

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
February 19, 2015

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Donald Battaglini
Ronald Materese
Carlton Anderson

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Kevin Leniek, Asst, Chief
Mike Major, Watson Engineering
Erik Watson, Watson Engineering
Jed Whitmarsh
Rich Healander

Rich Healander

Jerry Stout
Jill Stout
Robert Brady
Nate Leonard
Devin Lasher
Bryan Ziegler
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative
Assistant

Chairman Pandich called the meeting to order at 6:05 pm.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the January 15, 2015, regular meeting and January 22, 2015, special meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. LOSAP/Life insurance: There will be seminar at Turningstone in March and one of the topics is LOSAP; Member Materese is interested in attending. Motion by Member Battaglini, second by Member Bush to pay for conference and other expenses for any Commissioner attending this conference. All aye; motion carried.
2. Bathroom remodeling: During the work session Mike Major of Watson Engineering reviewed plans for the bathroom remodeling. This will be going out to bid in the next month. Motion by Member Bush, second by Member Battaglini to have Watson Engineering solicit bids for this project and submit their recommendations for the next meeting. All aye; motion carried.
3. Fire protection districts: We will hold a special meeting in the next month to put together a proposal for the Westover Fire Protection District.
4. Endicott water: Nothing to report on this.
5. Painting: On hold until spring.
6. Floor study: O'Brien & Gere gave us a quote of \$12,200 to draw up specs and oversee a new floor quoting at st #1. We are waiting for a recommendation on floor coatings from them so we can get some estimates.
7. Grant status: According to Senator Libous' office grants handed out in September are still held up in the Governor's office.
8. St #3 roof repairs: As soon as the weather improves CFE will get this taken care of.
9. Inspection dinner will be Saturday, February 21, at Sons of Italy. Motion by Member Bush, second by Member Battaglini to pay the bill for dinners the night of the event and pay the bar bill upon receipt. All aye; motion carried.
10. Uniform closet: This is being worked on.
11. Vines: On hold unit spring.
12. Tablets: Member Anderson will go over the proposal with Pyramid.
13. Siren timers: Chairman Pandich found some information on programming these.

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14. We have received a contract from HGAC to participate in their competitive bidding program. Our attorney has reviewed their contracts and advised that they meet the New York State requirements for competitive bidding and we can piggyback on to their contracts to purchase vehicles. Motion by Member Bush, second by Member Anderson to approve and sign the contract with HGAC. All aye; motion carried.
15. We are looking for a consultant to assist us in plans for station #3. Watson Engineering advised they may know of someone and will contact them to set up a meeting.
16. ATV: Chief was asked to get some quotes on this for the board to look at.
17. Updated website: Grey Goose is working on our new updated website.
18. Part-time position: Member Materese is working on a job description.
19. A/V Equipment for training room: Need to get quotes to get going on this.
20. Thanks to Jed Whitmarsh for all the work installing the new emergency eyewash/ decon shower station at station #1. He did an excellent job and the only cost to the fire district was for materials. A thank you letter will be sent.

New Business:

1. Motion by Member Bush, second by Member Battaglini to approve:
 - February bills voucher numbers 02-001 to 02-085, February payroll and debt payments totalling \$38,156.90.
 - February supplement, voucher numbers 03-001 to 03-013 totaling \$2,316.93.All aye; motion carried.
2. Motion by Member Battaglini, second by Member Bush to approve line transfers submitted. All aye; motion carried.
3. Building report:
 - a) O'Brien & Gere has made some recommendations on floor coatings. We are in the process of contacting these companies to get a quote.
 - b) Motion by Member Battaglini, second by Member Bush to repair the heat unit in the community room at an estimated cost of \$3612. All aye; motion carried.
 - c) Members reviewed quotes from Orkin for pest control at stations 1 & 3. These are only a few dollars less than what we pay Ehrlich and they charge a \$75 start up fee. Consensus was that current vendor is doing a good job and there was no need to change vendors.
 - d) CFE has done some temporary repairs and removed snow from the roof at station #3. Cannot do any more until the temperature is above 40 degrees.
 - e) Looking into alternatives to dyn dns.org to set up access to CCTV and keyless entry at stations 2 and 3.
 - f) Noted that we have some parking problems at station 2. Have had vehicles parked blocking our bay doors. Should we put up a sign to advise tow-away zone?
4. Community Room:

