

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JUNE 21, 2011**

Members Present:

**Francis J. Pandich, Jr. Chairman
Scott Costello, Secretary
Donald Battaglini
George M. Bush**

Others Present:

**Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Robert O. Brady, Asst. Chief
Matt Winchell
Matt Cargill
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant**

Chairman Pandich called the meeting to order at 6:03 pm.

Motion by Member Bush, second by Member Costello to approve the minutes of the May 17, 2011, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

- 1. Electronic sign: Suggested we meet with someone from Code Enforcement about sign.**
- 2. Bathroom remodeling: No report.**
- 3. Storage building: No report.**
- 4. Station #1 updates: Reviewed drawings from Delta Engineering. Suggested we add a light to the canopies.**
- 5. Motion by Member Battaglini, second by Member Bush to approve the new policy for use of Chief's vehicles. All aye; motion carried.**

New Business:

- 1. Motion by Member Bush, second by Member Costello to approve the June bills, vouchers # 06-001 to #06-054 totalling \$129,061.47 and the supplement, vouchers #07-001 to 07-006 totalling \$2,496.99. All aye; motion carried.**
- 2. Motion by Member Battaglini, second by Member Bush to approve the petty cash and reimburse the fund \$173.59. All aye; motion carried.**
- 3. Motion by Member Bush, second by Member Costello to approve the following purchase requests:**

line 011	Staples	Office supplies	\$158.09
line 011	Village Printing	Low on these envelopes	\$168.00
line 034	Staples	Laminator	\$122.48

All aye; motion carried.
- 4. Motion by Member Battaglini, second by Member Costello to approve the line transfers submitted. All aye; motion carried.**
- 5. Building report:**
 - a) Motion by Member Costello, second by Member Battaglini to approve \$300 for the purchase of an Echo weed eater. All aye; motion carried.**
 - b) Discussion of controls for A/C units in training room & company room. Just an off/on timer is not acceptable. We will check with vendors to check for other options.**

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- c) We will hold on the water bug by the southwest entrance. If the catch basins are cleaned out, we may not have a problem any more.
 - d) Motion by Member Battaglini, second by Member Bush to purchase a Knox Box to store the Exxon credit card. All aye; motion carried.
6. Motion by Member Battaglini, second by Member Bush to approve the following community room events:
- | | | | |
|----------|--------------------------------|--------------|-----------------------------------|
| 11/13/11 | M-E Swim Team (Rose Laskowski) | Team Banquet | No Charge, \$ 50 security deposit |
|----------|--------------------------------|--------------|-----------------------------------|
- All aye; motion carried.
7. Chief's Report:
- a) Discussion of radio licensing. Because of all the changes to the radio system we are probably looking at \$10,000 to change the licenses. Will get quotes from other vendors. May look at doing a price for a group renewal as other fire departments in Western Broome also have to make these changes.
 - b) Looking at having Tyler Fire Equipment do our truck and pump maintenance and pump testing this year.
8. Motion by Member Battaglini, second by Member Costello to accept the Training Division Report. All aye; motion carried.
9. Motion by Member Bush, second by Member Costello to accept the Maintenance Division Report. All aye; motion carried.
10. Asst. Chief Thomas Kutz resigned, leaving the 1st assistant chief position open. The company held an election on June 11, 2011, to fill the vacant position. Motion by Member Battaglini, second by Member Bush to accept the following changes to the assistant chief positions, as elected by the fire company:
- 1st Assistant Chief - Joe Shoemaker
 - 2nd Assistant Chief - Rob Brady
 - 3rd Assistant Chief - Dean Van Hart
- All aye; motion carried.
11. Discussion of equivalency of requirements for open lieutenant's position. Much discussion about time line of submission of letter. Should there have been a special meeting? Question of why does the board need to get involved with this issue. It is because of the fire company bylaw which requires any ruling on equivalency to be approved by the board and chief. During this discussion Member Battaglini left the meeting.
- After reviewing Chief recommended that the Board accept the hydraulics class along with time spent pumping on our vehicles as equivalent to the New York State Pump Operators' course. Motion by Member Costello, second by Member Bush to accept the equivalency. All aye; motion carried.
12. Motion by Member Costello, second by Member Battaglini to approve purchase of new software program for purchase orders. All aye; motion carried.
13. Discussion of purchasing two new workstations. The old work stations will be for members and will be independent of our network. Hoping this will alleviate some of the problems we have encountered with our network as a result of members downloading viruses. Felt that larger monitors were needed, also wanted ones with adjustable height. Motion by Member Bush, second by Member Costello to purchase two new work stations, monitors, new software, filtering software, installation, and move old computers to a new location. Cost to be approximately \$6,000. All aye; motion carried.

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Motion by Member Bush, second by Member Costello to go into executive session at 7:20 pm to discuss a personnel issue.

Motion by Member Costello, second by Member Bush to come out of executive session at 8:00 pm.

Motion by Member Costello, second by Member Bush to adjourn the meeting at 8:00 pm.

Respectfully Submitted,

**Scott J. Costello
Secretary**

SJC/af