

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING
September 23, 2015

Members Present:

Francis J. Pandich, Jr. , Chairman
George M. Bush, Secretary
Donald Battaglini
Ronald Materese
Carlton Anderson

Others Present:

Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 9:10 am.

1. The 2016 proposed budget was approved at the regular meeting on September 17, 2015, using \$200,000 from the 2014 Bond Fund for principal and interest payments. However, since then we have become aware that the maximum amount of funds left from the 2014 Bond Fund that can be used in the 2016 is \$179,953, the total of principal and interest payments on the 2014 Bond due in 2016. Motion by Member Materese, second by Member Battaglini to amend the proposed budget to appropriate \$179,953 from the 2014 Bond fund. The total of the 2016 budget will now be \$1,126,169. and the amount to be raised by taxes will be \$923,716, the maximum allowed to comply with the tax cap. All aye; motion carried.
2. Bionco Builders has requested that a clause be added to our contract for bathroom remodeling to allow for a progress payment to be made approximately halfway through the job. Motion by Member Bush, second by Member Materese to allow a progress payment to be made to Bionco at approximately 50% completion, upon verification from Watson Engineering that the materials billed have been received and the work billed has been completed. All aye; motion carried. We will ask our attorney to amend the contract to permit this.
3. Requested that our clerk, Erika Pereira, work more hours next week since Alice Fiacco will be on vacation. Discussion of requirement to keep this position below 20 hours. We will check with our attorney about Civil Service requirements.
4. Discussion of Deputy Treasurer position. Member Bush mentioned a couple people who he thought would be good. According to our attorney if we cannot find a suitable Endwell resident then we can look for someone out side the Fire District. We need to find someone to fill this position.
5. Member Anderson requested a drawer to keep papers in. There is one for him in the file cabinet in the back of the board room.
6. Discussion of updating community kitchen. Member Bush has prices from Hannon's to replace the refrigerator, dishwasher and microwave and to move things around in the kitchen for these new appliances. Motion by Member Materese, second by Member Anderson to purchase appliances at not-to-exceed \$20,000. All aye; motion carried.
7. We will need to have a layout before any work can be done. Motion by Member Materese, second by Member Bush to have Paul Spisak, Jr. draw up a layout for the kitchen with the new appliances. We will pay him for his work in doing the layout. All aye; motion carried.
8. Discussion of recent invoice from Fiscal Advisors for \$1200. This filing is now required by the SEC to be done annually.
9. Discussion of projects for 2016:
 - Apparatus floor coating - check with Watson Engineering; we had hoped this would be done before now.
 - Fix lockers at st #1 - have Paul Spisak look at reattaching these as they are loose and falling off the wall
 - Bunk room
 - LED lights

Motion by Member Anderson, second by Member Battaglini to adjourn at 10:28 am. All aye; motion carried.

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Respectfully Submitted,

George M. Bush
Secretary
GMB/af