

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
MARCH 15, 2011**

Members Present:

Francis J. Pandich, Jr. , Chairman
Scott Costello, Secretary
Lewis Hoffer
Donald Battaglini
George M. Bush

Others Present:

Jeffrey Winchell, Chief
Thomas Kutz, Asst. Chief
Joseph Shoemaker, Asst. Chief
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant
Matt Winchell, Lieutenant

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Battaglini, second by Member Bush to approve the minutes of the February 15, 2011, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The Treasurer reported that we have received our tax money for this year. PILOT money was \$5,000 more than we had estimated. Motion by Member Battaglini, second by Member Bush to accept the report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Electronic sign: Member Bush reported that the "Watchfire" sign will be here for a demonstration on Saturday, March 19 at 10 am. Anyone interested should stop down to see the sign.
2. Awning: Received prices from Howard's on awnings but this is not what we want for front doors. Waiting for information from Delta engineers.
3. Eye wash stations: Preliminary estimates from Evans put this in the \$5,000 price range. Too expensive; this will be removed from the agenda.
4. Bathroom remodeling: No report.
5. Storage building: No report

New Business:

1. Motion by Member Hoffer, second by Member Bush to approve the March bills for payment: vouchers #03-001 to #03-067 totalling \$172,257.52, and #04-001 to #04-007 totalling \$2,062.31. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Hoffer to approve the petty cash report and reimburse the fund in the amount of \$126.61. All aye; motion carried.
3. Motion by Member Battaglini, second by Member Hoffer to approve the following purchase requests:

line 07	Grainger	Cleaning supplies	\$27.90
line 011	Staples	Office supplies	\$164.65
line 011	Lynn Card Company	Thank you cards	\$71.00 + shipping

All aye; motion carried.

4. Motion by Member Costello, second by Member Battaglini to approve the line transfers submitted. All aye; motion carried.
5. Building report:
 - a) Motion by Member Costello, second by Member Battaglini to approve to have the sewage pump cleaned out. All aye; motion carried.
 - b) Discussion of adding wireless for members at station #2 & #3. Pyramid advised we will need to get static IP addresses at both stations to be sure network is secure. On hold until we get more information from Pyramid as to why we need to do this.
 - c) We will send a letter to LOCA about the parking problems during their March meeting.

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d) **Motion by Member Battaglini, second by Member Bush to purchase a 3-4 drawer file for the SCBA at a cost not-to-exceed \$300.00. All aye; motion carried.**

6. **Community Room: Motion by Member Battaglini, second by Member Costello to approve the following events:**

3/18/11	7-9:30 pm	Bill Demo	Party	\$50 security deposit
4/3/11	Noon - 5 pm	Amy Bradley	Baby Shower	\$200 + \$50 deposit
4/23/11	10 am - 5 pm	Justin Butler	Child's birthday party	\$200 + \$50 deposit
5/6/11	5 pm - 10 pm	M-E Dollars for Scholars- Fundraiser		\$50 security deposit
5/8/11	noon - 6 pm	Stewart/Ruffle	birthday party	\$50 security deposit
5/15/11	3 pm	Fire company Memorial Service		
5/22/11 1	1 am - 6 pm	Gerald Paradysz	Shower	\$200+ \$50 deposit
6/26/11	Kyle Ferraro	Graduation party	\$50 security deposit	

All aye; motion carried.

7. **Chief's Report:**

a) **Motion by Member Hoffer, second by Member Costello to approve fire police attendance, pay for training and allow use of fire department vehicle for Fire Police to attend a training session on March 19 at Montour Falls. All aye; motion carried.**

b) **Discussion of complaint from Village of Endicott Water Department about broken hydrant during tanker fill operations for fire in East Maine. They are blaming us for this. Chief advised he is writing an SOG to propose that we fill tankers through an engine to use the internal pressure relief valves as an additional protection for the water system.**

Motion by Member Battaglini, second by Member Hoffer to accept the Chief's Report. All aye; motion carried.

8. **Motion by Member Costello, second by Member Hoffer to accept the Training Division Report. All aye; motion carried.**

9. **Motion by Member Battaglini, second by Member Bush to accept the Support Division Report. All aye; motion carried.**

10. **Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.**

11. **Motion by Member Bush, second by Member Battaglini to accept Kyle Doyle, Kathryn Dimock and Robert Holmes as new members of the fire company. All aye; motion carried.**

12. **Auxiliary Report: Auxiliary requested a vent be put in their door, as their room is also very warm, to keep the temperature down in their office so they can store food in there. Discussion of this, do not believe that a vent in the door will make the room that much cooler. It is right next to the boiler room so probably will always be hot. Suggested that perhaps they should get a locked storage cabinet and put it in a cooler area to store food.**

13. **Motion by Member Costello, second by Member Battaglini to approve new policy for use of Fire District Credit Cards. All aye; motion carried.**

14. **LOCA donation will go to AED Fund.**

15. **Discussion of adding a new Facebook page that will allow us to post things on Facebook that will also post automatically to our web page. This will allow for quicker communications. Ok to go ahead with this.**

16. **Discussion of proposals from Sentry for annual testing of alarm systems at all three fire stations. Motion by Member Costello, second by Member Bush to approve \$1087.50 for alarm system testing. All aye; motion carried.**

17. **Chiefs' Car Policy- We will review this and discuss next month.**

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18. **Motion by Member Bush, second by Member Hoffer to approve renewal of contract with Verizon for phone lines. All aye; motion carried.**
19. **The insurance company submitted copies of values for renewal and asked if there were any changes. This was tabled until next month after members had a chance to go over the policy information.**

**Motion by Member Costello, second by Member Battaglini to adjourn at 6:45. All aye; motion carried
Respectfully Submitted,**

**Scott J. Costello
Secretary**

SCJ/af