

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JULY 21, 2016

Members:

Francis J. Pandich, Chairman
George M. Bush, Secretary
Donald Battaglini
Ronald Materese
Andy Anderson

Others present:

Thomas Palazzo, Asst. Chief
Kevin Leniek, Asst. Chief
Gil Martino, Lieutenant
Anthony Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Alice Fiacco, Executive Assistant

Chairman Pandich called the meeting to order at 6:05 pm.

Motion by Member Battaglini, second by Member Battaglini to approve the minutes of the June 16, 2016 meeting and May 31, 2016, special meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Materese, second by Member Battaglini to accept the Treasurer's report. All aye; motion carried. Treasurer reported that he added up all the expenses from the apparatus floor renovations: Paint, LED lights, and new floor coating which totals about \$88,000. As the Board instructed he will transfer funds from unappropriated to cover these.

Hearing of Visitors: None.

UNFINISHED BUSINESS:

1. Bathroom remodeling: Nothing new, still waiting on approval from DASNY.
2. Endicott Water: They have not replied to our correspondence requesting hydrants to use. Suggested that the chief pick out some hydrant and we will notify the water department that we will be using these. Suggested that we put up "Hydrant flushing" signs before we use the hydrants so residents are notified.
3. Floor coating is complete. They have quoted us \$1500 to put yellow backup lines on the floor in the same material as the floor. These should last much longer than the paint we have been using. Motion by Member Bush, second by Member Battaglini to accept the quote and have Nuflorz do the lines. All aye; motion carried.
4. Before proceeding with station #3 we should have a building assessment done. We will advertise an RFP for quotes to do a structural assessment. Motion by Member Bush, second by Member Battaglini to advertise a request for quotes from engineering firms to do a building assessment. Bids to be received on Monday, August 15, 2016 at 10 am. All aye; motion carried.
5. LED lights: They have changed out all of the lights, we are adding a few more fixtures and they are on order.
6. Deputy Treasurer: Alison Senft is looking at starting sometime in September.

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7. Sale of Rescue: Barber County Rural Fire District #1, Medicine Lodge, KS has wired up \$1,000 as a down payment on the rescue. As soon as the new rescue is in service this will be sold to them. Member Materese has been in contact with them. He told them if they make a trip up here to inspect the vehicle before purchase we will deduct the cost of the air fare and hotel from the cost of the vehicle.
8. Discussion of dedication plaques for the new vehicles. Endicott Artistic Memorial is working on them and a phot plaque for the front of station #1.
9. Discussion of CO alarms. We will purchase three (3) of the NEST detectors that have text message notification, one for each station, to try out and see if they work.
10. We will have a planning meeting on Monday, August 3, at 5 pm.
11. We need to connect the new DVR records for the camera system to the internet. We have three options:
 - New routers, (Cost: # \$399 each station per station)
 - Get static IP addresses from Time Warner (Cost: \$45 per month per station)
 - Subscribe each station to Dyndns service for access (\$40 per year per station)Motion by Member Bush, second by Member Battaglini to subscribe to Dyn DNS.
All aye; motion carried.
12. HVAC Controls: Air Temp was able to sign on remotely to our HVAC system and reprogram it so that the middle unit controls all three units. They also lengthen the override time for heat and AC to 4 hours, over the current 90 minutes. We feel this will be much easier for people using the community room.
13. Mark Butler will be here Saturday, October 29, for a class on legal issues for the fire service.
14. Station #3: Brief discussion of requirements.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Materese to approve bills for payment:
Vouchers # 07-001 to 07-083 totaling \$145,046.59.
Bond vouchers #7-001 to 07-003 for \$7,789.90.
Supplemental list vouchers #8-001 and #8-012 totaling \$2,232.25.
All aye; motion carried.
2. Building report:
 - a. Discussion of replacing faucets in community room bathrooms. Quote of \$7,226.54 for auto shutoff fixtures is quite high. We will look at other options.
 - b. Motion by Member Battaglini, second by Member Bush to have CFE Roofing repair the addition roof at station #1 at a cost of approximately \$1700. All aye; motion carried.
 - c. The ladder from the addition to the front roof is loose. We will see if engine 98 can reattach this more securely.

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- d. Discussion of tables for community room. Motion by Member Battaglini, second by Member Bush to purchase ten (10) more of the Mity-Lite tables. State bid price is \$284.92 per table. All aye; motion carried.
 - e. Many of the old brown chairs from the community room are in bad shape. Suggested that we look at some new chairs for the community room, something a bit more comfortable than the folding chairs.
 - f. A floor cleaning machine is recommended to clean the new floor coating. The batteries on our floor cleaning machine are dead and will not recharge. Riley has quoted us \$810 to replace the batteries and install. Motion by Member Materese, second by Member Battaglini to replace the batteries on the floor cleaner at a cost of \$810. All aye; motion carried.
3. Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:
- 9/20, 11/15, 12/20/16, 9:30 am - S. C. O. R. E. Meetings
 - 11/5/16- M-E Drama Club cast party 5 pm - midnight
- All aye; motion carried.
4. Chief's Report:
- a. Motion by Member Battaglini, second by Member Bush to participate in National Night Out Event at Endwell United Methodist Church on August 2, 106. All aye; motion carried.
 - b. Motion by Member Battaglini, second by Member Bush to provide standby crews for Berkshire and any other requested tasks related to funeral of Tioga County Fire Coordinator John Scott. All aye; motion carried.
- Motion by Member Battaglini, second by Member Bush to approve the Chief's Report. All aye; motion carried.
5. Motion by Member Battaglini, second by Member Bush to accept the Support Services Division Report. All aye; motion carried.
6. Maintenance:
- a. Motion by Member Battaglini, second by Member Bush to add a backup camera to the Chief's vehicle- Sierra pickup, at a cost of \$300. All aye; motion carried.
 - b. Hose testing is almost complete.
- Motion by Member Battaglini, second by Member Anderson to accept the Maintenance Division Report. All aye; motion carried.
7. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
8. Fire Company:
- a. Request permission to use the building and parking lot for the Fire Company 95th Anniversary event on Sunday, September 25. There will be a 5K run/walk and food vendor. Fire Company is looking for sponsors for the event. Motion by Member Bush, second by Member Materese to approve the event. All aye; motion carried.

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- b. There was a good turnout for the ice cream social.
 - c. They are working on a bylaw revision n regard to discipline, as there were some problems at the dinner dance. Need to add a disciplinary procedure with an appeals process. Looking for sources. Suggested we contact our insurance company to see if they have any guidelines.
9. We received an e-mail from a resident on Doyleson Avenue in regard to use of the siren. Motion by Member Battaglini, second by Member Anderson to receive and file the correspondence. All aye; motion carried.
10. Motion by Member Bush, second by Member Battaglini to approve the maintenance contract for the copier for the next year at a cost of \$907.00. All aye; motion carried.
11. Members were given a draft of the 2015 audit. Motion by Member Bush, second by Member Materese to finalize the audit draft and complete the audit. All aye; motion carried.
12. Motion by Member Battaglini, second by Member Anderson to accept donations from Wendy and Thomas Czajak and John Jubinsky. These will go into D40 fund for Outdoor Sign. All aye; motion carried.

Motion by Member Materese, second by Member Bush to go into executive session at 7:30 pm to discuss personnel matters. All aye; motion carried.

Motion by Member Materese, second by Member Bush to go out of executive session at 7:50 pm with no action taken. All aye; motion carried.

Motion by Member Battaglini, second by Member Bush to adjourn at 7:50 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush

GMB/af