

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
APRIL 20, 2017

Members:

Francis J. Pandich, Chairman
George M. Bush, Secretary
Andy Anderson
Donald Battaglini

Others present:

Joseph Shoemaker, Chief
Michael Battaglini, Asst. Chief
Robert Congdon, Captain
Anthony Fiacco, Treasurer
Alice Fiacco, Executive Assistant

Member Materese was attending the AFDSNY Conference in Albany.

Chairman Pandich called the meeting to order at 6:03 pm.

During the work session Linda Haddinger of E-LOCA requested storage of some items at the fire station. Board members advised they would take this under consideration.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the March 16, 2017, meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Cheryl Grafton discussed the 5K run the fire company has planned for September. Matt Grafton requested permission to again hold the Truck or Treat on October 31, and to purchase supplies to build some games for this event.

UNFINISHED BUSINESS:

1. Bathroom remodeling: We received paperwork from the state requesting we sign a "Grant Disbursement Agreement". Member Battaglini met with the Contractor, Bionco Builders, but they advised that since they bid material prices have increased and there have been two increases in prevailing rates. We are checking with the State Comptroller's office to see if it is permissible to let them increase their price or if we have to rebid the job. Motion by Member Battaglini, second by Member Bush to permit Bionco to increase their price to make up for material and wage increases since this was bid, provided our attorney and/or the State Comptroller's officer say this can be done. All aye; motion carried.
2. CO alarms: Member Anderson advised that the County is not yet set up to receive calls via text messages for these Carbon Monoxide Detectors. For now he will set them up so that a text message is sent to one of the officers.
3. Display case: We are trying to get another quote for the display cases.
4. Capital Reserve fund: On April 3, the Treasurer invested the Capital Reserved Funds in a CD. There were no three-month CDs available at that time, so he took out a four-month CD with an interest rate of .7% with State Bank, through M & T. This is now on the Treasurer's report under the Capital Reserve Account.

Member Bush advised he had checked with Tioga State Bank to see what their rates might be and they did not seem interested in investing these funds for us. Motion by Member Bush, second by Member

Anderson to use M & T Bank for investing these funds. All aye; motion carried.

5. Station #3. We have given Delta Engineering some ideas on what we want. We are waiting for them to get back to us.
6. Firefighter participation form: Our attorney made some changes and it was sent to Broome County to see if these changes are acceptable.
7. Back parking lot: Lane Sealcoating said they will wait to reseal the cracks until the parking lot is totally dry. Recommended that we reseal and restripe the entire lot. It is too early in the year to do this, we will get some quotes. Member Battaglini advised he will take care of this.
8. Front area around sign. We will ask Garden Club not to plant flowers here this year, hoping to do something with the sign. The fire company has advised they will help with the cost of this. District currently has \$7600 in the Sign Fund. We will start to get some information and pricing on this. We will clean up the area around the sign.

New Business:

1. Motion by Member Bush, second by Member Battaglini to pay bills:
-Vouchers #04-001 to 04-082 totaling \$396,690.42.
All aye; motion carried.
2. Motion by Member Bush, second by Member Anderson to approve petty cash for \$40.00 and reimburse the fund in this amount. All aye; motion carried.
3. Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye; motion carried.
4. Building report:
 - a. Member Battaglini advised he will contact the Town about replacing the handicapped parking sign that was knocked down by the snow plow.
 - b. Discussion of station #2 flag pole. When the flag is at half-mast the flag touches the roof. We need a taller flag pole to prevent this from happening. Motion by Member Anderson, second by Member Battaglini for purchase and installation of 30 foot flag pole by Heritage Flag at a cost of \$2300.00. All aye; motion carried.
 - c. We are continue to have problems with the bay 4 garage door; Member Anderson will contact Gates Door about this.
5. Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:

5/6/2017	Luigi DiRusso	family party	\$200 Security deposit
5/13/2017	Ty Mathis	family party	\$200 security deposit
7/22/2017	Mary Hover	Baby shower	\$200 security deposit

All aye; motion carried.
6. Chiefs Report: Chief advised that they are looking at updating the brush truck. The current vehicle is good, but the skid unit is nearly 30 years old. Will be replacing that and also installing some custom compartments. Anything purchased will be able to be transferred to a new vehicle in the future. Estimated cost is less than \$20,000. Motion by Member Bush, second by Member Battaglini to have the chief continue researching this. All aye; motion carried.

Noted that the county is switching to a new dispatch system in May. The dispatches will be very short and use station numbers rather than names. Starting in July dispatches for all agencies will be done on one channel and then they will switch to another frequency for response. There are concerns with this system over not being able to hear follow up reports about the call.

New County Radio System: New radio system will be very costly; all agencies will eventually be going to UHF. County will replace some equipment but most of it will be up to departments. The Town of Union Fire Departments are asking the Town for some financial assistance. Switching to UHF will require a lot of additional towers in the County. New radios all have to be trunk radios which cost \$2,000-\$5,000. All of our radios - mobiles, portables, and bases will need to be replaced.

Motion by Member Bush, second by Member Anderson to accept the Chief's Report. All aye; motion carried.

7. Motion by Member Battaglini, second by Member Bush to approve the Support Services Report. All aye; motion carried.
8. Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
9. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
10. Motion by Member Bush, second by Member Battaglini to accept Kristen Dewey as a member of the fire company. All aye; motion carried. Also noted that Michael Bessette has resigned.
11. The mats in the work out room need to be replaced. Prices were submitted by Rob Congdon. The fire company will split the price of these mats with the Fire District. Motion by Member Bush, second by Member Battaglini to purchase these from Tractor Supply for \$950.00. All aye; motion carried.
12. Members reviewed revised policies for full-time and part-time employees. Motion by Member Battaglini, second by Member Bush to adopt the policies. All aye; motion carried.
13. Motion by Member Anderson, second by Member Battaglini to appoint Erika Pereira as full-time Administrative Assistant. All aye; motion carried.
14. Motion by Member Bush, second by Member Anderson to approve use of the fire station on September 17, 2017, for the Fire Company 5K run which will start at 10:30 am. All aye; motion carried.
15. Motion by Member Bush, second by Member Anderson to approve use of the fire station for the Trunk or Treat Halloween event on October, 31, 2017, 6 pm to 9 pm, and to permit Member Grafton to purchase some building materials to make games for the event. All aye; motion carried.
16. Station #1 generator needs some repairs. This is 25 years old, feel it is better to replace this rather than repair. We will get some quotes on this. We will probably need a larger generator since we have grown since the last one.
17. Motion by Member Battaglini, second by Member Bush to have Fred Hazekamp clean up the area around the sign out front. All aye; motion carried.

18. Noted some cracks in the st #1 apparatus floor. This is from the floor flexing. We have had a few people fall when cleaning, recommended that we flush the floor immediately after cleaning to prevent slipping.
19. Question about the key for the front door - someone should have the actual key in case the keyless entry system fails. We will find the key and give it to Member Anderson to make copies and distribute so some people have the key.

Motion by Member Bush, second by Member Anderson to go into Executive Session at 7:15 pm. All aye; motion carried.

Out of executive session at 8:00 pm with no action taken.

Motion by Member Battaglini, second by Member Anderson to adjourn at 8:00 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'GMB', with a vertical line drawn through the signature.

George M. Bush
GMB/af