

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
October 21, 2014

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Ronald Materese

Others Present:

Jeffrey Winchell
Joseph Shoemaker, Asst. Chief
Robert Holmes, Asst. Chief
Jake Polovchak
Jerry Stout
Jillian Stout
Richard Healander
Kevin Leniek
Paul Spisak, JR.
Nathan Leonard
Mike Major, Watson Engineering
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:03 pm. During the work session Mike Major of Watson Engineering gave an update on the station #2 roof project and the bids received.

The budget hearing was opened at 6 pm. As no one wanted to speak at that time, we proceeded with the meeting.

Motion by Member Bush, second by Member Hoffer to accept the minutes of the September 18, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Hoffer to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: There was a question about purchasing an ATV. We have applied for a grant to purchase this. If the grant is denied, then we will discuss how this can be funded.

Unfinished Business:

1. LOSAP/Life insurance: On hold.
2. St #2 roof: Motion by Member Bush, second by Member Materese to award the bid for the roof replacement at station #2 to AB Construction of Whitney Point for \$39,850.00, as recommended by Watson Engineering. All aye; motion carried.
3. Bathroom remodeling: We have an estimate of \$46,000 so this will have to go out for bid.
4. Traditions Community Host Agreement: We met with Mr. Walsh and he is revising the agreement.
5. Westover Fire Protection District: The Town of Union has invited us to come to their work session to discuss the fire protection districts. Wednesday, December 17, was the only date that worked for everyone. We will check with the town to see if we can come in at 6 pm.
6. Endicott Water: We met with them and are trying to find a hydrant where we can train that causes the least impact on the water system.
7. 2015 budget: The budget hearing was closed at 6:20 pm. Motion by Member Hoffer, second by Member Materese to approve the 2015 budget - total budget of \$936,841; \$914,341 tax levy. This complies with the tax cap. All aye; motion carried.
8. Motion by Member Bush, second by Member Materese to have Gates Doors replace the pneumatic tubes on the overhead doors at station #1 and then disconnect the electric eyes. All aye; motion carried.
9. We have a quote from Binghamton Plate Glass to replace the front east door for \$5,525.00. Paul Spisak, Jr. Had quoted \$764.00. Because of the big difference in price we will get another quote on this.

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10. Painting: We are still trying to get another quote on painting. Most are saying they are too busy and it is too late in the season to do this.
11. St #1 floor study: O'Brien & Gere was in and x-rayed the floor, all the rebar was in good shape. They took samples and are awaiting on the results of those tests. So far the floor seems to be in good shape.
12. We received a grant of \$82,800 from Senator Libous' office to pay for the station #2 roof and engineering services, the bathroom remodeling and the station #1 floor study. We are still waiting to hear from Constitution Pipeline about a grant to purchase an ATV.
13. Motion by Member Bush, second by Member Materese to repair the roof at station #3 at a cost of \$10,308. Need to have this done immediately before winter. All aye; motion carried.
14. Members have completed the roof over the fuel island and they did a nice job! Thanks to all who assisted.
15. Uniform closet: They will be starting to work on the uniform closet soon.
16. Vines: We have not talked to the homeowner yet. At this point vegetation is dying off so we should wait until spring.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Hoffer to approve Vouchers # 10-001 to 10-088 totaling \$50,867.53 and supplement, vouchers #11-001 to #11-007 totaling \$1465.57. All aye; motion carried.
2. Motion by Member Bush, second by Member Materese to approve the petty cash report and reimburse petty cash \$148.66. Call aye; motion carried.
3. Motion by Member Bush, second by Member Materese to approve purchase request for a new key box and key tags at a cost of \$60.78. All aye; motion carried.
4. Motion by Member Materese, second by Member Hoffer to approve the line transfers submitted. All aye; motion carried. Chief asked about line D07- he is over on repair costs. Can the district cover now? Board members advised to leave the line in negative numbers and as we get closer to the end of the year we will decide how we are going to cover this.
5. Building report:
 - a) We will be seeing bills from Pyramid as a result of some network problems- the power supply and network switch need to be replaced. We will also see a bill from All-Mode due to some problems with the phone system.
 - b) Motion by Member Materese, second by Member Hoffer to purchase two racks to organize the closet where phone and network connections are.
 - c) Unable to locate the source of a smell in the community room hall way. We will have Mr. Rooter come in to try to determine the cause.
 - d) Motion by Member Bush, second by Member Materese to declare the butcher block table in the community room as surplus. We will solicit bids to sell. All aye; motion carried.
 - e) The power supply on the camera system at station #3 needs to be replaced.
6. Discussion of events in the community room. There seems to be a lot of interest from teenagers. We had a party here in July where we found alcohol in the building. We do not want to have a similar occurrence. Discussion of change to the hall rules to hopefully prevent problems like this:
 - Person renting the room must be an Endwell Resident and at least 21 years of age. ID required to verify both residency and age.
 - If we find alcohol and/or drugs on the premises we will contact police and pursue charges for drugs or underage drinking.
 - Once drug and/or alcohol is found the event will be immediately terminated and the person's security deposit will be forfeited.
 - The security deposit will be increased from \$50 to \$200.Hall rules will be updated to incorporate the changes.

