

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
DECEMBER 18, 2012**

**Members Present:**

Francis J. Pandich, Jr., Chairman  
Scott Costello, Secretary  
Donald Battaglini  
George M. Bush  
Lewis Hoffer

**Others Present:**

Jeffrey Winchell, Chief  
Joseph Shoemaker, Asst. Chief  
Thomas Palazzo, Asst. Chief  
Jill Stout  
Jerry Stout  
Todd Okoniewski  
Anthony Fiacco, Treasurer  
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:15 pm.

Motion by Member Battaglini, second by Member Bush to accept the minutes of the November 20, 2012, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. Motion by Member Costello, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: Jill Stout and Todd Okoniewski said they were interested in running a golf tournament with proceeds going to the Fire Department to purchase rescue equipment. They are working with Bob De Brava who has run several of these and they have been very successful. Discussion of whether this could be sponsored by the Fire District/Department, or if the fire company would be more appropriate. We will check with our attorney and get back to Todd and Jill with his comments.

**Unfinished Business:**

1. Inspection Dinner: Member Bush brought in information and prices from the Binghamton Club. They have some dates available in January and February. Prices were similar to what we paid last year. We will get prices from other vendors and compare.
2. Mandated audit: We were advised by our accountant, Charles Barrett, that he is no longer authorized to do the state mandated accounting audits for the fire district. He has handed our 2011 audit over to Sal Peretore who is authorized. Mr. Peretore will complete the audit for us.
3. The State Comptroller's office sent us information on leasing for Fire Commissioners to review.
4. Member Bush went over a list of steps the board needs to take to go forward with the purchase of the quint and air packs. Board members agreed we will proceed with this.

**New Business:**

1. Motion by Member Battaglini, second by Member Bush to approve the December bills- vouchers numbers 12-001 to 12-047 totalling \$161,395.82. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Bush to approve the petty cash report and reimburse \$142.29 to petty cash. All aye; motion carried.
3. Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye; motion carried.
4. Building report: Reviewed quotes to refurbish message sign. After discussion, it was decided that the engine 98 crew should take a look at doing this. Perhaps purchase another message board sign and put in place of the one that's currently there now. Leaking refrigerator was referred to the fire company.
5. Motion by Member Battaglini, second by Member Bush to approve the following events in the community room:

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12/28/12 U-E Winterguard Spaghetti Dinner Fundraiser \$ 50 security deposit only  
1/10/13 Town of Union CSEA meeting, no charge  
All aye; motion carried.

6. **Chief's Report:**
  - a) Motion by Member Battaglini, second by Member Bush to allow chief and four members to attend the Initial Response to Terrorist Bombing class in New Mexico. This is sponsored by U.S. DHES and all expenses are paid or reimbursed by US DHS. All aye; motion carried.
  - b) EZ pass violation as a result of mutual aid response to Long Island was returned to the Thruway Authority, explaining that NY DHES said there should be no charge for mutual aid responses.
  - c) Chief advised that Paul Spisak, Jr. was recently elected day lieutenant for 2013, but has resigned that position.
  - d) Motion by Member Battaglini, second by Member Bush to purchase air bags for heavy truck rescue at a cost of \$17,185.00 plus shipping charges. All aye; motion carried.
  - e) Because of the many other expenses that have come up, we will hold off on purchasing a new chiefs vehicle for now.
  - f) Chief did some research on cost of building materials for a bunk room, but this is on hold for now.
  - g) Chief also gave the board information on satellite phones. This is also on hold.
  - h) Discussion of costs for mutual aid response to Long Island. We can submit a bill to Woodmere Fire Department for our travel, gas and food expenses. They can submit it to FEMA for reimbursement. The Chief is currently working on this. We do not want Woodmere to pay, but will accept whatever FEMA pays.
7. Motion by Member Battaglini, second by Member Costello to accept the Training Division Report. All aye; motion carried.
8. Motion by Member Battaglini, second by Member Bush to accept the Support Services Division Report including the purchase of water and rope rescue equipment totalling \$3,423.00. All aye; motion carried.
9. Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
10. Motion by Member Battaglini, second by Member Bush to accept Robert Congdon as a new member of the fire company and Julie Leonard as a new member of the auxiliary members. All aye; motion carried.
11. The Fire Company submitted a request for permission to install a garbage disposal. After some discussion, the Board declined to approve this.
12. Due to the illness of Teresa Shara and the illness of Robert Brady's wife, it was necessary to appoint two new election tellers just prior to the election. Mr. Brady was replaced by Charlotte Bush and Caitlin Costello replaced Ms. Shara. Motion by Member Battaglini, second by Member Bush to approve the election board substitutions. All aye; motion carried.
13. The board received the results of the 2012 fire district election:  
Larry Comstock - 20 votes  
Francis J. Pandich, Jr. - 47 votes  
Motion by Member Costello, second by Member Bush to receive and file the election results. All aye; motion carried.
14. We were recently audited in regards to the state's 2% tax cap and were advised that we were within the guidelines.
15. Motion by Member Costello, second by Member Bush to allow the Treasurer to pay all bills and make all necessary line transfers to close the books for 2012. All aye; motion carried.
16. Motion by Member Battaglini, second by Member Costello to renew our contract with Grey Goose Graphics for hosting and maintenance of the Fire District website. All aye; motion carried.

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17. **Motion by Member Bush, second by Member Costello to receive a \$250.00 donation from Christopher and Rochelle Ryan and put this in the district's AED Fund. All aye; motion carried.**
18. **Motion by Member Costello, second by Member Bush to hold the 2013 organizational meeting on Tuesday, January 1, at 10 am.**
19. **Motion by Member Battaglini, second by Member Bush to send a holiday arrangement to Deputy Treasurer Mary Bricker. All aye; motion carried.**
20. **Member Battaglini reported that the chassis sale on Auctions International is closing tonight, so hopefully we will be selling the chassis soon.**
21. **Members held a moment of silence for all the victims at the Sandy Hook School in Connecticut.**

**Motion by Member Hoffer, second by Member Battaglini to hold an executive session at 7:05 pm. All aye; motion carried.**

**Out of executive session at 7:20 pm. Motion by Member Hoffer, second by Member Bush to adjourn at 7:20 pm.**

**Respectfully Submitted,**

**Scott J. Costello  
Secretary**

**SCJ/af**