

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
May 15, 2014

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Donald Battaglini
Ronald Materese

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Rob Brady
Brent Soden
Jerry Stout
Jed Whitmarsh
Corey Weyant
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Bush, second by Battaglini to accept the minutes of the April 17, 2014, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Roof for fuel island: Waiting for a material list and estimate.
2. Plymovent: They have advised that we need to have the wireless transmitters installed on the vehicles which will cost \$2,442 plus cost to have a vehicle service tech install them on each vehicle. Motion by Member Battaglini, second by Member Bush to approve this. Discussion followed. All aye; motion carried.
3. Discussion of bond issue. Engine 1 has required \$77,000 in repairs over the past 5 years. Need to replace this as it is now 23-years old. Rescue is overloaded and we need more room for additional rescue equipment; vehicle is 19 years old.
4. Planning: There will be a work session on Wednesday, May 28, 5:30 pm to work on future planning.
5. LOSAP/Life Insurance. New York State just approved making LOSAP payments tax exempt. We will know better after bonding how our finances will look.
6. Storage area for uniforms: Chief will put together an estimate.
7. Board members reviewed vehicle replacement values on our policy. Replacement value is paid only if vehicle is over 75% damaged. We may want to insure tower for \$1,000,000 since that is current replacement cost; engines would be \$600,00 to replace, currently on policy for \$400,000. Need to find out what the difference in premium would be to decide if we want to do this.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Battaglini to approve the following bills for payment:
Vouchers #05-001 to #05-070 totaling \$52,569.36
Bond payments # 05-001 to 05-003 totaling \$4,638.92
May supplement: 06-001 to 06-012 totaling \$3,453.92
All aye; motion carried.
2. Building report:
 - a) Discussion of surplus compressors at stations 1, 2 & 3. Some members are interested in purchasing. Will accept sealed bids from anyone who is interested.

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b) Discussion of non-network computers we have for members use. One is not working, both are XP. Motion by Member Bush, second by Member Battaglini to purchase two new computers for not-to-exceed \$1,000. All aye; motion carried.

c) We have both the electric eye and pneumatic safety devices on the overhead doors. Currently need to replace the bottom door gaskets; cost would be \$125 per door. Not sure if we need both the electric eye and the pneumatic device. We will check on this before replacing gaskets.

d) Requested items for stations 2 & 3.

- Wifi at stations: Would be expensive to do as we cannot do a setup like you would have at home.
- High band and speakers: Motion by Member Battaglini, second by Member Bush to purchase scanner and speakers for each station. All aye; motion carried. The Chief will determine what he needs and get it ordered.
- New television would be purchased by the fire company.
- Carpeting is in, furniture is on order.
- Hoses and hose reels: We will purchase heavy rubber hoses and hose reels.
- May need to get a door sweep for st #2 since water is coming under the door and may damage the new carpet.
- Rolling stairs - checking to see if we need this.

e) Motion by Member Bush, second by Member Battaglini to have maintenance on st 2 & 3 generators and tower generator done by Northeast Cummings at a total cost of \$2,041.42. All aye; motion carried.

f) Discussion of replacing ceiling tiles in the basement as many are soiled. We will check to see if we have any in stock, if not we will purchase some. Hopefully we will be able to match what is there.

3. Requests to use the community room:

Motion by Member Battaglini, second by Member Bush to approve the following:

- 5/30/14- Lauren Missavage for a sweet 16 party, \$200 + \$50 security deposit
 - 5/31/14 - Kathy Stento, family party, \$200 + \$50 security deposit
 - 6/22/14 - Dennis Sullivan for a graduation party, \$50 security deposit
 - 6/29/14 - John Reynolds for a graduation party (breakfast), \$50 security deposit
 - 7/13/14 - Allison Popelle/Rubino - bridal shower, \$200 + \$50 security deposit
 - 7/20/14- Tammy Humphreys - family party, \$50 security deposit
- All aye; motion carried.

4. Discussion of request by S.C.O.P.E. (Shooter's Committee on Political Education) to use the room for informational sessions on legislation. Some discussion of this, referred to our attorney for his input.

5. Chief's report:

a) Motion by Member Bush, second by Member Battaglini to allow members and vehicles to participate in the Western Broome County Memorial Day Parade on May 26, and the Apalachin Firemen's Field Days Parade on June 7. All aye; motion carried.

b) Motion by Member Bush, second by Member Battaglini to allow any interested members to attend the Harrisburg Fire Show on May 16 and use fire district vehicles for transportation. All aye; motion carried.

c) Motion by Member Bush, second by Member Battaglini to transfer \$300 from budget line D6 to line D14 to cover training supplies and \$1,000 from line D36 to line D16 to cover courses. All aye; motion carried.

d) Discussion of pagers. Chief is currently low on pagers for active members. There are some life members who are not active who still have pagers and he has asked for them to be returned. One life member was upset about this and wanted to keep his. Discussion followed. Board members felt the life members deserved to keep their pagers because of their service to the district. Chief will have to purchase additional pagers.

e) The Chief submitted four (4) SOGS for approval this month:

- Alarm response
- Incident Command and Size up
- Alarm types
- Respiratory Protection Plan

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Motion by Member Battaglini, second by Member Bush to accept the SOG changes. All aye; motion carried.

f) NFPA recommends a "Health & Safety Committee" so they chief will be selecting people to serve on this. The committee will address SOGS, MSDS, building maintenance and other health/safety issues. Committee members will be a mix of board members, fire officers and firefighters. Member Materese will be the board representative.

Motion by Member Bush, second by Member Battaglini to accept the Chief's Report. All aye; motion carried.

6. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
7. Motion by Member Hoffer, second by Member Bush to accept the Support Services Division Report. All aye; motion carried.
8. Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
9. Motion by Member Battaglini, second by Member Bush to accept Kristen Lovejoy as a new member of the fire company. All aye; motion carried.
10. Also reported that Jarrod Blake was dropped from the company rolls for failure to complete recruit training (firefighter 1 class) as required by the fire company bylaws.
11. As a result of the State Comptroller's audit, we will have to limit use of fire district computers. A list of officers and others was presented to the board as the list of authorized users. This includes board members, fire officers and employees who have a need to use fire district computers for fire district business. Chief also advised that any EMS personnel we have need access to the computers to do PCRs following calls.
12. Credit card box has been installed. Policy for use of the box was reviewed by board members. Motion by Member Hoffer, second by Member Bush to approve the policy. All aye; motion carried. Board authorized all chiefs to have access. The auxiliary will submit names of their authorized users for approval. All will have to sign to acknowledge that they read and understand the policy.
13. Motion by Member Battaglini, second by Member Bush to put donation from Broome County Kiwanis Club in the AED fund. All aye; motion carried.

Motion by Member Battaglini, second by Member Materese to go into Executive Session at 7:10 pm. To discuss personnel issues. All aye; motion carried.

Out of executive session at 7:30 pm with no action taken.

Motion by Member Battaglini, second by Member Hoffer to adjourn at 7:30 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af