

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
November 21, 2013

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Donald Battaglini
Ronald Materese

Others Present:

Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Matthew Winchell, Asst. Chief
Jake Polovchak
Jill Stout
Jerry Stout
Gil Martino
Jed Whitmarsh
Nate Leonard
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:04 pm.

Motion by Member Battaglini, second by Member Bush to accept the minutes of the October 15, 2013, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None

Unfinished Business:

1. Back parking lot:
 - The awnings are almost complete
 - The electricians need to hang the light and secure the gas pump. Discussion of putting the lock for the fuel pump on the keyless entry system (cost \$2763.50). The Chief is out of town and unable to attend but he did not feel this is necessary. Discussion followed. Motion by Member Hoffer, second by Member Battaglini to secure the fuel tank as in the past with a lock on the switch and gate and the key and fuel log in the radio room. All aye; motion carried.
 - Board members and chiefs feel that we need to put a cover over the fuel tank and pump as it is now out in the weather. Delta estimated the price for this to be \$7900, but many felt this was way too high. We will get prices from some other vendors.
2. A/C project: O'Brien & Gere supplied us with a quote. This will be reviewed before any action is taken.
3. Donation of trailer to Broome County: Broome County has agreed to take ownership of the trailer and use it to carry equipment for fire training. Motion by Member Hoffer, second by Member Battaglini to donate this to Broome County. Four aye (Hoffer, Battaglini, Pandich, Bush); one nay (Materese).
4. Computer policy: Still working on this.
5. Risk management audit by ESIP: We are working on this.
6. Question about Chiefs jackets. We have found ones that are more visible than the ones we are currently purchasing. We should purchase these for all chiefs and assistant chiefs. Since the Chief is not here we will hold for the December meeting.
7. Discussion of projects for 2014: station 2 and station #3 roof, station #1 addition roof, updated Plymovent system, updated bathrooms and showers at st #1, air conditioning in additional areas at st #1. Also looking at replacing pumper and/or rescue in the near future. If you have any items that you feel need to be addressed for 2014 budget, please let one of the board members know. In the beginning of 2014 the board will hold a planning meeting to look at projects for 2014. If anyone has any suggestions, please get them to the Commissioners.
8. Member Materese had looked over the Life Insurance policy the board was considering. He felt that a Length Of Service Award Program (LOSAP) would be a better investment. This would be a good retention tool and would always be there for members who stay with the fire company. The life insurance is very costly and not

BOARD OF FIRE COMMISSIONERS MEETING - November 21, 2013

something that all members will benefit from.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Battaglini to approve the bills - Vouchers #11-001 to #11-085 totaling \$353,300.96 and 12-001 to 12-010 totaling \$3,555.80. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Hoffer to approve the line transfers. All aye; motion carried.
3. Building report:
Motion by Member Battaglini, second by Member Bush to approve the purchase of additional holiday lights and decorations for the building for not-to-exceed \$100. All aye; motion carried.
4. Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:

11/23/13	Bob Mills - shower	\$50 security deposit only
11/24/13	M-E Swim Team- dinnner	\$50 security deposit only
12/3/13	Endwell LOCA- poinsettia pickup	No charge
12/21/13	Scott Costello- BMX Club dinner	\$50 security deposit only
1/3/14	Robert Brady - family party	\$50 security deposit on ly
4/13/14	Kiwanis Club- pancake breakfast fundraiser	\$50 security deposit only
6/14/14	John Legge- Bowlers Assoc. Meeting	No charge
7/19/14	Andrea Sowka- graduation party	\$200 + \$50 security deposit.

All aye; motion carried.

The Maine- Endwell Football team has requested use of the room in the evening on December 1 for a celebration if they win the state championship. Motion by Member Battaglini, second by Member Bush to approve use of the room. All aye; motion carried.

5. Chief's Report:
 - a. Speakers at stations 2 & 3 were disconnected when we switched from low band to high band radio. Would like to have new speakers installed. Motion by Member Bush, second by Member Hoffer to have new speakers installed. All aye; motion carried.
 - b. Quint will be done soon. Motion by Member Bush, second by Member Hoffer to send four representatives from the fire district to Pierce in Wisconsin to go over the truck prior to delivery and pay any expenses involved with this. This will include one board member, the chief and two others as designated by the Chief. All aye; motion carried.
 - c. Motion by Member Bush, second by Member Battaglini to do a permissive referendum to sell the 1979 American La France Pumper, engine 31-9, to make room for the new quint. All aye; motion carried. This will be advertised in the newspaper as soon as possible.
6. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
7. Motion by Member Battaglini, second by Member Bush to accept the Support Services Division Report. All aye; motion carried.
8. Motion by Member Battaglini, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried.
9. Motion by Member Bush, second by Member Battaglini to accept Bryan Ziegler as a new member of the fire company. All aye; motion carried.
10. Nicholas String has resigned from the fire company and Luci, Samantha and Gabrielle have resigned from the Auxiliary as the family has moved to Vestal. Bert is a life member and will remain as a member. Our thanks to the family for all their dedicated service to the fire district.
11. Motion by Member Battaglini, second by Member Hoffer to receive and file the minutes from the auxiliary meeting. All aye; motion carried. They are trying to do fundraising to purchase uniforms.
12. Motion by Member Battaglini, second by Member Bush to add Joe Shoemaker to the Sam's Club account to allow him to do charge and tax exempt purchases. All aye; motion carried.

BOARD OF FIRE COMMISSIONERS MEETING - November 21, 2013

13. Motion by Member Battaglini, second by Member Bush to approve the quote from Sentry to install five (5) new high definition cameras and move two existing cameras at a cost of \$8403.00. All aye; motion carried.
14. Received a quote from Sentry of \$2490.07 for installation of a small secure box to store credit cards and allow access by authorized people with keyless entry fobs. Members felt this was expensive. Discussion followed. Nate Leonard reported that he was aware of secure boxes where each person has a separate access code to allow us to track who opened it. He will get the information to us.
15. Received copy of 2012 audit from Salvatore Peretore, CPA. We have sent this to the State Comptroller's office and the Town of Union as required. Motion by Member Battaglini, second by Member Hoffer to receive and file. All aye; motion carried.
16. Received a copy of a letter from the New York State Department of Labor regarding a problem with vendor payroll for the front ramp construction last year. We were copied on this, but really have no participation in this. Motion by Member Bush, second by Member Hoffer to file. All aye; motion carried.
17. Received donations for the AED Fund: Janet Ottman, \$25.00; B C Stitchers, \$100.00; Broome County Quilters, \$200.00; Robert and Virginia Mallery, \$300.00.
18. We put out a request for proposals for the mandated audit for the next five years. Prices received, as follows:
 - Salvatore Peretore bid \$4500
 - Mondorf & Fenwick bid \$6500-\$8500
 - Viera & Associates bid \$7450.Mr. Peretore has done the audits for the past two years but we feel we would like someone new to do these. Treasurer Fiacco recommended that we award the bid to Mondorf & Fenwick and we are going to work as hard as we can to get the audit to come in at the low end of their quote. Motion by Member Battaglini, second by Member Bush to award the audit to Mondorf & Fenwick. All aye; motion carried.
19. Motion by Member Battaglini, second by Member Hoffer to permit collection of toys at station #1 for Toys for Tots and to have someone deliver toys to Binghamton Toys for Tots office. All aye; motion carried.
20. Discussion of our Facebook account. Originally set up to get information out to our members, however, we now have text messaging, I am responding, etc. Felt a better use of this might be to communicate with the public about fire prevention and other fire department events. Commissioners agreed to open up our facebook account for general usage.
21. Discussion of furniture of stations 2 and 3. We have discussed this, but never got any specific ideas on what members would like in these offices. Put together committees at each station and come back with ideas. Gil Martino will chair the station #3 committee; Jerry Stout will chair the station #2 committee.
22. Discussion of proposal by Traditions at the Glen to apply for a casino license. John Hussar, who is the project manager, would like to speak to the board about this proposal some time, as it would be in our fire district. Members can get additional information about this at thinkbigthinkreallybig.com

Motion by Member Battaglini, second by Member Bush to adjourn at 7:25 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af