

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS ORGANIZATIONAL MEETING
JANUARY 2, 2014

Members Present:

Francis J. Pandich, Chairman
George M. Bush, Secretary
Lewis Hoffer
Ronald Materese

Others Present:

Jeff Winchell, Chief
Joe Shoemaker, Asst. Chief
Corey Weyant
Nate Leonard
Rob Congdon
Rich Healander
Jed Whitmarsh
Brent Soden
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Meeting called to order at 4:00 pm by Treasurer Tony Fiacco who acted as Chairman.

1. Election of Officers:
 - a) Member Bush nominated Francis Pandich as Chairman; second by Member Hoffer. All aye; motion carried. At this point Chairman Pandich took over chairing the meeting.
 - b) Member Materese nominated George Bush as Secretary of the Fire District; second by Member Hoffer. All aye; motion carried.
 - c) Member Bush nominated Anthony Fiacco as Treasurer for the Fire District; second by Member Hoffer. All aye; motion carried.
 - d) Member Bush nominated Mary Bricker as Deputy Treasurer of the Fire District; second by Member Hoffer. All aye; motion carried.
2. Motion by Member Bush, second by Member Hoffer to hold meetings the third Thursday of every month; meetings at 6:00 PM, work sessions at 5:30 PM. All aye; motion carried.
3. Motion by Member Bush, second by Member Hoffer to designate the district's depositories the same as last year - M & T Bank. All aye; motion carried.
4. Motion by Member Bush, second by Member Hoffer to authorize the Treasurer to invest funds per the Endwell Fire District investment policy. All aye; motion carried.
5. Motion by Member Hoffer, second by Member Bush to authorize the Treasurer to pay utilities, payroll, credit cards, debt service and special check requests as due. All aye; motion carried.
6. Motion by Member Bush, second by Member Hoffer to designate the Press & Sun Bulletin as the official newspaper of the Fire District. All aye; motion carried.
7. Motion by Member Bush, second by Member Hoffer to approve the following Committee Assignments for 2014:
Day-to-day operations/Facilities: Materese, Hoffer, Bush
Equipment: Battaglini, Materese
Long term planning/Finance/Budget: Pandich, Bush, Materese
Personnel/Training: Hoffer, Battaglini
All aye; motion carried.
8. Motion by Member Bush, second by Member Battaglini to approve the following Board Appointments for 2014:
Life & Honorary: Hoffer
Income & Contingency: Materese
Memorial Fund: Battaglini
By-Laws: Bush (alternate Materese)
All aye; motion carried.

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9. Motion by Member Bush, second by Member Battaglini to approve the chief officers as elected by the O. L. Davis Fire Company for 2014:

Chief- Jeffrey Winchell
1st Asst. Chief- Joseph Shoemaker
2nd Asst. Chief - Thomas Palazzo
3rd Asst. Chief- Robert Holmes
All aye; motion carried.
Other 2014 officers include:
Day Captain - Jake Polovchak
Night Captain - Mike Battaglini
Day Lieutenant - Matthew Winchell
Night Lieutenant - Brent Soden
Lieutenants - Gil Martino, William Mathis, Kevin Leniek and John Hussar
10. The Treasurer presented all records for review. Motion by Member Costello, second by Member Bush to accept the records. All aye; motion carried. The Treasurer is still finalizing reports for 2013. As soon as that is complete all records will then go to Esserman & Pelter for the annual report to be completed for the state and then to Mondorf & Fenwick for the mandated state audit.
11. Motion by Member Bush, second by Member Hoffer to approve payment of bills, vouchers # 12-076 to 12-109 totaling \$18,377.74. All aye; motion carried.
12. Motion by Member Bush, second by Member Hoffer to appoint Oliver Blaise of Coughlin & Gerhart as our attorney for 2014. All aye; motion carried.
13. Motion by Member Bush, second by Member Materese to approve a 4% salary increase for all three fire district employees. All aye; motion carried.
14. Discussion of Inspection Dinner. Members reviewed menus from the Binghamton Club and decided on food selections.
15. Motion by Member Bush, second by Member Hoffer to approve payment of \$818,229.03 to Pierce Manufacturing for the quint. All aye; motion carried. Check to be mailed upon instruction from Chief Winchell.
16. Members reviewed the initial audit response that was sent to the State Comptroller's office in response to the six recommendations made in their audit. In the future we will make note of why we are over/under each year to assist us with our audits. OSC also felt that the incentive program we have was not an appropriate expenditure. They felt we should fund it through the fire company.
17. The treasurer estimated that we will end up 2013 with a deficit of approximately \$204,000. This will leave approximately \$155,000 in the unappropriated fund. We were criticized on our OSC audit for having too large a balance in the unappropriated fund but we knew that it would be necessary to use funds from this to pay for part of the parking lot reconstruction. While OSC criticized us for the balance, they would not give us a number on what they felt would be "appropriate".
18. We will have a long-term planning session early this year.
19. Delta would like to meet with us to get some direction on station #3. We can either have Delta do the design or hire a consultant to design the station.
20. Lourdes has contacted us about members under 18 years of age. They want a copy of our bylaws to review our policy on members under 18. We have always had firefighters under age 18, do not feel this is Lourdes concern. The Chief will follow up with Lourdes about this.

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21. Engine 9 will be posted for sale on Auctions International very soon.
22. Motion by Member Hoffer, second by Member Bush to adjourn at 5:50 pm.

Respectfully Submitted,

Georg M. Bush
Secretary

GMB/af