

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 20, 2014

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Ronald Materese

Others Present:

Jeff Winchell, Chief
Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Michael Battaglini
Gil Martino
Matt Winchell
Rich Healander
Nate Leonard
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:15 pm.

Motion by Member Bush, second by Member Hoffer to accept the minutes of the February 20, 2014, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Materese to accept the Treasurer's Report. All aye; motion carried. Board members were given copies of the 2013 financial report prepared by Esserman & Pelter Accountants.

Hearing of Visitors: None.

Unfinished Business:

1. Roof for fuel island: This will have to wait for spring.
2. ESIP Risk Management Recommendations: We received the response from the fire company, so hopefully we can complete this soon.
3. Corrective Plan/Incentive Program: We are working on this and hope to have it for the next board meeting for the board to approve.
4. 2014 Projects/planning: The board is working on this.
5. LOSAP/Life Insurance: On hold.
6. Credit Card box: We have the quote from Sentry and have tried to find a similar item that will allow us to control access to credit cards. Motion by Member Materese, second by Member Bush to purchase a secure drug box for \$83 plus shipping and to have Sentry Alarms install this on our keyless entry system for \$2490.07. All aye; motion carried.
7. A/C Project: This will now be included as part of our planning. Suggested we could move A/C units to west side of building to east side, but don't know if this is feasible. If we build a bunk room on the east side they will be needed there. Feel the bathroom remodeling on 2nd floor is more of a priority than the A/C. This will be put on our projects list for future planning.
8. Water softener: No action now; this will be included in planning.
9. Computer replacement: Need to replace XP computers and Replace Office 2003 to avoid security issues on network. Pyramid gave us a quote from HP computers on the NYS OGS Aggregate contract - \$3,069.00 to purchase four new computers, including extended warranties and MS Office 2013 for each; a new monitor; and one new version of MS Office 2014 for a laptop. Motion by Member Hoffer, second by Member Bush to approve purchase. All aye; motion carried.
10. Roof: We are still waiting on a quote for roof maintenance/repairs.
11. Furniture for stations 2 & 3: Will check with Upstate Office Furniture, Endwell Rug, and others to get pricing for new furniture and flooring for the offices.

BOARD OF FIRE COMMISSIONERS MEETING - March 20, 2014

12. The County made changes to the MOU for donation of the trailer as recommended by our attorney. Motion by Member Bush, second by Member Materese to approve the modified agreement. All aye; motion carried.
13. Would like to move forward with storage area for uniforms. We need to get a list of materials and price estimates.
14. Quint/Recruitment Open House: There was not much interest in holding an open house for the quint, so we will just do the usual recruitment open house on April 26.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Hoffer to approve the following bills for payment:
Vouchers #03-001 to #03-066 totaling \$117,806.32.
Bond payments #BF3-001 to 3-002 totaling \$1,387.28
2013 accruals: 12-201 totaling \$1,000.00.
March supplement: 04-001 to 04-017 totalling \$3,271.06.
All aye; motion carried.
2. Building report:
 - a) Still having problems with grease clogging new sewage pump. Motion by Member Bush, second by Member Hoffer to approve quote from A. J. Leto for installation of a grease trap on the line at a cost of \$750.00. All aye; motion carried.
 - b) Thanks to Tony Fiacco for contacting Bert Adams Disposal to get us a better price on trash removal.
 - c) Thanks to Jed Whitmarsh for fixing the diesel fuel pump.
 - d) Received quote from Tim Sisson Construction to repair gap in windows at st. #2 (\$125), install new air conditioner at st #2 (\$350), and secure st. #3 air conditioner better in the window (\$175). Motion by Member Materese, second by Member Bush to approve all work at a total cost of \$650.00. All aye; motion carried.
 - e) Engine 98 crew would like to build roof over fuel island, we have sketch from Delta that they can use. They should get material costs for the next meeting.
3. Motion by Member Materese, second by Member Hoffer to approve the following use of the community room:

•	7/12/14	Rochelle Ryan - graduation party,	\$200 + \$50 security deposit
•	7/13/14	Karen Rubin - bridal shower	\$200 + \$50 security deposit
•	12/7/14	Cheryl Seymour- family party	0 security deposit only

All aye; motion carried.
6. Chief's Report:
 - a) Chief is waiting on vehicle drawings.
 - b) We have had problems with the Village of Endicott water Department. They do not flush the hydrants as required and we do not want to find out at a fire that we have a problem with a hydrant. New SOG requires us to flush hydrants for all calls from April 1 to October 31, any time the temperature is above 35 degrees to test hydrants.

We received a letter today from Mayor Bertoni advising that we may not use the Struble Road hydrant any more. They are offering instead a hydrant at the Industrial Park near Tri-Cities Airport that is way out of our district. Whenever we use a hydrant it causes brown water because they do not flush hydrants as they are supposed to. Requested that we send the letter to our attorney to see if there is anything we can do.

State codes requires flow testing of hydrants. A recent test of hydrants at Park Manor had the hydrant flowing for 8 hours and still did not clear.

Motion by Member Materese, second by Member Bush to approve SOG. All aye; motion carried.
 - c) Motion by Member Hoffer, second by Member Materese to permit Asst. Chief Rob Holmes and Captain Mike Battaglini to legal issues seminar at Turningstone March 27-31. All aye; motion carried.
 - d) We have had two minor MVAs. Engine 1 backed into wall at Vestal st #4 when Vestal firefighter backing him did not pay attention. Minor damage including ladder. We have purchased a new ladder and will pay for this, rather than requesting Vestal Fire to pay. Also tower accidentally struck a vehicle belonging to member Matt Grafton that was parked on ramp, when it was returning from a call. Our insurance is handling cost of repairs on Grafton's truck. Tower damage was minor and has

BOARD OF FIRE COMMISSIONERS MEETING - March 20, 2014

been fixed in house.

- e) We have eight life members who do not respond to calls and have pagers. We have requested that they return these so we can hand them out to active members.
7. Motion by Member Hoffer, second by Member Bush to accept the Training Division Report. All aye; motion carried.
8. Motion by Member Hoffer, second by Member Bush to accept the Support Services Division Report. All aye; motion carried.
9. Motion by Member Bush, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried. Discussion of repairs needed on tower. Last year we heard that the shaft was pitted and they hope that repacking would solve the issue, but now it is leaking again. We have a quote of \$4,000 to replace and this includes PM on the truck.
10. Motion by Member Bush, second by Member Materese to approve Craig Bogart and Joshua Boyd as members of the fire company. All aye; motion carried. Also reported that Robert Congdon was voted in as lieutenant at the last meeting.
11. Motion by Member Hoffer, second by Member Bush to receive and file the letter from the Village of Endicott Mayor Bertoni advising that we may no longer use the fire hydrant on Struble Road for training. All aye; motion carried.
12. There was a planning discussion:
- Would like to have Fiscal Advisors come in to talk to us about bonding and interest rates.
 - Have reviewed payment schedules and feel we can do this, but will have to watch spending in 2015 and 2016 until a couple other bonds are paid up.
 - Need to put together justification for purchase of pumper and rescue so we can answer questions and residents may have. Engine 1 has had many repair issues.
 - Interest rates are going up so we would like to bond as soon as possible.
 - Concern that the governor is pressuring governments with rebate to residents
 - Once we go forward with this we need to give all our members information in case their friends or neighbors have questions. Like to have everyone on the same page so their is not misinformation given out.
13. There will be a work session on Wednesday, March 26, at 5:30 to discuss bonding, and spending projects. We will advertise this.

Motion by Member Bush, second by Member Hoffer to adjourn at 8:05 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af