

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
OCTOBER 14, 2008**

Members Present:

Francis J. Pandich, Jr. , Chairman
Scott Costello, Secretary
Lewis Hoffer
Larry Vesely
Donald Battaglini

Others Present:

John Ruck, Chief
Craig Bogart
Tony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Call to order 6:32 pm.

Motion by Member Battaglini, second by Member Vesely to approve the minutes of the September 16, 2008, meeting. All aye; motion carried.

Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. Motion by Member Costello, second by Member Battaglini Vesely to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: Craig Bogart advised that the shredder at station #2 is not working and they would like to request a new one. Also noted that the floor drains still need to be reinstalled since the new floor was put down and that the back room needs to be cleaned up. This will be taken care of.

Unfinished Business:

1. Display Case: No report.
2. Concrete Ramp: No report.
3. Storage building: No report.
4. Guard rail: Under new business.

New Business:

1. Motion by Member Battaglini, second by Member Hoffer to approve the October bills, vouchers #10-001 to 10-066 totaling \$58,466.87 and 11-001 to 11-010 totalling \$5,776.24. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Costello to approve the petty cash report and reimburse petty cash \$146.92. All aye; motion carried.
3. Motion by Member Costello, second by Member Battaglini to approve the following purchase requests:

Staples, office supplies, line 011	\$149.41
FDCMS, software contract, line 033	\$219.00
Adirondack Furniture, tables racks & tables, line 034	\$587.90+ shipping
Paper shredder for station #2, line 011	\$100-\$150
Demo, display board for photos, line 04	\$399 + shipping

All aye; motion carried.
4. Motion by Member Costello, second by Member Battaglini to approve the line transfers submitted by the Treasurer. All aye; motion carried.
5. Building report:
 - a) Motion by Member Battaglini, second by Member Vesely to have Westbury Fence install a fence and guard rail at station #1 at a cost of \$6,500. All aye; motion carried.
 - b) Motion by Member Costello, second by Member Hoffer to have Kopcik Construction grind to fit and reinstall the floor drain grates at station 2 for \$3,360. All aye; motion carried.
 - c) A quote for changes to the keyless entry system was reviewed and filed.
 - d) Verizon has re-installed both phones lines and leased line which they had accidentally cut down two weeks ago.

BOARD OF FIRE COMMISSIONERS MEETING - OCTOBER 14, 2008

- e) Motion by Member Costello, second by Member Hoffer to have Rogers Trucking shred the 15 boxes of old district records at a cost not to exceed \$200. All aye; motion carried.
- f) After skateboarders knocked over the monument at station #2 we have purchased "No skateboarding" signs for all three stations. Chairman Pandich has spoken to the New York State Police about enforcing this.

6. Motion by Member Battaglini, second by Member Costello to approve of the community room:
- | | | | |
|----------|------------------|---|-----------------------|
| 10/26/08 | Debbie Conklin | Party for Animal Rescue Group | \$50 security deposit |
| 11/15/08 | Brian Conner | Family Party | \$50 security deposit |
| 12/2/08 | Rev. Peggy Eller | Planning meeting for 4 church congregations | No charge |
- All aye; motion carried.

Commissioners discussed a request from a resident to use the room for him to practice ballroom dancing but did not feel this was appropriate.

Board members discussed recent garage sale held by Animal Care Council. At many times they had large quantities of cardboard boxes and donated items lining the hallways. The last few sales they have had a very large amount of items and the room was overstuffed with many items still stacked in boxes. Members felt our building is too small to house such a large sale and the great quantity of items donated was creating a hazard. In April we had problems with parking, but for this show they did an excellent job policing the parkers. They also cleaned the hall up and left it in good condition. We will send a letter to the ACC recommending that for the future they seek out a larger facility that would have more room for the sale.

7. Chief's Report:
- a. Motion by Member Costello, second by Member Battaglini to participate in the Binghamton Holiday Parade on November 22, 2008. All aye; motion carried.
 - b. Chief requested that he be allowed to purchase rope rescue equipment now, even though he does not have sufficient funds to cover this. We will be reimbursed by a state grant but this often takes six months or longer for the state to reimburse us. Motion by Member Costello, second by Member Battaglini to transfer funds from district lines to cover this purchase which will be reimbursed in 2009. All aye; motion carried.
 - c. There was a discussion of training on the south side. When we train it often stirs up the water and causes complaints from residents. Suggested that we purchase signs to make residents aware of when training will be done so they can monitor their water for discoloration before use.

Motion by Member Battaglini, second by Member Costello to accept the Chief's Report. All aye; motion carried.

- 8. Motion by Member Hoffer, second by Member Costello to accept the Training Division Report. All aye; motion carried.
- 9. Motion by Member Hoffer, second by Member Battaglini to accept the Support Services Report. All aye; motion carried.
- 10. Motion by Member Battaglini, second by Member Costello to accept the Maintenance Division Report. All aye; motion carried.
- 11. Motion by Member Battaglini, second by Member Vesely to accept Jillian Stout as a new member of the fire company. All aye; motion carried.
- 12. Motion by Member Costello, second by Member Hoffer to approve the dates requested by the auxiliary - February 28 for the members garage sale, March 27 & 28 for the spring craft fair, October 17 & 18 for the fall craft fair. All aye; motion carried.

BOARD OF FIRE COMMISSIONERS MEETING - OCTOBER 14, 2008

13. Discussed audit report from Barrett & Mahonski. They suggested we update policies. We will start to go through these and update. Also suggested that we post information on the Ethics Committee. This will be done.
14. Motion by Member Battaglini, second by Member Vesely to place the \$100 donation from the Quilters in the AED Fund. All aye; motion carried.

Motion by Member Costello, second by Member Vesely to go into Executive Session at 7:45 pm to discuss personnel matters. All aye; motion carried.

Out of executive session at 8:02 pm.

Motion by Member Vesely, second by Member Hoffer to adjourn at 8:04 pm.

Respectfully Submitted,

Scott J. Costello
Secretary

SCJ/af