

ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
AUGUST 22, 2013

Members Present:

Francis J. Pandich, Jr., Chairman  
Lewis Hoffer  
Ronald Materese

Others Present:

Jeffrey Winchell, Chief  
Joseph Shoemaker, Asst. Chief  
Thomas Palazzo, Asst. Chief  
Bill Van Gorder, Mang Insurance  
Anthony Fiacco, Treasurer  
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:15 pm. During the work session Bill Van Gorder of Mang Insurance presented a proposal for group life insurance for department members.

Motion by Member Hoffer, second by Member Materese to accept the minutes of the July 25, 2013, meeting. All aye; motion carried.

Treasurer's Report: The Treasurer reported that two big bills were paid this month - bills for general insurance and, from the bond fund, the bill for the air packs. Currently estimates that \$100-\$125K of the cost of the parking lot will have to come from unappropriated. Motion by Member Hoffer, second by Member Materese to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None

Unfinished Business:

1. Diesel fuel tank: Delta has reviewed the proposal from Gary Dyer, Inc. for the purchase of a new diesel fuel tank and advised the tank will fit with current plans. Motion by Member Hoffer, second by Member Materese to approve the purchase of a new diesel tank from Gary Dyer Inc. at a cost of \$5,650.00 which includes the tank and placing on the pad. All aye; motion carried.
2. Received a change order from Broome Bituminous for addition of another catch basin at a cost of \$6,785.00. Motion by Member Hoffer, second by Member Materese to approve the change order. All aye; motion carried.
3. Awning color. Members reviewed awning colors and will select a color for the new awnings.
4. Received a proposal from Delta to draw up plans and bid out air conditioning for the west part of the building and oversee project - rest room, radio room, copier area, hallway and second floor at a cost of \$16,175.00. Should we include the district office in this since it is the only area not included in the proposal or leave as current with separate AC unit? We will check with Delta on this.
5. Broome County will take possession of the trailer if we donate it to them. We will check with our attorney to be sure this is acceptable.
6. Discussion of life insurance proposal. We will review and consider for next year's budget.
7. A preliminary 2014 budget needs to be approved by September 24. There will be a special work session to go over this.

New Business:

1. Motion by Member Hoffer, second by Member Materese to approve the August bills: vouchers # 08-001 to 08-057 totaling \$81,703.00, bond invoice of \$308,150.00 and supplemental list, vouchers #09-001 to 09-004 totaling \$1900.83. All aye; motion carried.
2. Motion by Member Hoffer, second by Member Materese to approve the purchase of two filing cabinets at a cost of \$578.46. All aye; motion carried.
3. Motion by Member Hoffer, second by Member Materese to approve the line transfers submitted. All aye; motion carried.

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4. Building report:
  - a) Motion by Member Hoffer, second by Member Materese to approve roof repair that was completed as an emergency repair for station #3 at a cost of \$375.00. All aye; motion carried.
  - b) Station #3 generator was recently serviced and they advised the block heater needs to be replaced at a cost of \$944.81. Motion by Member Hoffer, second by Member Materese to have this replaced. All aye; motion carried.
  - c) Thanks to Scott Costello for resolving the phone issue at st #2.
  - d) Reviewed Air Temp quote for annual maintenance on air conditioning units. The quote seemed high. We will have someone come in and do this and see what the actual charge is.
  - e) The 911 boxes on each station need to be checked.
  - f) We have purchased a new A/C unit for st #2. We will have to get this installed.
  - g) Karpet King will be doing our rug cleaning at no charge.
5. Motion by Member Hoffer, second by Member Materese to approve the following in the community room:
  - Nov. 5- Broome Co. Board of Elections for the general election, no charge
  - Jan. 26, 2014 - by the Southern Tier Bicycle Club for their annual meeting, no charge
  - Nov 21 & Nov. 22, 2014 - Broome Co. Auxiliary for a craft fair, no charge.All aye; motion carried.
6. Chief's Report:
  - a) The new air packs should be in service in the next 1-2 weeks.
  - b) The Town of Union recently ordered the owners of Park Manor to flow test their hydrants. Before they could do this they had to run the water for several hours to clear the water. Endicott Water complained about this and has tried to restrict all use of hydrants. Fire departments will be meeting with Endicott Water Department and Town of Union officials to resolve problems about hydrant usage.
  - c) Tyler Fire has quoted \$15,000 to add a booster pump to engine 2 to use for the higher pressure air bottles. This should come from the bond account as it is needed to use the SCBA. Motion by Member Hoffer, second by Member Materese to approve the booster pump. All aye; motion carried. Do not feel that we will need to add a booster pump to the st #1 compressor.
7. Motion by Member Hoffer, second by Member Materese to accept the Training Division Report. All aye; motion carried.
8. Motion by Member Hoffer, second by Member Materese to accept the Support Services Report. All aye; motion carried.
9. Motion by Member Hoffer, second by Member Materese to accept the Maintenance Division Report. All aye; motion carried. Reported that we are still having problems with water getting in to the air lines from compressor. We are working to get prices on adding an auto drain. In the meantime we need to keep these drained. Our janitor should be doing these on a weekly basis.
10. Motion by Member Hoffer, second by Member Materese to accept Jarrod Blake, as a new member of the fire company. All aye; motion carried.
11. The fire company reported that Gerard Horn, Dylan La Rose, and Kayleen Seney were dropped from the fire company rolls for failure to meet training requirements per the fire company bylaws.
12. Motion by Member Hoffer, second by Member Materese to surplus all the Interspiro packs, bottles, masks and parts as soon as they are placed out of service. All aye; motion carried. Our attorney will draw up a permissive referendum that will have to be approved and published before we can sell these.
13. Motion by Member Hoffer, second by Member Materese to provide flu shots for all members and spouses free of charge. All aye; motion carried. We will schedule this with Lourdes Hospital.
14. We have some conflicts with upcoming meeting dates. September meeting is September 26, but the preliminary budget must be approved by September 24, so would like to move this meeting to September 19. November meeting night is on Thanksgiving so would like to move this a week earlier to November 21. December meeting is December 26, would like to move this to December 19. Motion Member Hoffer, second by Member Materese to change meeting dates for September, November and December meetings to the 3<sup>rd</sup> Thursday of each month. All aye; motion carried.

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15. Okay to send our audited financials to Moody's as soon as they are complete.
16. Our auditor has just begun the 2012 audit. He was delayed by the State Audit. Hope to see this soon.

Motion by Member Hoffer, second by Member Materese to adjourn at 7:30 pm. All aye; motion carried.

Respectfully Submitted,

Alice J. Fiacco  
Secretary Pro Tem