

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 19, 2013

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Donald Battaglini
Ronald Materese

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Matthew Winchell, Asst. Chief
Brent Soden
Nate Leonard
Jake Polovchak
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Bush, second by Member Battaglini to accept the minutes of the August 22, 2013, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None

Unfinished Business:

1. Back parking lot:
 - We discovered some clay in the back parking lot. Originally they were going to charge \$55 per cubic foot to remove, now negotiated to \$50 per cubic foot.
 - Because of the curbs, we no longer need the guard rail. The cost to remove the posts vs. the cost to put the guard rail back up is the same, so these will be taken down. They hope that paving will be done by end of October. Lights, lines, etc. will be done last.
 - Discovered that the wheel stops from last year were never installed by Torto, they will finish this up.
 - Lights on the front of the building will be changed to LED. New awnings will be put up.
2. We received a quoted from Delta of \$16,000 to oversee the installation of air conditioning in the west side of the building. We will get a quote from O'Brien & Gere for this also.
3. Received a quote to increase bonding on the Treasurer. Currently there is \$800,000 in bond fund and annual budget is nearly \$900,000 plus any unappropriated money. Motion by Member Hoffer, second by Member Bush to raise the bond to \$2 million. All aye; motion carried.
4. Discussion of donating trailer to county vs. selling. Our attorney says we can donate it to another municipality. Would like to assist county with training. It would be used to carry training materials to classes. Discussion followed. Motion by Member Bush, second by Member Battaglini to donate the trailer to Broome County. Member Materese felt we should try to get some money from it. Member Bush felt it was important to assist with fire training. Motion by Member Materese, second by Member Hoffer to table the motion.
5. Question about station #3 generator- it is showing a heater error. Cummins Northeast will be in to repair next week.

New Business:

1. Motion by Member Hoffer, second by Member Battaglini to approve the September bills and supplement, vouchers #09-001 to 09-040 totaling \$100,430.37 and #10-001 to 10-012 totaling \$2,979.15. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Materese to approve the petty cash report and reimburse the petty cash fund \$107.61. All aye; motion carried.
3. Motion by Member Bush, second by Member Battaglini to purchase a license for MS Office for the new Toughbook computer at a cost of \$373.00. All aye; motion carried.

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4. Motion by Member Battaglini, second by Member Materese to accept the building report. All aye; motion carried.
5. Discussion of painting the community room. This would be a good time to do it since there are no events scheduled until November. We will get quotes and hopefully get this done by the end of the month.
6. Motion by Member Battaglini, second by Member Bush to approve the following events in the community room:

12/4/12, noon to 4 pm, Garden Club	Poinsettia pickup by members	no charge
12/28/13, 1 pm - 5 pm, Megan Gottlieb	Baby shower	\$200 +\$50 sec. deposit
5/10/14, 1 pm t- 5 pm, Alice Fiacco	Bridal shower	\$50 security deposit

All aye; motion carried.
7. Chief's Report:
 - a) Discussion of physicals. UHS prices are close to Lourdes, but they will not give appointments so members would have to sit and wait. For now we will stay with Lourdes.
 - b) Chief is starting to put out information about the Interspiro packs we have to sell. Trying to see what interest there will be.
 - c) Have decided not to add the booster pump to Engine 2 which saves \$15,000.
 - d) Motion by Member Hoffer, second by Member Bush to approve the Chief's attendance at the Fallen Firefighter's Memorial Service in Albany on October 8, 2013, pay any expenses and use a fire department vehicle to travel. All aye; motion carried.
 - e) The call boxes on the stations are not working since a phone tree was added to the non-emergency 778-1911 number. The boxes are out of service until we can get these reprogrammed to a new number.
8. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
9. Motion by Member Battaglini, second by Member Bush to accept the Support Services Division Report. All aye; motion carried.
10. Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
11. The fire company elected Jill Stout as fire company secretary.
12. The fire company will be doing another composite picture featuring photos of all the members.
13. Motion by Member Battaglini, second by Member Materese to approve the Resolution (attached) to declare the Interspiro SCBA packs as surplus. This is a permissive referendum which will be published in the legal notices right away. All aye; motion carried.
14. Members reviewed the 2014 budget. Discussion of some of the items. This includes a \$50,000 life insurance benefit for all members. Hoping this will assist in retaining members. The final decision on this can be made in 2014 when we have a better idea of our financial situation. We have done the calculations on the State Comptroller's website and the proposed budget amount is compliant with the tax camp guidelines. Motion by Member Battaglini, second by Member Bush to approve the proposed 2014. Final approval will be done after the budget hearing on Tuesday, October 15. All aye; motion carried.
15. Motion by Member Hoffer, second by Member Battaglini to set the 2014 budget hearing at Tuesday, October 15, 6 pm (local time), in the board room at station #1. This will be advertised in legal notices. All aye; motion carried.
16. Motion by Member Battaglini, second by Member Bush to allow fire department personnel and vehicles to participate in the Maine-Endwell Homecoming Parade and to assist with traffic control. All aye; motion carried.
17. Information for a new fire district computer policy was handed out to members to review. This is something we need to work on.

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18. Discussion of new lap top to be used for Knox box programming, radio and pager programming. Since this often has to be done in the vehicles, a Toughbook computer probably would be best. Motion by Member Bush, second by Member Materese to approve not-to-exceed \$2500 for the purchase of a Toughbook computer to be used for this. All aye; motion carried.
19. Chief provided information on the use of the trailer by the County. The County legal department will write up a Memorandum of Understanding (MOU) to take over ownership of the trailer and use it to carry training equipment and materials. Motion by Member Materese, second by Member Bush to reconsider the motion regarding donation of the trailer. Discussion followed. This will be acted on when we receive the MOU from Broome County.

Motion by Member Battaglini, second by Member Bush to adjourn at 7:10 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af