

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JULY 19, 2011**

Members Present:

Francis J. Pandich, Jr. Chairman
Scott Costello, Secretary
George M. Bush

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Robert O. Brady, Asst. Chief
Matt Winchell
Matt Cargill
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:18 pm.

There was a moment of silence out of respect for George Ruck who passed away on July 9, 2011. He will be missed.

Motion by Member Bush, second by Member Costello to approve the minutes of the June 21, 2011, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. Motion by Member Costello, second by Member Bush to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Electronic sign: No report. Will try to meet with someone from the town to discuss.
2. Bathroom remodeling: No report.
3. Storage building: No report.
4. Station #1 updates: Member Bush has been working with Delta Engineering on some entrance way roofs and lighting for station #1.

New Business:

1. Motion by Member Bush, second by Member Costello to approve the July bills, vouchers # 07-001 to #07-048 totalling \$49,107.93 and the supplement, vouchers #08-001 to 08-005 totalling \$51,960.74. All aye; motion carried.
2. Motion by Member Costello, second by Member Bush to approve the following purchase requests:

line 011	Staples - Office supplies	\$143.17
line 04	TBD- Compressor & hose (st #2) Replace broken comp.	\$300.00
line 04	TBD - air hose & reel (st #2)	\$120.00

All aye; motion carried.
3. Motion by Member Bush, second by Member Costello to approve the line transfers submitted. All aye; motion carried.
4. Building report:
 - a) Discussion of siren problems. We will have to hire a crane to get the siren down for service. Suggest we look at a new electronic siren which would be easier and more energy efficient.
 - b) Motion by Member Costello, second by Member Bush to install two programmable thermostats - one in the training room, one in the company room at a cost of \$329.00 each plus a locking cover (if needed) for an additional \$30. All aye; motion carried.
 - c) Discussion of proposal from Plymovent for system tuneup. The system is working well now, do not feel it needs any adjustments at this time.

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- d) Discussion of magazines in radio room. Older issues can be put in the training room.
 - e) We will be getting two new computers soon. Would like to make the old computers available for members use on a stand-alone basis. We will check with the fire company to see if these can be put in the company rooms.
5. Motion by Member Costello, second by Member Bush to approve the following community room events:
- | | | | |
|-------------------------|--------------------|---------------------|---|
| 8/12/11 | David Yudikaitis | Family Party | No Charge (member), \$50 security deposit |
| Tuesdays
(Dates TBD) | L. Norton | Girl scout meetings | No charge |
| 1/14/12 | American Red Cross | Blood Drive | No charge |
- All aye; motion carried.
6. Chief's Report:
- a) Chief is trying to set up a time for board members to go to Plastisol to see the new vehicle. He has some concerns over the height of the truck and accessibility of compartments. Right now we are looking at delivery around September 18.
 - b) Chief has discussed radio relicensing and feels that only change we need to make to our FCC license is to add the new dispatch frequency. This will decrease the cost of renewal considerably.
 - c) ISO will be coming in August for an audit.
 - d) We need to find a new person to service SCBA units. Dean Van Hart has been working on the packs and will be moving out of the area next month. Suggestion made that perhaps we could hire someone on a part-time basis since this is a very time consuming job.
 - e) Chief asked when engine 9 will be surplused. Board will wait until the new vehicle is closer to delivery.
 - f) Chief noted that we have several new members and will probably need to order ten sets of turnout gear.
- Motion by Member Bush, second by Member Costello to accept the Chief's Report. All aye; motion carried.
7. Motion by Member Costello, second by Member Bush to accept the Training Division Report. All aye; motion carried.
8. Company advised that Patrick Woodruff has resigned from the fire company. Members J. Battaglini, E. Mack, D. Nelson, Jr. And W. Tabeek are all on probation due to not meeting the fire company time requirement for the first half of 2011.
9. Motion by Member Costello, second by Member Bush to approve the copier maintenance contract with EBE Officesource. All aye; motion carried.
10. Motion by Member Bush, second by Member Costello to reimburse members for half of the ticket cost (\$20) for members to attend the Broome County Firefighters' Clambake on Sunday, August 21. All aye; motion carried.
11. Discussion of giving out personnel information. Any requests for information must be in writing. We can only give out dates of membership.
12. Discussion of Chief's laptop with "Vista" operating system which is not working and repairs are estimated to be very costly. Motion by Member Costello, second by Member Bush to purchase a new laptop for the Chief at not-to-exceed \$2,000. All aye; motion carried.
13. Budget work sheets were handed out. A preliminary budget needs to be approved no later than September 27, 2011.

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14. Discussion of using board room as a command center. Would like to bring the New York State Police in for a tour.
15. Motion by Member Bush, second by Member Costello to make a donation of \$50 to the Western Broome County Senior Center in memory of George Ruck. All aye; motion carried.

Motion by Member Costello, second by Member Bush to adjourn at 7:30 pm. All aye; motion carried.

Respectfully Submitted,

Scott J. Costello
Secretary

SJC/af