

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
November 20, 2014

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Ronald Materese

Others Present:

Jeffrey Winchell
Joseph Shoemaker, Asst. Chief
Robert Brady
Michael Battaglini
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:00 pm.

Noted that item 15 of new business for the October 21, 2014 meeting should have said "Inspection Dinner, not Election Dinner". Motion by Member Bush, second by Member Hoffer to accept the minutes of the October 21, 2014, meeting with this correction. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Materese to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: Station #3 reported that there was no heat on the apparatus floor and many of the lights were out. We are waiting for parts on the heaters, as soon as they are in the heaters will be fixed. We will have the electrician go up and fix the lights.

SALE OF OLD BUTCHER BLOCK TABLE: Only one bid was received, from Rob Brady - \$46.75. This will be sold to Rob Brady.

Unfinished Business:

1. LOSAP/Life insurance: Member Bush brought up long term care insurance as something we might want to consider. We could extend to members' families and cost is reasonable on younger people. If people leave the fire department this is something they could take over and pay on their own if they want to. We could survey members to see which would be of most benefit- life insurance, LOSAP or long term care insurance.
2. The station #2 roof is complete. Members Materese and Bush met with Mike Major of Watson Engineering to review and everything looks good.
3. Bathroom remodeling: Because of the cost (estimate \$45,000) we will have to go out to competitive bidding on this. Paul Spisak has requested reimbursement for all the time it took him to put together the quote. We may have to do an RFP and request specific plans from contractors. Will discuss ideas for this at work session on December 1 st 7 pm.
4. Traditions agreement: Still waiting to receive information from them.
5. Fire protection districts: Will discuss this at the December 1 work session.
6. Endicott water: We have not come up with any hydrants that will work for us, have asked them for recommendations.
7. Door eyes have been disconnected, but now doors are not reversing properly. Need to get Gates in here to check on this.
8. Received a quote from Homer Gow Construction for replacement of east front door; this is similar to quote from Binghamton Plate Glass. Paul Spisak would like to redo his quote and resubmit.
9. Painting: No one will quote on painting exterior doors now; we will have to get quotes in the spring.
10. We received a preliminary report from O'Brien and Gere on the station #1 floor. Appears that we are okay.

BOARD OF FIRE COMMISSIONERS MEETING - October 21, 2014

The new rescue will put us at the maximum we should have on the floor. They recommended we redo the coating on the apparatus floor to protect the floor. We will ask them to recommend some specific coatings for the floor.

11. Grants: No word on either the NYS grant or Constitution Pipeline Grant.
12. Repairs to st #3 roof. CFE roofing has indicated these will start next week.
13. Inspection dinner: February 21, 2015. Discussion of doing some different awards. We will stick with acrylic flames and certificates as in the past.
14. Fire District election: Two candidates- Lewis Hoffer and Carlton Anderson have submitted petitions to be on the ballot.
15. Uniform closet: Engine 98 crews will start working on this soon.
16. Vines: We will wait until spring to talk to the neighbor.
17. Community room rules: Perhaps we need to limit to two events each weekend? We should start charging an additional \$100 for use of the kitchen, plus \$200 for the room and \$200 security deposit. What about non-profits who use the room for free? They will no longer have access to the kitchen unless they post a \$100 security deposit to ensure they clean up. We need to start checking rooms after each use. See if our janitor is interested in getting additional hours to stop in and check on weekends. Rob Brady said he also would stop in and check and he is interested in filling in for the janitor when he is off.
18. Procurement policy: Would like to review this and discuss at December 1 special meeting.
19. Broome Bituminous fixed all of the problem spots where pavement had settled in the back parking lot.
20. Chief's cars: These are on order, hope to hear soon on delivery.
21. Discussion of future planning in light of Westover and other changes. We need to find a consultant who can look at current district and make some projections.

New Business:

1. Motion by Member Bush, second by Member Hoffer to approve the November bills, vouchers # 11-001 to 11-063 totaling \$77,797.08 and 12-001 to 12-015 totaling \$43,670.28. All aye; motion carried.
2. Motion by Member Bush, second by Member Materese to approve the line transfers submitted. All aye; motion carried.
3. Motion by Member Materese, second by Member Hoffer to purchase updated software for our HVAC system and have it loaded on a new computer. All aye; motion carried.
4. Motion by Member Materese, second by Member Hoffer to spend up to \$100 for holiday decorations. All aye; motion carried.
5. Motion by Member Bush, second by Member Materese to approve the following events in the community room:

11/23/14	Joe Monforte, family party	\$200 security deposit only
11/27/14	Andy Anderson, family party	\$200 security deposit only
12/28/14	Kim Gramento, baby shower	\$200 + \$200 security deposit
12/31/14	Mark Baileys, soccer team dinner	\$200 security deposit only
1/10/15	Rob Congdon, birthday party	\$200 security deposit only
1/17/15	Scott Costello, BMX Club dinner	\$200 security deposit only

All aye; motion carried.
6. Chief's report:
 - a) Chief reported he has sent the drawings for the rescue and pumper to Pierce. They will review and

BOARD OF FIRE COMMISSIONERS MEETING - October 21, 2014

see how the drawings look.

- b) Chief will contact our attorney to find out what is involved with piggy backing on another municipal contract.
- c) Chief reported that a lot of hose failed hose testing this year. Over 2000 feet of 2 ½" and 800 foot of 1 3/4". Will need to replace this. Suggested that we check with Pierce to see if it would be cheaper to buy the hose with the new truck or cheaper to buy directly from a hose dealer.

Motion by Member Materese, second by Member Hoffer to accept the Chief's Report. All aye; motion carried.

- 7. Training Division: Motion by Member Materese, second by Member Hoffer to accept the Training Division Report. All aye; motion carried.
- 8. Support Services Division: Motion by Member Hoffer, second by Member Materese to accept the Support Services Division Report. All aye; motion carried.
- 9. Maintenance Division: Har Rob has taken over doing truck maintenance from Tyler Fire Equipment. So far things seem to have gone pretty well. MES has also taken over the maintenance and repair of our Bauer Compressor from Tyler Fire. Motion by Member Materese, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
- 10. Discussion of audit agreement for 2015 with Mondorf & Fenwick. They quoted \$6500-\$8500, same as last year. Last year they had charged us the maximum amount. Members felt that the additional expense would be understandable the first year, but now that they have done it once everything should go much smoother and we should be looking at the lower amount. The Treasurer will discuss this with them to see if he can get it reduced.
- 11. Our website needs to be totally revamped. Members reviewed a proposal from Grey Goose Graphics to totally redo the website to make it more accessible from Smart phones, tablets, etc. for \$6900. Motion by Member Bush, second by Member Materese to approve. All aye; motion carried.

Motion by Member Hoffer, second by Member Materese to go into Executive Session at 7:50 pm to discuss personnel issues.

Out of executive session at 8:15 pm.

Motion by Member Bush, second by Member Materese to pay all three fire district employees a holiday bonus of \$150 each. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary