

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
October 20, 2015

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Ronald Materese
Donald Battaglini
Carlton Anderson

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Kevin Leniek
Mike Battaglini
Steve Harter, Harter Insurance
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

At 5:15 pm the Board went into Executive Session to discuss a personnel issue. Out of Executive Session at 5:50 pm with no action taken.

Chairman Pandich called the meeting to order at 6:00 pm. Chairman Pandich opened the public hearing for the 2016 budget. At this time there were no comments or questions on the budget.

Motion by Member Battaglini, second by Member Bush to approve the minutes of the September 17, 2015 meeting, September 23, 2015, special meeting and October 6, 2015, special meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Battaglini, second by Member Bush to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Bathroom remodeling: Member Materese advised that we need to add a janitor's sink to the bathroom plans so there is water available for mopping and cleaning.
2. Endicott Water: Nothing to report.
3. Floor coating: This is postponed until spring as it needs to be done when temperatures are warmer.
4. SAM/DASNY grant: We are still waiting on final word on our grant.
5. Uniform closet: No report.
6. Thermal imaging camera: Bullard is supposed to send us a Return Authorization to repair this.
7. Apparatus wall painting: We are getting quotes on this.
8. Fire district study: Nothing to report.
9. Boiler st #1: Work has been completed on this.
10. AV equipment for training room: Installed and complete.
11. Blacktop at st #3 is complete.
12. Drug testing. Lourdes advised some departments are doing pre-admission testing, some are doing testing following accidents, some are doing them based on "reasonable suspicion". The next step is what do we do if someone tests positive? We need to have a policy for a positive test result before we can go any further on this.

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13. Kitchen renovations: received quotes for water softener:
-Culligan quote of \$5900; Petcoksy quote for \$6363. Asst. Chief Leniek advised that Beacon Water Equipment is very reasonable. Motion by Member Bush, second by Member Anderson to award the bid to install the lowest bidder to be determined after receipt of bid from Beacon Water. All aye; motion carried.
14. Motion by Member Bush, second by Member Battaglini to have T & B Electric do electrical work in kitchen for new appliances at a cost of \$850. All aye; motion carried.

At 6:20 pm the budget hearing was closed since no one had questions or comments on the budget.
15. Motion by Member Bush, second by Member Materese to adopt the 2016 budget with total spending of \$1,126,169, tax levy to be \$923,716, which complies with the New York State tax cap. All aye; motion carried.
16. Conference table: The laminate on the table seems to be holding well, so we will hold off on doing anything about replacing or repairing it.
16. Insurance: There was a discussion of insurance. Steve Harter responded to some of the items that NBT-Mang had mentioned and has offered us additional discounts. Board members took the information for further review.
17. Social media - information was sent to PSSI for comments with the study.
18. We are putting together information to sell engine 1.
19. A few people have expressed interest in the Deputy Treasurer position. They were advised to contact Treasurer Tony Fiacco to get more information on the position.
20. Reminder that we still need another person for our Ethics Committee.

New Business:

1. Motion by Member Bush, second by Member Battaglini to approve the following vouchers for payment:
Vouchers #10-001 to 10-080 totaling \$74,739.54 and 11-001 to 11-004 totaling \$649.31. All aye; motion carried.
2. Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye; motion carried.
3. Building report: Motion by Member Bush, second by Member Battaglini to approve a software upgrade for the Honeywell Keyless Access at a cost of \$2,750.00. All aye; motion carried.
4. Motion by Member Battaglini, second by Member Bush to approve the following events in the community room:
11/1/2015 - Beth Muggeo , Youth Football dinner \$200 security deposit
11/15/15 - Tiffany Gregus, M-E Volleyball dinner \$200 security deposit
11/20/15 - Endwell Family Physicians, employee luncheon \$200 community room, \$100 kitchen
\$200 security deposit

All aye; motion carried.
5. Chief's Report:
Motion by Member Bush, second by Member Battaglini to approve the following:
a) Parade Requests: Veteran's Day parade in Endicott on November 11; Johnson City Holiday Parade on December 3, and Endicott Holiday Parade on December 5.
b) To provide an engine crew to Vestal station #4 to cover for Vestal Fire on November 7.
All aye; motion carried.
Chief noted he is working with Mike Major on lockers to decide whether to remount or replace them.
5. Support Services Report: Motion by Member Battaglini, second by Member Bush to accept the Support Services Division Report. All aye; motion carried.

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6. Maintenance Division: Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
7. Training Division: Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
8. Motion by Member Bush, second by Member Battaglini to approve the resolution to hold Fire District Elections on Tuesday, December 8, 2015. All aye; motion carried.
9. Motion by Member Battaglini, second by Member Materese to appoint the following tellers for the election: Caitlin Costello - chairperson; Bonnie Beeman and Julie Leonard -election tellers. All aye; motion carried.
10. Discussion of providing access to our stations to New York State Police. Motion by Member Battaglini, second by Member Materese to permit access by NY State Police. Asst. Chief Leniek will check with Endwell substation and let us know key numbers for access. All aye; motion carried.
11. We just received the audit report from Mondorf & Fenwick last week. Motion by Member Materese, second by Member Bush to send copies to NYS Comptroller's office and Town of Union as required. Also provide to Standard & Poors and Moody's as requested. All aye; motion carried.
12. Discussion of 2014 audit report followed. Report was due June 30, but they just now completed. Why has this taken so long? Last year it was completed one month sooner, why longer this year? Letter and dates in report all say "June 30, 2015" as if the report was completed then. Will send a letter to them asking about the dates and the great length of time to get this completed.
13. Motion by Member Bush, second by Member Battaglini to accept a donation of \$50 from Melvin & Norma Livingston, to go into AED Fund. All aye; motion carried.
14. Discussion of year end. Need to get bills in for the end of the year. A PO for gear has been issued, should be in by the end of the year. Suggested that any leftover money be reserved for radios as the County is looking at a new system in the next few years and we will have to purchase a lot of radios, portables, etc. Would like to see \$50-\$80,000 put away for this.
15. Received a quote from Enerpath for new LED lighting: NYSEG rebates to cover \$22,188.68 and our cost \$26,221.60 based on prevailing wage. Member Bush noted that we had gotten a quote a year or so ago from Dunn Electric and he would like to give them a chance to quote on this. Chief questioned UV on these lights as studies are indicating that UV rays destroy fire gear, so we will check on this.

Motion by Member Bush, second by Member Materese to go into Executive Session at 7:30 pm to discuss a personnel issue. All aye; motion carried.

Out of Executive Session at 8:20 pm with no action taken. Motion by Member Battaglini, second by Member Bush to adjourn at 8:20 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary
GMB/af