

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
January 16, 2014

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Donald Battaglini
Ronald Materese

Others Present:

Jeff Winchell, Chief
Joseph Shoemaker, Asst. Chief
Jerry Stout
A. J. Reynolds
Ty Mathis
Patrick Spisak
Robert Brady
Kyle Ferraro
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:01pm.

Motion by Member Bush, second by Member Battaglini to accept the minutes of the December 19, 2013 meeting and January 2, 2014 organizational meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried. Treasurer Fiacco reported that he has not yet finalized 2013 year. It appears that there will be approximately \$147,000 left in unappropriated after the 2013 bills have all been paid.

Hearing of Visitors:

1. Kyle Ferraro and Leonard Ferraro of CFE Roofing advised they have a roof maintenance plan which the fire district might be interested in. It includes keeping the roof cleaning, checking flashing and seams. They would do this on a time and material basis and would report back with estimates on any work that they felt was needed.

Unfinished Business:

1. Parking lot: Recommended that we add delineators to mark curbs in back. Roof will be built for fuel area as soon as the weather gets warmer.
2. Computer policy: We are working on this.
3. Risk management study from ESIP: We are waiting for a response from the fire company and auxiliary.
4. Planning: We are putting together a list of items. We will have planning work session on Wednesday, January 29, at 5:30 pm. Will discuss projects and priorities. We have several projects coming up, some that will need voter approval. Feel that we need to start communicating with the voters and make them aware of what we are planning. We need to get our members on board and also keep the voters informed. Suggested that we could hold informational sessions, perhaps talk to residents after church, etc.
5. Life Insurance/LOSAP. This will be part of the projects discussed at the work session. Member Bush had some information on this. This can be defined benefit or defined contribution plans. Defined contribution plan is capped at \$700 per year. There would be a point system to determine eligibility. He found someone who does the record keeping for the LOSAP and charged \$500 per year for the record keeping. Members earn points by attending calls, trainings, etc. Need 50 points to fully qualify for the pension each year. The money stays with the district until the members retires and starts drawing on it. Would need to decide how many years to be vested - usually 5 years. Plans have to follow New York State guidelines so most plans are very similar.
6. Credit Card box: Still waiting for information.
7. Manual switch for lights: Waiting for a price.
8. Kitchen equipment for community room: Motion by Member Battaglini, second by Member Bush to spend not-to-exceed \$800 to purchase dishes, silverware, coffee pots and other items for the community room kitchen. All aye; motion carried.

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9. Engine 9 will be listed on Auctions International so we hope to sell very soon.
10. Waiting for bids on water softener.
11. Roof PM: We discussed with CFE.
12. Audio-Visual system: Hold for planning session.
13. Parking: We will have to honor our agreement with Endwell Family Physicians for a couple more years until it expires. We will contact the doctors and let them know where their people can park.
14. Computers: Waiting for information on new computers.
15. Evans still has not fixed the sewer line. We will contact another vendor to get this done.
16. Quote on replacing boards in station #1 generator: Waiting on price.
17. Compressors at stations 2 & 3: They are small and do not suit our needs; constantly water backing up in lines, do not have an auto drain. Need to be replaced. Motion by Member Battaglini, second by Member Bush to purchase new compressors for stations 2 & 3 with filter, lines, etc. for \$3,000./ All aye; motion carried.
18. Plymovent at all stations is 20 years old and having problems with them. Need to be updated to be sure exhaust fumes are vented from station. Motion by Member Battaglini, second by Member Bush to approve \$15,000 to update Plymovent systems at all three stations. All aye; motion carried. We will contact Air Cleaning to get this going. These are specialized systems and Air Cleaning is the only vendor authorized to work on these in our area.

