace the actual server and backup. They also stated that one of our lamresponding computers is outdated and should be upgraded. The Board would like to meet with Pyramid to go over their recommendations and pricing. The Board would like to see a proposal without all the set up fees so they can determine the monthly costs for switching.
9. Copier: Daniel Williams from EBE Officesource stopped in to let us know that our copier has hit the 7 year mark, has over 30,000 copies on it and our contract will be up in July. He said he could get us a price for leasing the copier instead of purchasing it outright and then paying a maintenance contract. When leasing the copier the price includes all equipment, service, parts and supplies excluding paper for up to 300,000 B/W and 25,000 Full Color prints/copies.
10. Motion by Member Battaglini, second by Member Materese to look into pricing and finisher options for the new copier. Board would like to not exceed \$200 a month for the leasing price. All aye; motion carried.

Motion by Member Anderson, second by Member Battaglini to adjourn meeting at 7:18 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/ep