

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JULY 25, 2013**

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Ronald Materese

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Matt Winchell, Asst. Chief
Jerry Stout
Brent Soden
Jill Stout
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Hoffer, second by Member Bush to accept the minutes of the June 27, 2013, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Hoffer to accept the Treasurer's Report. All aye; motion carried. Prior to the meeting Member Bush reviewed the bank statements and Treasurer's Reports.

Hearing of Visitors: None

Unfinished Business:

1. Delta is working on specs for air conditioning for radio room, bathroom, copier area and hallway and second floor on west side of building. They are comparing traditional air conditioning vs. ductless units.
2. The back parking lot project was delayed by the Town of Union due to tying into their storm sewer. The town wanted us to just cut into the existing vault, but Delta wanted to replace it. Work will start at the southwest corner, the lowest point, and move back from there.
3. We received information from our attorney that we cannot donate the trailer to a non-profit such as the County Chief's Association. It has value and we must sell it. Since it will be used for fire training in the county, could we donate it to Broome County? Chief will check to see if the county would take this to be used to store fire training equipment.
4. Life insurance: Members names and dates of birth were sent to Mang for a quote on life insurance for members. We will check to see when they will have this for us.

New Business:

1. Motion by Member Bush, second by Member Hoffer to pay July bills, vouchers # 07-001 to #07-046 totalling \$47,918.18 and supplement 08-001 to 08-009 totalling \$3,907.29. All aye; motion carried.
2. Building report:
 - a) New diesel tank: Members reviewed a quote on a new diesel tank from Gary Dyer. Mirabito was also contacted but did not quote on this. We will send the information to Delta before approving to be sure it can be incorporated in the plans for the back parking lot.
 - b) Motion by Member Hoffer, second by Member Bush to replace the air conditioning units at st #2 & #3 with units that cost approximately \$230 each. All aye; motion carried.
 - c) Motion by Member Bush, second by Member Hoffer to have Evans Mechanical do sprinkler system, replace nine sprinkler heads and repair leaking valve per their quote for \$2160. All aye; motion carried.
 - d) Discussion of trimming trees in back of station #1. Will contact some contractors for pricing.
 - e) Will get someone in to do maintenance on air conditioning units in Scba room, work out room and maze areas.
 - f) Problems with condensate in compressors at st 2 & 3 causing problems with vehicles. This is not being drained regularly. Asst. Chief Winchell will try to find someone to put auto drains on the compressors. Current compressors are small and originally installed just to run Plymovent, these may have to be replaced.

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3. **Chief's Report:**
 - a) **Quint:** Chief went through prints with sales rep and made some changes which resulted in a \$2900 decrease in the cost of the truck. Motion by Member Bush, second by Member Hoffer to approve the change order with the \$2900 price decrease. All aye; motion carried.
 - b) Chief was given the opportunity to purchase a new thermal imaging unit that is placed on the vehicle like a spotlight. Arriving engine can pull up to the scene and immediately survey the building with the TI. Dealer will sell it to us for about \$4,000 (big discount over regular price) if we allow other fire departments to come in and look at it. This will require a lap top computer to run it. Chief has funds in his budget to purchase the thermal imager, but asked that the board purchase a Rugged Lap Top computer. Motion by Member Materese, second by Member Bush to purchase a Rugged Book lap top for not-to-exceed \$2500. All aye; motion carried.
 - c) **Discussion of Westover Fire Protection District.** Would have to look at the impact on ISO ratings. Members suggested that the Board hold a work session to discuss this once the Chief has done some research on this.
 - d) **Hovercraft:** This has been cleaned up and lettering removed. Just need to make a repair to the throttle cable and this will be ready to sell. The permissive referendum notice to sell this was already placed in the newspaper on March 6, 2013.
4. **Motion by Member Bush, second by Member Hoffer to accept the Training Division Report. All aye; motion carried.**
5. **Motion by Member Hoffer, second by Member Materese to accept the Support Services Report. All aye; motion carried.**
6. **Motion by Member Bush, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried.**
7. **Motion by Member Hoffer, second by Member Bush to accept Jonathan Matera as a new member of the fire company. All aye; motion carried.**
8. **The following members were put on probation for this six months due to not meeting hourly requirements: Jon Hartmann, Bryan Mc Mahon, William TabEEK, Jon Toombs.**
9. **Chief mentioned problems we have had with physicals at Lourdes Occupational Health. At one time they had put restrictions on the physicals for members under 18 years of age that they could not use SCBA for fires; this is not their call. We have always had members 16-17 years old who could use SCBA for calls. Also have had some other issues with them - a long time to get an appointment, etc. The Chief got prices from UHS Occupational Health: Over 40 physical - \$141; over 40 years of age - \$175; PPD-\$20. Prices are very close to Lourdes, however they will not schedule appointments; you have to go in and wait for your turn. Chief will also see if Guthrie offers occupational health appointments in our area.**
10. **Motion by Member Bush, second by Member Hoffer to put donations from Mr. & Mrs. Barsh (\$100) and Michael Johnson (\$100) in the AED Fund. All aye; motion carried.**
11. **Information from AFDSNY on their annual conference. Member Bush would like to attend the Secretary's Seminar at the fall conference on October 31, 2013, at Honor's's Haven in Ellenville. There is a \$75 registration fee to attend. Motion by Member Hoffer, second by Member Bush to approve attending the Secretary's Seminar. All aye; motion carried.**
12. **Motion by Member Bush, second by Member Hoffer to pay half the cost for members to attend the Broome County Firefighters' Clambake on Sunday, August 25, 2013. All aye; motion carried. The fire company will pay the other half of this.**
13. **Noted that one of the doors to the Asst. Chief's office will not open. We will get Sentry in to repair this.**

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14. Discussion of parking problems at st #2. Delivery trucks for the restaurant have been blocking the bays. Also person parking behind the restaurant has cut off our vehicles and he is also blocking the fire exit for the restaurant. We are looking to put a guard rail or poles to prevent this.

Motion by Member Hoffer, second by Member Bush to go into Executive Session at 7:30 pm to discuss personnel issues. All aye; motion carried.

Out of executive session at 8:15 pm. No action taken.

Motion by Member Bush, second by Member Hoffer to adjourn at 8: 15 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af