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7. Motion by Member Hoffer, second by Member Materese to approve the following events in the community room:
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| 10/23/14, 5:30 pm - Southern Tier Tech Teachers /T. Palazzo | haz mat class- no charge |
| 10/30/14, 7-9 pm, UVES | Union meeting, no charge |
| 10/31/14, 6 pm - midnight, Andonella Hogan, Halloween party | \$200 + \$50 security deposit |
| 11/1/14, 7pm - 10 pm, Patrick Spisak | \$50 security deposit (member) |
| 11/2/14, 2-5 pm, Tammy Humphreys, family party | \$50 security deposit (member's family) |
| 11/7/14, Rebecca Smith, retirement party | \$200 + \$50 security deposit |
| 11/16/14, M-E Volleyball team, team dinner | \$50 security deposit only |
- All aye; motion carried.
8. Chief's Report:
- a) Posi-check machine. MES will give us one free year of SCBA testing (cost about \$1700) in exchange for our SCBA tester which we no longer use. Motion by Member Hoffer, second by Member Materese to surplus the tester and trade for the testing. All aye; motion carried.
- b) Motion by Member Materese, second by Member Bush to permit participation in the following parades: Park Manor Halloween Parade on October 25, the Veterans' Day Parade in Endicott on November 11, and the Endicott Holiday Parade on December 6. All aye; motion carried.
- c) Chief reported that the roof over the fuel island was completed by members. They will begin working on the uniform closet soon.
- d) Chief asked about an ATV. Brush fire on Struble Road near the dam showed how much we need this. If we are turned down for the grant that we applied for, then Board members will look at this.
- e) Tyler has closed a couple of their facilities, and is suing Pierce Manufacturing. Tried to find out from Pierce what is going on but they will not discuss it because of the lawsuit.
9. Motion by Member Hoffer, second by Member Bush to accept the Training Division Report. All aye; motion carried.
10. Motion by Member Hoffer, second by Member Bush to accept the Support Services Report. All aye; motion carried.
11. Motion by Member Hoffer, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
12. We are in the process of purchasing notebook computers for some of our vehicles and would like to tie-in to the county dispatch system. This requires us to sign a Memorandum of Understanding with Broome County for use of this system. Motion by Member Bush, second by Member Hoffer to approve the MOU. All aye; motion carried. Chief advised that he included money in his budget to cover cell and other costs associated with this.
13. Motion by Member Bush, second by Member Materese to approve the Election Resolution to hold the fire district election on Tuesday, December 9, 2014, 6 pm to 9 pm. All aye; motion carried.
14. Motion by Member Materese, second by Member Bush to appoint election tellers: Charlotte Bush (chairperson), Deborah Ryzdik and Caitlin Costello. All aye; motion carried.
15. Discussion of election dinner. Member Bush is looking at February 14 or 21. February 14 conflicts with company meeting and also many people may have plans. Decided that Saturday, February 21 will be the dinner.
16. Discussion of problems with station 2 & 3 being connected to station #1 computer system. Motion by Member Bush, second by Member Materese to replace the routers at stations 2 & 3 at a cost of \$1009.20 for two routers including 24/7 support. All aye; motion carried.

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17. Discussion of VISA gift card to be used for auxiliary for refreshments at scene. This would allow them to get refreshments wherever needed. Still would have to account for all purchases; receipts would have to be turned in and balance of the card monitored. Motion by Member Materese, second by Member Bush to purchase a \$200 VISA gift card. All aye; motion carried.
18. Discussion of credit cards. We are still having problems with people not using cards correctly. Recently VISA was used at Weis instead of Weis card. Need to be sure VISA is not used at a place where we have another account.
19. When we replaced all the XP computers, we had decided not to replace the computer in the SCBA room. However we are now trying to track some of the SCBA equipment and repairs and feel that they do need a computer for the SCBA room. Motion by Member Bush, second by Member Hoffer to purchase a Hewlett-Packard work station (State bid pricing) at a cost of \$442.00 for the computer and 5-year warranty and \$209.00 for MS Office for this work station. All aye; motion carried.
20. Discussion of hose reels at station #1 that needs repairs. Member Materese will take a look at these and see if he can fix them.
21. Discussion of interest rates on Bond fund. Treasurer contacted M & T Government banking who said this is the best they can do. Some banks are offering higher interest but this is tied to credit card use and other services that the fire district does not qualify for.
22. Noted that the pads for the AED in the community room are out of date. We will get these replaced.
23. Discussion of green vinyl chairs on apparatus floor. These are in poor shape. We have a lot of the red stacking chairs, we will put these on the floor and throw out the other chairs.

Motion by Member Bush, second by Member Hoffer at 7:50 pm to go into executive session to discuss personnel issues. Out of executive session at 8:30 with no action taken.

Motion by Member Hoffer, second by Member Bush to adjourn at 8:30 pm.

Respectfully Submitted,

George M. Bush
Secretary