

**H:ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
JANUARY 17, 2012**

**Members Present:**

Francis J. Pandich, Jr. Chairman  
Scott Costello, Secretary  
Lewis Hoffer  
Donald Battaglini  
George M. Bush

**Others Present:**

Jeffrey Winchell, Chief  
Joseph Shoemaker, Asst. Chief  
Robert Brady, Asst. Chief  
Anthony Fiacco, Treasurer  
Alice Fiacco, Administrative Assistant  
Jillian Stout  
Jerry Stout  
Todd Okoniewski

Chairman Pandich called the meeting to order at 6:24 pm following a discussion with Jeff Stafford of Delta Engineering during the work session about how to start putting together ideas for building renovations and upgrades.

Motion by Member Battaglini second by Member Bush to approve the minutes of the December 20, 2011, meeting, January 3, 2012, organizational meeting and January 10, 2012 special meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The Treasurer had preliminary totals for year ending 12/31/11. Motion by Member Costello, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: Jillian Stout asked if we could obtain membership in the Women's Fire Service of New York to support their organization. We will check on this.

**Unfinished Business:**

1. Plastisol: We found some e-mails between us and Plastisol and have turned these and all documents that we have over to our attorney to look over.
2. Electronic sign/building updates: Discussed with Jeff Stafford at the work session.
3. Storage building: No report.
4. Sewer line: Suggested that we turn this over to Delta Engineering. Member Bush will contact them to have them look at this.
5. Cell phones: Up to the chiefs if they want to keep their fire department cell phones. We will be switching from Nextel to Sprint to hopefully get better coverage.

**New Business:**

1. Motion by Member Bush, second by Member Battaglini, to approve the January bills- vouchers numbers 1-001 to 1-022 totalling \$5,958.72 and supplement, 2-001 to 2-009 totaling \$859.01. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Bush to approve the petty cash report dated January 13, 2012, and approve reimbursement of \$150.60 to the petty cash fund. All aye; motion carried.
3. Motion by Hoffer by Member Battaglini second by Member Bush to approve the following purchase requests:

Staples - office supplies	line 011	\$113.41
Village Printing - business cards- Shoemaker & Palazzo	line 011	\$ 90.00
Dymo/Endicia- postage meter labels	Line 011	\$71.35

All aye; motion carried.

**BOARD OF FIRE COMMISSIONERS MEETING - JANUARY 17, 2012**

4. **Motion by Member Bush, second by Member Hoffer to approve the following events in the community room:  
Last. Tues. Each month Susquenango Kennel Club Meetings only, are insured no charge  
5/24/12 Literacy Volunteers (Carol Sullivan) Volunteer banquet, \$50 security deposit  
All aye; motion carried.**
5. **Chief's Report:**
  - a) **Motion by Member Battaglini, second by Member Bush to participate in the St. Patrick's Day Parade on March 3, 2012, with apparatus and personnel. All aye; motion carried.**
  - b) **Discussion of allowing Mark Cave, of New York State Police warrants division to have a key to our station so they can use the fire station. Motion by Member Battaglini, second by Member Bush to issue a key to him. All aye; motion carried. Also would encourage State Police to use our board room any time they have need of additional space.**
  - c) **Motion by Member Costello, second by Member Battaglini to approve the SOG on required training hours for active and life members. All aye; motion carried. Suggested that we send this SOG to the fire company and ask them to adjust their bylaws according to the policy.**

**Motion by Member Battaglini, second by Member Bush to accept the Chief's Report. All aye; motion carried.**
6. **Motion by Member Hoffer, second by Member Bush to accept the Training Division Report. All aye; motion carried.**
7. **Motion by Member Battaglini, second by Member Bush to accept the Support Division Report. All aye; motion carried.**
8. **Motion by Member Battaglini, second by Bush to accept the Maintenance Division Report. All aye; motion carried.**
9. **Fire company notified the district that Emilie Randis, Donald Nelson, Jr and Ed Mack were dropped from the rolls for failure to meet hourly requirements. Eight members are currently on probation due to not meeting time requirements. Motion by Member Battaglini, second by Member Bush to receive and file this letter. All aye; motion carried.**
10. **Member Bush will go to the auxiliary meeting and ask them for a monthly report for the Board. Would like to see better communication with them. Auxiliary has advised they would like to clean the district kitchen.**
11. **Motion by Member Bush, second by Member Costello to have Delta Engineering draw up plans for new sewer line at station #1. All aye; motion carried. Would also like to get an estimate on an inspection of the floor at station #1 and the "programming process" before we go forward with this.**
12. **Motion by Member Hoffer, second by Member Bush to receive and put in the AED Fund donations from Park Manor Homeowners, B C Stitches, Chechoslovak and Moravan Club, Raymond & Sandra Berchtold, James & Carol Engel-Mason, Ingrid Ackerman (via East Rochester Fire Department) and Daniel & Karen Dunton, totalling #1,215.00. All aye; motion carried.**
13. **Dave Alexander from the Endwell United Methodist Church is interested in buying the BBQ in back of the station. This is fire company property so they will have to contact the fire company about this.**
14. **Discussion of changes at st #3- there are many options for us to consider for renovations or rebuild of this station.**

**BOARD OF FIRE COMMISSIONERS MEETING - JANUARY 17, 2012**

**Motion by Member Battaglini, second by Member Hoffer to adjourn at 7:20 pm. All aye; motion carried.**

**Respectfully Submitted,**

**Scott J. Costello  
Secretary**

**SJC/af**