Motion by Member Battaglini, second by Member Bush to approve the following events in the community room:

3/7/15	Lisa Yoest - baby shower	\$200 + \$200 security deposit, no kitchen use
4/5/15	Alice Fiacco - family party	\$200 security deposit
6/6/15	So. Tier Bowling/R. Griswold- Meeting bowling assoc-	\$200 security deposit

All aye; motion carried.
5. Chief's Report.
 - a) Minor accident involving the new Chief 31C vehicle. Truck's mirrors were fogged when backing into station and just tapped the bumper causing minor damage. We will not need to file an insurance claim on this.
 - b) Chief's vehicles 31A and 31B are completed and in service. 31C should be done soon.
 - c) Discussion of CFI bill which was just received. Purchase order was issued in 2014, and work was done by the end of the year but the bill just received. Would like this bill to be paid out of prior year funds. Motion by Member Bush, second by Member Battaglini to pay this bill out of prior year funds.

d) Motion by Member Bush, second by Member Battaglini to pay for the course and expenses for Chief Winchell, Lieutenant Winchell and Asst. Chief Palazzo to attend a class at the Fire Academy. All aye; motion carried.

e) The State has passed a law requiring background checks for any registerable sex offenses for anyone joining a volunteer fire department. If an applicant or current member is found to have convictions for registerable sex offenses, they are not automatically disqualified from being a member. The fire district or company must review each case and make a determination on membership. Suggested that fire companies have bylaws that address this issue.

f) The Chief advised that since it has come out that we are looking at bidding on the Westover Fire Protection District many members are receiving calls from members of career fire departments pressuring them not to do this.

g) As a result of complaints from Train Hard Fitness about our members sometimes parking across the street at the very end of their lot the chief has instituted a new policy. If you are at the station for engine 98 or training you should park in the back parking lot. The owner of the Fitness facility has threatened to tow any cars that park on his property, but only the property owner can do this, not someone leasing space, as he is doing. The property owner has advised he has no problem with our members parking there.

Motion by Member Battaglini, second by Member Bush to accept the Chief's Report. All aye; motion carried.

6. Motion by Member Battaglini, second by Member Bush to accept the Support Services Division Report. All aye; motion carried.

7. Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.

8. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.

9. Company Report:

a) Motion by Member Battaglini, second by Member Materese to accept Michael Bessette as a new member of the fire company. All aye; motion carried.

b) Fire company advised that Jon Hartman has been reinstated as a member. After a review of records, he did have sufficient time for the first half of 2014, and is now on probation for lack of time, rather than dropped from the fire company.

10. We received information from Ben Masolona of Fiscal Advisors regarding Bond sale in April. Two current BANs will be sold together for one bond issue. Motion by Member Battaglini, second by Member Bush to go forward with this.

11. Discussion of electric and gas rates. We may be able to get lower rates by switching providers. Members Anderson and Bush will check into pricing with alternate providers.

12. During the past month problems with one of the keyless entry panels kept us locked out of certain areas of the station, as a result an emergency repair of one of the panels was required at a cost of \$2504. Board members had been consulted to go ahead with the emergency repair. Motion by Member Bush, second by Member Battaglini to approve this repair that has already been done. All aye; motion carried.

Motion by Member Bush, second by Member Battaglini to go into executive session at 7:40 pm. All aye; motion carried.

Out of executive session at 8:10 pm. Motion by Member Battaglini, second by Member Bush to approve the Chief's 90-day suspension of a member for improper conduct. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary