

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
May 21, 2015

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Ronald Materese
Carlton Anderson

Others Present:

Jeffrey Winchell, Chief
Mike Major, Watson Engineering
Erik Watson, Watson Engineering
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:35 pm.

Motion by Member Bush, second by Member Anderson to approve the minutes of the April 16, 2015, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Materese, second by Member Bush to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Bathroom remodeling: Watson Engineering has received five bids for the bathroom:
 - Bionco Builders - \$91,200
 - Marchuska Brothers - \$99,500
 - Homer C. Gow & Sons Inc. - \$106,300
 - Streeter Associates - \$110,000There was a discussion of bids. We are still waiting to hear on our New York State grant. We will postpone award of the bid until next month.
2. Fire protection districts: Fire Commissioners will meet with the Town Board on June 17, at 5 pm.
3. Endicott water: Currently we are training at the Tri-Cities Airport which is way out of our district. We are still waiting to hear from them on what hydrants we could use for training. Suggested that we come up with a plan and present it to the Endicott Water Board.
4. Painting: Have contacted vendors, but no one has come in to quote.
5. Floor study: Watson Engineering has advised that to draw up plans and design for a new floor coating for the st#1 floor will cost \$5,000. They will oversee the project for \$3,000. Motion by Member Bush, second by Member Materese to accept the quote and have Watson go ahead with the project. All aye; motion carried.
6. Grant status: We are hoping to hear soon on this.
7. Uniform closet: This is almost done.
8. Vines: Member Materese has cut down the vines on the fence.
9. Tablets: They have been ordered.
10. Siren timers: We found the instructions for these and need to adjust them.
11. Part-time position: We have received six resumes so far. We will send out applications to these people to fill out and send in. We will prepare a list of questions to go over at the interview. Asst. Chief Joe Shoemaker has been requested to assist, Member Pandich and Administrative Assistant Alice Fiacco will also be involved with interviews.

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12. No response to our letters to Tyler Fire Equipment regarding return of our thermal imaging camera which they took to reprogram and never returned. Our attorney sent a letter on May 11, 2015, requesting return of the camera but there has been no response.
13. Received a proposal from Fire Service Strategic Planning to do a study of the fire district. Cost is \$34,850, one-third due at signing, one-third due at 45 days, one-third due at completion. Motion by Member Bush, second by Member Materese to approve contract and have the Treasurer write a check for the initial one-third payment. All aye; motion carried.
14. Discussion of proceeds from sale of equipment. Treasurer was requested to put all the funds in the contingency line. That can be used to cover any lines that may be short, such as 34 or D01.

New Business:

1. Motion by Member Anderson, second by Member Bush to approve the following vouchers for payment:
 - Vouchers # 05-001 to #05-096 totaling \$106,422.45 from the 2015 general Fund
 - Vouchers #05-001 to #05-005 totaling \$27,074.75 from the 2014 Bond Fund
 - Voucher # 05-004 for \$752.30 from the 2009 Bond Fund (balance remaining in account)
 - Voucher #06-001 to #06-005 totaling \$2,502.74 from the 2015 general fund (supplemental list)All aye; motion carried.
2. Motion by Member Bush, second by Member Materese to approve the purchase of a storage cabinet for \$298.00. All aye; motion carried.
3. Building report: We need to block some vents to prevent birds from building nests in them.
4. Chief's Report:
 - a) SOGs will now be called "Best Practice Guidelines"
 - b) Motion by Member Materese, second by Member Anderson to approve SOGS submitted by the Chief regarding Wright's Express, Gasoline fueling and vehicle exhaust system. All aye; motion carried.
 - c) A Rope Rescue class will be hosted by Endwell with Bill Matney from Rescue 3 teaching the class. This will be paid for by a grant from Assemblywoman Donna Lupardo. This will be the weekends of June 5-7 and June 12-14.Motion by Member Materese, second by Member Anderson to accept the Chief's Report. All aye; motion carried.
5. Motion by Member Bush, second by Member Materese to accept the Support Services Report. All aye; motion carried.
6. Motion by Member Bush, second by Member Materese to accept the Maintenance Division Report. All aye; motion carried.
7. Motion by Member Bush, second by Member Anderson to accept the Training Division Report. All aye; motion carried.
8. Motion by Member Materese, second by Member Bush to approve participation in the following parades:
 - Memorial Day Parade in Endicott on May 25
 - Apalachin Firemen's Field Days Parade on June 6.All aye; motion carried.
9. The fire company reported that:
 - Two applications for membership were turned down.
 - Joseph Becker was dropped from the rolls as he does not live in the fire district.Motion by Member Anderson, second by Member Materese to receive and file the fire company's report. All aye; motion carried.
10. We have received a quote of \$75,462 for renewal of our Workers' Compensation and Volunteer Firefighter Benefit Law (VFBL) insurance. The estimate is \$4 less than last year. Motion by Member Materese, second by Member Anderson to approve renewal with FDM/Fire Districts Mutual of New York Insurance. All aye; motion carried.

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11. We have received a freedom of information request from Johnson City Professional Firefighters' Union for several documents. We have been working with our attorney, Mark Butler, on responding to this request.
12. New York State is requiring all municipalities to work to reduce costs. This can be done individually or by joining in a group. Broome County has asked us to participate in their tax cap plan which includes Broome County and most villages and towns in the county. Members received information from Broome County on their plan. Motion by Member Materese, second by Member Anderson to sign on to the Broome County group plan. All aye; motion carried.
13. Reported that we continue to have problems with members using fire district credit cards and not turning in receipts. Visa is being used at places where we already have accounts (State Fire Academy book store, Weis Markets, Home Depot, etc.) and is causing confusion. We need to follow our policy for credit cards and be sure to turn in receipts promptly.
13. Motion by Member Bush, second by Member Anderson to renew service contract on the server at a cost of \$489.00. All aye; motion carried. Our terminal server also is using Windows 2003 NT. Support for this ends this year so we should look at replacing this. All aye; motion carried.

Motion by Member Anderson, second by Member Bush to adjourn at 8:45 pm. All aye; motion carried.
Respectfully Submitted,

George M. Bush
Secretary

GMB/af