NEW BUSINESS:

1. Motion by Member Battaglini, second by Member Bush to approve the following bills:
 - Vouchers #12-110 to #12-117 totaling \$5,861.27, for 2013
 - Vouchers #01-001 to 01-011 totaling \$3,084.44 for 2014
 - Vouchers BF#1-002 to 1-005 totalling \$6,007.09 for bond fund
 - Supplemental list: Vouchers # 12-118 to 12-120 totaling \$3,146.60 for 2013
 - Supplemental list: Vouchers #02-001 to 02-011 totaling \$4,415.21for 2014
 - Supplemental list: Vouchers # BF-02-001 totaling \$607.91All aye; motion carried.
2. Purchase requests: The coffee pots were already included in the purchase approved under unfinished business.
3. Building report: Motion by Member Battaglini, second by Member Bush to purchase \$150 in parts to fix the community refrigerator. All aye; motion carried. Rob Brady has volunteered to make the repairs once the parts are purchased.
4. Motion by Member Bush, second by Member Battaglini to approve the following use of the community room:
 - 1/19/14 Joan Simons (auxiliary member), for a family party \$50 security deposit only
 - 2/15/14 Tammy Humphrey (granddaughter of member) \$50 security deposit
 - 2/16/13 Luigi Di Russo (auxiliary member), family party \$50 security deposit
5. Chief's Report:
 - a. Dalmatian has tentatively offered \$10,335 for our old Interspiro air packs, bottles and parts, pending inspection of everything. The other offer we received was for \$1,000. We will ship everything to them and after inspection they will confirm the amount they will pay us.
 - b. We are discarding two old generators at stations 2 & 3. Chief requested we donate one to the Union-Endicott High School for technology students to use. Motion by Member Bush, second by Member Battaglini to donate this. All aye; motion carried.
 - c. Would like to purchase a plow so we can do our own snow removal. Town is very busy and does not always get our plowing done right away. Motion by Member Bush, second by Member Battaglini to purchase a plow for the brush truck for not-to-exceed \$4300. All aye; motion carried. Chief will do an SOG and training with the plow.

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6. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
7. Motion by Member Hoffer, second by Member Battaglini to accept the Support Services Division Report. All aye; motion carried.
8. Motion by Member Hoffer, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
9. Motion by Member Battaglini, second by Member Hoffer to accept Christopher Ousterout as a new member of the fire company. All aye; motion carried.
10. Discussion of e-dispatch system. Allows you to monitor fire calls from your cell phone. Cost is \$129 or \$179 per month for up to 100 members. There is a 30-day free trial. Ty Mathis has volunteered to be the system administrator. Chief had to leave the meeting for a class. Would like to discuss with him before any decision is made.
11. Rob Brady volunteered to set up the box alarm display in the front hall. A historical exhibit to show how fire alarms were reported before anyone had cell phones, or even home phones. Need to mount the boxes on a pole and hook up to the system. This was a project started by Larry Vesely before he passed away. Motion by Member Battaglini, second by Member Hoffer to have Rob go ahead with this and advise any costs to do this. Right now the only cost may be an electrical outlet to provide power for the unit. All aye; motion carried.
12. Discussion of Bond Anticipation Note (BAN) which will roll over this year. Member Battaglini thought when we did the budget that we allocated \$100,000 to reduce this ban, but in looking at the budget did not see where this money was. Only \$25,000 is in the budget towards the BAN, but there could be money in some of the other lines to use for this.
13. Motion by Member Bush, second by Member Battaglini to accept donations from James & Carol Mason (\$100), Holly Jordan (\$100), Czechoslovak Moravian Club (\$375), Raymond & Sandra Berchtold (\$75) and put them in the AED Fund (line D40). All aye; motion carried.
14. Motion by Member Hoffer, second by Member Bush to sign the contract with Mondorf & Fenwick PLLC to do the 2013 audit. All aye; motion carried.
15. Discussion of Recruitment Open House scheduled for Saturday, April 26, noon to 3 pm. Would like to also use this as an introduction for the quint. Would like to do t-shirts with the quint for members and cards to give out to residents. This would also be a good time to talk to residents about some of the plans we have for the future. Motion by Member Battaglini, second by Member Hoffer to give every member a quint shirt as an inspection dinner gift and also give each member 2 points for the incentive program. All aye; motion carried.
16. We have had some issues with Lourdes Occupational Health. Some are reporting problems getting call backs to schedule appointments. Lourdes is also reluctant to approve members under 18 as interior firefighters, which we have had no problem with in the past. Chief and Board member Materese will be meeting with them to try to take care of some of the problems we have encountered with them.

Motion by Member Hoffer, second by Member Battaglini to adjourn at 8:30 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af