

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
MARCH 16, 2017

Members Present:

Francis J. Pandich, Chairman
George M. Bush, Secretary
Ronald Materese
Carlton Anderson
Donald Battaglini

Others Present:

Joe Shoemaker, Chief
Alice Fiacco, Executive Assistant
Erika Pereira, Administrative Assistant
Anthony Fiacco, Treasurer
Alison Senft, Deputy Treasurer
Mike Battaglini, 3rd Asst. Chief
Kevin Leniek, 2nd Asst. Chief
Robert Congdon

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Battaglini, second by Member Anderson to approve the minutes of the February 16, 2017, board meeting and March 2, 2017, special meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Battaglini, second by Member Materese to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: None.

UNFINISHED BUSINESS:

1. Bathroom remodeling: Paperwork is complete, but still waiting for the funds to be released by the governor's office.
2. CO Alarms: Member Anderson is working to set these up. Member Anderson is still waiting on the County to get back to him with information on where the actual alarm has to go to be monitored.
3. Alarm System Wiring: The removal of the wiring has been completed and invoice has been submitted for payment.
4. Reschedule "Legal Issues" Class: The tentative class date will be October 21. Once it is closer to October we will send out notice of the class and post a sign-up sheet.
5. Display Case for Community Room: Members Pandich met with Ray Williams from United Construction on February 17. Member Pandich has not been able to get a hold of Eric Paige, he will continue to try and will also see if Paul Spisak would be willing to do.

6. Capital Reserve Funds: Motion by Member Anderson, second by Member Battaglini to invest in a 3 month CD.

7. Station #3 – Renovate or New Build: Kevin Leniek took measurement and had Nate Brown input into a drawing. The officers are looking to expand all of the outside walls to the roof line, increase the garage doors to 14 foot door height, move the utility closet to the back left hand corner, make the utility closet space that is being used now into an area for a kitchenette and remove the 10'2" wall to the back wall of the current utility closet. Their ideas will need to be discussed with Delta Engineering to see if they are feasible and how much they would cost to complete.

8. Live & Silent Auction for All Saints School: Chief Shoemaker made contact with Endicott Fire Chief to make sure they were ok with us providing the "Firefighter Experience" for the Live & Silent Auction for All Saints School to be held March 25, 2017.

9. Firefighter Participation Form: The revised form was sent over to Mike Ponticello and Tom Vroman to see if we could use the forms with the revisions on it. We are waiting on a response from County legal department.

10. Member Anderson purchased one used water cooler to make sure it works. He will be purchasing another water cooler to replace the one in the workout room.

11. Apparatus Floor: Joel Florczyk from Nuflorz is going to be stopping by to take a look at the flooring in the bay because the floor seems to have cracks and is slippery. Joel will take some photos and send them to the manufacturer to see what can be done.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Battaglini to pay bills:

- Vouchers #03-001 to 03-065 totaling \$31,770.58.
 - Supplemental Payment List: Vouchers 04-001 to 04-002 totaling \$1,034.15.
- All aye; motion carried.

2. Petty Cash: Motion by Member Bush, second by Member Battaglini to approve the petty cash report and to reimburse the fund \$162.91. All aye; motion carried.

3. Building Report:

Kinsley was in providing maintenance on the generator and noticed that the controller on the main logic board and the light LED board needed to be replaced. Quote for repairs is \$2,508.15. Motion by Member Bush, second by Member Battaglini to hold off on the repairs to the generator at Station 1 and look into replacement. All aye; motion carried.

4. Chief's Report:

- A. Chief Shoemaker stated that Captain Brent Soden was given the William Grace Firefighter of the Year Award at the Broome County Firefighters Association meeting on March 3, 2017.

B. Member Bush mentioned that once our ISO audit scores were released they should be posted to our website and sent out via social media by Grey Goose Graphics, LLC.

C. Motion by Member Battaglini, second by Member Bush to participate in the Endwell Little League Opening Day Parade on April 29. All aye; motion carried.

Motion by Member Battaglini, second by Member Bush to accept the Chief's Report. All aye; motion carried.

5. Motion by Member Battaglini, second by Member Bush to approve the Support Services Report. All aye; motion carried.

6. Motion by Member Battaglini, second by Member Anderson to approve the Maintenance Division Report. All aye; motion carried.

7. Motion by Member Materese, second by Member Battaglini to approve the Training Division Report. All aye; motion carried.

8. Motion by Member Bush, second by Member Battaglini to accept the O.L. Davis Fire Company Annual Report in Revenues and Expenditures of Foreign Fire Insurance Premiums. All aye; motion carried.

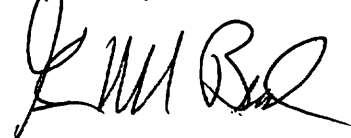
9. Firefighter Participation Form: Received the form from the Office of Emergency Services. We will have our Lawyer and Insurance agent review the form to get their opinion of the liability the Department/District and would assume if a firefighter signed the form as is.

10. Member Materese would like to attend the Association of Fire Districts 2017 Annual Meeting on April 20 – 22, 2017. Motion by Member Bush, second by Member Battaglini to allow Member Materese and any other Board Employee to attend the meeting.

Motion by Member Bush, second by Member Materese to go into Executive Session to discuss a personnel issue at 7:20 pm. All aye; motion carried.

Out of Executive Session at 7:54 pm with no action taken. Motion by Member Battaglini, second by Member Materese to adjourn at 7:54 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush

Secretary

GMB/ep