

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
DECEMBER 15, 2009**

Members Present:

Francis J. Pandich, Jr. , Chairman
Scott Costello, Secretary
Lewis Hoffer
Donald Battaglini

Others Present:

John Ruck, Chief
Thomas Kutz, Asst. Chief
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:45 pm.

Motion by Member Battaglini, second by Member Costello to approve the minutes of the November 17, 2009, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The Treasurer reported that we are in good shape for the rest of the year. Motion by Member Battaglini, second by Member Hoffer to accept the Treasurer's report. All aye; motion carried.

Hearing of Visitors: The Broome County Quilters Guild presented a large and small quilt to the fire district in appreciation for being allowed to hold meetings at our fire station.

Unfinished Business:

1. Land from Church of the Holy Family: Still waiting to hear from our attorney.
2. Members reviewed the rules for use of the hall. Garage sales (rummage or similar) will not be allowed except when run by the fire company or auxiliary. Motion by Member Hoffer, second by Member Costello to approve the change to rules for use of the hall. All aye; motion carried.
3. Technology policy: Members wanted more time to review this.
4. Keyless entry: Member Costello is working on this.
5. Inspection dinner caterer: Members reviewed menus and prices from Terra Cotta Catering, Rodriguez Catering and Russell's Steak House. Motion by Member Costello, second by Member Battaglini to have Russell's cater the inspection dinner on February 6. All aye; motion carried.

New Business:

1. Motion by Member Hoffer, second by Member Costello to approve the bills, vouchers #12-001 to 12-063 totalling \$28,792.17.83. All aye; motion carried.
2. Motion by Member Costello, second by Member Costello to approve the following purchase requests:

Staples	line 11	Office supplies	\$135.64
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All aye; motion carried.
3. Motion by Member Costello, second by Member Battaglini to approve the line transfers submitted by the Treasurer. All aye; motion carried.
4. Building Report:
 - a) We will have Evans look at the hose reel that is leaking.
 - b) We are waiting to hear from Air Temp on repairs to the heating system actuator.
 - c) Would like to get quotes on replacing the plastic panels in the back of stations 2 & 3, as they allow cold air to get in.
5. Motion by Member Costello, second by Member Hoffer to approve the following events in the community room:

3 rd Thurs.	Each month, IAEMP Local #152 (EMT/Paramedic Union)	No charge
1/2/10	John Hussar, Odyssey of the Mind Meeting	No charge
1/8/10	Seminar, M-E Homer Brink	\$20 charge
1/16/10	Joe Monforte, Family Party	\$50 security deposit
1/22/10	Czech Moravan Club, Meeting	No charge
2/12/10	Staff Development Day- M-E Homer Brink	\$20 charge
2/21/10	So. Tier Bike Club, meeting	No charge

All aye; motion carried.

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Motion by Member Costello, second by Member Hoffer to approve the Spaghetti dinner for the Humane Society but the date will have to be changed since there is now a conflict on that weekend. All aye; motion carried.

6. Chief's Report:

a) Radios: Our base station is 35-40 years old and we have had a problem with a bad hum. Our base station is a General Electric and Tri County won't touch it. Tri City Communications advised that it is too expensive to troubleshoot and its unlikely that they can get parts. The county radio system is still 3-5 years away. They are looking at a regional communications system of all counties in Troop C. Even if we change frequencies, it is likely that 33.90 will still be used. Estimated cost to replace is approximately \$5,000. Motion by Member Battaglini, second by Member Hoffer to approve not to exceed \$5,000 to replace the base station. All aye; motion carried.

b) Laptops: The Chief has researched the toughbook laptops which will cost about \$1700 each.

c) Motion by Member Battaglini, second by Member Costello to approve for Asst. Chief Kutz to attend the Fire Expo in Baltimore in July 2010. All aye; motion carried.

Motion by Member Battaglini, second by Member Hoffer to accept the Chief's Report. All aye; motion carried.

7. Motion by Member Hoffer, second by Member Costello to accept the Training Division Report. All aye; motion carried.

8. Motion by Member Battaglini, second by Member Costello to accept the Support Services Division Report. All aye; motion carried.

9. Motion by Member Hoffer, second by Member Costello to accept the Maintenance Division Report. All aye; motion carried.

10. Motion by Member Costello, second by Member Hoffer to approve new member Andrew Denison. All aye; motion carried.

11. The auxiliary submitted a roster and will keep us posted on changes. They need to get members who leave the group to turn in keys and key tags. If they do not turn in the keys then we should at least turn off their key tag.

12. Motion by Member Costello, second by Member Battaglini to receive and file the results of the fire district election held on December 8, 2009.

13. Motion by Member Costello, second by Member Hoffer to sign the contract with Grey Goose Graphics for maintenance of our web page for 2010. All aye; motion carried.

14. Motion by Member Battaglini, second by Member Costello to allow the Treasurer to pay all bills and make all necessary line transfers to close the books for 2009. All aye; motion carried.

15. Discussion of uniform decoration. There has been some discussion of what uniform decoration someone should wear when they "retire" from active duty. Chiefs are allowed to wear chief uniform but not the case with other ranks. Members felt that the "retired member" could wear the badge of the highest rank he held in the department but that the uniform decoration (collar brass, sleeve stripes, etc.) should be that of a firefighter.

16. Motion by Member Costello, second by Member Battaglini to hold the organizational meeting on Saturday, January 2, at noon. All aye; motion carried.

17. Discussion of Weis charge account. We will apply for five cards for the fire district.

18. Motion by Member Hoffer, second by Member Costello for donations received to go in the AED Fund. All aye; motion carried.

19. Discussion of network server which is getting full and has caused some problems. Current one is almost 5 years old. Do we have to replace the entire server? Can we just replace the hard drive? Chairman Pandich will talk to Bob Ash of Pyramid to get some pricing on replacement. Motion by Member Costello, second by Member Hoffer to approve up to \$10,000 for replacement of server. All aye; motion carried.

20. Motion by Member Costello, second by Member Hoffer to approve not-to-exceed \$100 for a microwave at station #2. All aye; motion carried.

21. Motion by Member Costello, second by Member Hoffer to approve \$1,000 to purchase a sound system for

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the Board room. All aye; motion carried.

22. **Motion by Member Costello, second by Member Hoffer to pay \$100 bonus to employees Alice Fiacco and Tony Fiacco and \$50 to Brian Stewart. All aye; motion carried.**
23. **Member Costello talked to Sentry about alarms, in particular water alarms. They are calling here to advise of a problem and the information is not getting to a board member or someone who can follow up. He has told them they should still make notification to the people on the list. He also updated the call list.**
24. **Member Costello is getting prices on additional cameras for station 1.**
25. **We are trying to find a map with alarm wire locations on for company doing removal.**
26. **Motion by Member Costello, second by Member Hoffer to send a fruit and nut basket to Deputy Treasurer Mary Bricker in appreciation for her service. All aye; motion carried.**
27. **Member Costello is working on a quote to put a sound system in the community room. Also trying to find someone to replace the handles in the community room hallway and refacing or replacing the cabinets in the community kitchen.**
28. **The community room floor looks terrible - dull and dirty. We will contact Kelly Cleaning to see what can be done.**
29. **Motion by Member Costello, second by Member Hoffer to declare Utility 31-2 (1985 GMC) as surplus and to be sold as soon as the new vehicle is in service and the Chief advises the old vehicle can be surplus. All aye; motion carried.**

Motion by Member Hoffer, second by Member Costello to adjourn at 8:30 pm.

Respectfully Submitted,

**Scott J. Costello
Secretary
SCJ/af**