

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
January 15, 2015

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Donald Battaglini
Ronald Materese
Carlton Anderson

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Oliver Blaise, III, Fire District Attorney
Mike Battaglini
Brent Soden
Matt Winchell
Jed Whitmarsh
Corey Weyant
Rich Healander
Jerry Stout
Jill Stout
Robert Brady
Nate Leonard
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:15 pm.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the December 18, 2014, regular meeting and January 1, 2015, organizational meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. LOSAP/Life insurance: Member Bush advised that there will be seminar at Turningstone in March and one of the topics is LOSAP. Still trying to decide whether to go with LOSAP, life insurance or something else. Perhaps we should survey members to see what their feeling is.
2. Bathroom remodeling: During the work session Mike Major of Watson Engineering reviewed plans for the bathroom remodeling.
3. Fire protection districts: During the work session Board members discussed this with the Fire District's attorney, Oliver Blaise, III. The Chief is putting together some information on this.
4. Endicott water: Nothing to report on this.
5. Painting: On hold until spring.
6. Floor study: O'Brien & Gere gave us a quote of \$12,200 to draw up specs and oversee a new floor quoting at st #1. We are waiting for a recommendation on floor coatings from them so we can get some estimates.
7. Grant status: Still have not gotten any paperwork from Senator Libous' office on the grant for building renovations.
8. St #3 roof repairs: We cannot get CFE to return our calls, not sure when this will be done.
9. Inspection dinner will be Saturday, February 21, at Sons of Italy. Invitations will go out soon.
10. Uniform closet: This is being worked on.
11. Vines- On hold unit spring.
12. Tablets- Received a quote from Pyramid but on hold for now.

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13. Siren timers: We are still trying to find the directions to fix these.
14. Motion by Member Battaglini, second by Member Materese to establish the standard day for the Deputy Treasurer at 6.0 hours. All aye; motion carried.
15. Motion by Member Battaglini, second by Member Bush to approve a permissive referendum to surplus the four (4) Jeep Grand Cherokee Chiefs cars. All aye; motion carried.
16. Discussion of software to track hours, courses, etc. We are researching to find what software might be available.
17. Consultant for fire district study: Member Materese has sent out some e-mails to consultants that he found online and is awaiting a reply.
18. HVAC software: Training with Air Temp will be Monday, January 19, at 4 pm.
19. Discussion of hiring part-time employee: We need to come up with an application. Member Materese got some information from the internet on job description for a clerk.
20. ATV: Need to get quotes on this.

New Business:

1. Motion by Member Bush, second by Member Battaglini to approve:
 - December bills - #12-126 to #12-134 totaling \$3,167.50
 - Bond fund bills, 2014BF- #12-005 and #12-006 totaling \$5,166.10
 - January bills #01-001 for \$2,597.73.
 - December supplement, #12-135 to #12-141 totaling \$2,561.82
 - January supplemental bills #02-001 to 02-008 totaling \$1,717.92All aye; motion carried.
2. Motion by Member Battaglini, second by Member Materese to approve the petty cash report for \$65.79 and reimburse the petty cash fund. All aye; motion carried.
3. Building report:
 - a) CFE has had a purchase order since October to repair the station #3 roof, but no work has been done. We have left several messages but have not received a return phone call. We will check with our attorney to see if we can cancel this purchase order and find another vendor to do the work.
 - b) Discussion of HVAC unit in community room. The second unit in a month has sprung a leak; repairs are estimated to cost \$2500. Recommended that we get a price on a new unit and see how much that will be.
4. Community room use:
 - a) Motion by Member Bush, second by Member Battaglini to establish the security deposit for all groups who schedule events after today at \$200. All aye; motion carried.
 - b) Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:
 - 2/8/15- Southern Tier Bicycle Club, annual meeting, no charge \$100 security deposit
 - 3/29/15 - Broome County Kiwanis, pancake breakfast fundraiser, \$100 security deposit
 - 4/25/15 - M-E Drama Club, cast party, \$100 security deposit
 - 6/27/15 - Jon Metera, graduation party, \$100 security deposit.All aye; motion carried.
5. Chief's Report.
 - a) Chief submitted two SOGS - Air monitoring and Department Vehicle Operation. Board members will act on these after they have had time to review them.
 - b) Vehicle purchase: We are waiting to receive information from Pierce on the vehicle purchase.
 - c) Discussion of e-mails from Tyler in regard to vehicle repairs. We will wait for further correspondence from them before we do anything.
 - d) Training room AV equipment: Need to get quotes on this.
 - e) Radio room remodel: Need to get quotes on this.
 - f) Eye wash station: Huron is donating a unit to us. Motion by Member Bush, second by Member Battaglini to

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install this at station #1. Suggested that we get some information to be sure this meets PESH specs. All aye; motion carried.

Motion by Member Battaglini, second by Member Bush to accept the Chief's Report. All aye; motion carried.

6. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
7. Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
8. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
9. There was a correction to the 2015 Officers as submitted by the Fire Company. Matt Hamzik is not a Lieutenant for 2015, it should have said Gil Martino.
 - a. Dropped for failure to meet hours: Kyle Snoddy, Megan Slater, Jon Hartmann. There is a question on Jon Toombs and Larry Comstock, they did not meet hours, but there is a provision in the company bylaws for members over 60 which will keep them as members. Noted, however, this has changed for 2015.
 - b. On probation: Joshua Boyd, Sayword Hover, David Wormuth
10. Tax cap freeze: New York State required us to submit confirmation that the district complied with the New York State Tax Cap. This has been submitted.
11. Discussion of parking complaints from owner of "Train Hard Fitness" who is opening a gym across the street. Since our members park in a couple parking spots across the street, he wants to be able to use our parking lot. He anticipates that he will need all these spaces for his customers. Suggested that he come in to talk to the Board.
12. Motion by Member Battaglini, second by Member Anderson to accept donations from Czechoslovak Moravan Club, James & Carol Mason, Raymond Berchtold, and Endwell League of Community Action and put them in the AED Fund. All aye; motion carried.
13. Noted that fire officer elections will be held on December 5, 2015, and fire company officer elections will be January 9, 2016. Requested that we reserve the community room for these dates.
14. Motion by Member Materese, second by Member Bush to go into Executive Session at 8:15 pm to discuss personnel issues.
15. Out of executive session at 8:30 pm. Motion by Member Bush, second by Member Materese to send a warning letter to a member who recently violated a District Policy. All aye; motion carried.

Motion by Member Bush, second by Member Battaglini to adjourn at 8:30 pm.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af