

ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
February 18, 2016

Members Present:

Francis J. Pandich, Jr. Chairman  
George M. Bush, Secretary  
Ronald Materese  
Carlton Anderson

Others Present:

Joseph Shoemaker, Chief  
Thomas Palazzo, Asst. Chief  
Robert Holmes, Asst. Chief  
Gil Martino  
Michael Battaglini  
John Hussar  
Jed Whitmarsh  
Jillian Stout  
Brent Soden  
Anthony Fiacco, Treasurer  
Erika Pereira, Administrative Assistant  
Alice Fiacco, Executive Assistant

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Bush, second by Member Materese to approve the minutes of the January 21, 2016, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Anderson to approve the Treasurer's Report. All aye; motion carried. We have not yet received our tax money from the Town of Union.

Hearing of Visitors: With the passing of Joe Gelingier it would be nice to honor the many older members who have passed on in the last few years. Could we do a plaque or put a sign on the benches? We will look into this.

Question on dedicating our new engine to one of our long time members, as Engine 1 was dedicated to Cecil Jones. Motion by Member Materese, second by Member Anderson to dedicate the new engine to Robert Mills. All aye; motion carried.

Michael Battaglini asked about getting a sound system for each station. When members are working it is nice to have music on. Sam's has a "Block Rocker" Sound system for \$120.00. Motion by Member Materese, second by Member Bush to purchase three sound systems, one for each station. All aye; motion carried.

Would like to see the PA system in the community room used more. We will try to get Scott Costello in to go over how to use it.

Discussion about 2012 Tahoe- are we going to keep or sell and replace? The tire rims are rusting and need to be replaced.

UNFINISHED BUSINESS:

1. John Hussar of Grey Goose Graphics discussed a social media program for the Fire District. This

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involves:

- a) Weekly posts to Facebook to keep residents informed on what the fire district is doing;
- b) Setting up e-mail lists via Constant Contact to allow us to send out information to members and residents.
- c) Blog articles about events at Endwell Fire.
- d) Webisodes, monthly short videos about Endwell Fire to be posted on our website, Facebook and You Tube.

Motion by Member Bush, second by Member Materese to approve all four items of the proposal. Discussion followed. All aye; motion carried.

- 2. Bathroom remodeling: We checked with DASNY about the status of the grant and they requested additional paperwork from us. This has been sent and we are still waiting for the grant to be approved.
- 3. Endicott Water: No report.
- 4. Floor coating: We have some color chips to look at.
- 5. Add air conditioning at Station #1: On hold.
- 6. Uniform closet: Members Pandich and Bush met with Paul Spisak on February 20 to look over and plan for finishing up the uniform closet. It was decided to install a ceiling, change the door to metal with a fob for access, install a floating floor so that, should there be a water issue, the floor could be raised to dry the floor. Also to change the lighting and add lighting, to the wall that was not cedar to add cedar. Once the wall is opened and reinforced to hold a metal pole to hand uniforms on, and modular shelving for uniform accessories and duty uniforms and other incentive items.
- 7. Thermal imager: The new thermal imaging camera is here.
- 8. Fire District study: We have submitted a list of questions to PSSI for their response.
- 9. Painting: We have two quotes: Mark's Painting for \$10,300 and Jeff's Painting for \$10,670. We need to find out how long the painting will take.
- 10. Engine 1 Sale: Engine 1: We have contacted a couple dealers who sell fire apparatus. Texas Fire Trucks will sell it for a 7% commission, others are asking 10%. Motion by Member Materese, second by Member Bush to sign the contract for Texas Fire Trucks to sell the engine. All aye; motion carried. We will give them 30 days to try to sell it and if they cannot, then we may list with some other vendors.
- 11. Ethics Policy: We will get together with the committee members to discuss the policy and the function of the ethics board. Motion by Member Materese, second by Member Bush to approve the revised Ethics Policy dated December 17, 2015. All aye; motion carried.
- 12. LED lights: We are waiting for NYSEG to release the 2016 rebates.
- 13. Freezer for community room: This was approved last month, the purchase order will be issued to

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purchase this.

14. Planning: Capital reserve/ bonding/leasing options. We would like to have Ben Maslona of Fiscal Advisors come in next week to discuss the options we have.
15. Station #3 bond estimates: Members reviewed the numbers sent by Ben Maslona.
16. Hose reels: Motion by Member Materese, second by Member Anderson to purchase two hose reels for station #1 at a cost of \$705 each plus shipping from DW Diesel. All aye; motion carried.
17. Information from DOL/PESH on firefighter training requirements. Board members will review this.
18. Members would like to purchase a stackable trailer for the two boats. The cost is \$9,910 for the trailer. Board members asked that the officers see what is available and come back to the board with their final decision on what they recommend.
19. Deputy Treasurer: Alison Senft, formerly of Mondorf and Fenwick has agreed to take the Deputy Treasurer's job. She is still doing some consulting work for Mondorf & Fenwick, so it would be a conflict for her to start now. Once she has completed all work with them, sometime this summer, she can come on board as deputy treasurer. Because she audited us for several years, she is quite familiar with our accounting procedures.
20. Sale of rescue: The new truck is not due until summer. We have already published a permissive referendum on the rescue so we can take photos and start advertising to sell this.

NEW BUSINESS:

1. Motion by Member Anderson, second by Member Battaglini to approve the following bills for payment:
  - Vouchers #02-001 to 02-080 totaling \$34,308.80
  - 2015 Voucher #12-129 for \$558.00
  - Bond Fund Vouchers # BF2-001 for \$179,953.00
  - Supplement, vouchers # 3-001 to 3-009 totaling #3973.75All aye; motion carried.
2. Motion by Member Bush, second by Member Anderson to approve the line transfers submitted. All aye; motion carried.
3. Building report: Motion by Member Bush, second by Member Materese to receive and file.
4. Motion by Member Bush, second by Member Anderson to approve the following events in the community room:

3/27/16 - Alice Fiacco, family party	\$200 security deposit
4/16/16 - Sue Fabrizi, 1 <sup>st</sup> birthday party	\$200 for the room; \$100 for kitchen; \$200 security deposit

All aye; motion carried.

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5. Chief's Report: The engine is due to be delivered on February 23, 2016. The rescue is due in July. Motion by Member Anderson, second by Member Battaglini to approve participation in the St. Patrick's Day Parade on March 5. All aye; motion carried.
6. The Yesteryears Program has requested use of our fire station as an evacuation site in case of an emergency at their facility. Members requested more information on this- the number of people, number of staff, how they will be transported, etc.
7. Motion by Member Bush, second by Member Materese to accept the Support Services Report. All aye; motion carried.
8. Motion by Member Bush, second by Member Anderson to accept the Maintenance Division Report. All aye; motion carried.
9. Motion by Member Materese, second by Member Bush to accept the Training Division Report. All aye; motion carried.
10. We received a quote from Sentry to update the DVR and software for the CCTV systems at stations 2 & 3. The cost is \$3760 per station. Board members will review these quotes.
11. There is approximately \$56,000 left from 2015. Motion by Member Bush, second by Member Materese to transfer this to unappropriated as soon as the Treasurer has finalized the amount of funds remaining from 2015. All aye; motion carried.
12. Members Materese, Anderson and Chief Shoemaker visited two of the fire stations built by T. J. Madison Construction in our area. We would like to have someone come in and talk to us about the process to get things started for station #3.
13. Member Materese advised that he spoke with the owner of the house next door to station #3 about the possibility of buying some property to enlarge the lot for the new station. He asked her to let us know if there is any interest in selling this.
14. Member Bush brought in quotes for leasing from Pierce for a new tower. This will be discussed next week when Fiscal Advisors is here.
15. Motion by Member Bush, second by Member Materese to schedule a special meeting on Thursday, February 25, at 6 pm to meet with Fiscal Advisors. All aye; motion carried.
16. Motion by Member Materese, second by Member Anderson to permit the Broome County Board of Elections to hold primary and general elections in the station #1 community room in 2016: April 19, June 28, September 13, and November 8. All aye; motion carried.

Motion by Member Materese, second by Member Anderson to adjourn at 7:45 pm. All aye; motion carried.

Respectfully Submitted,

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George M. Bush  
Secretary  
GMB/af