

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
FEBRUARY 15, 2011**

**Members Present:**

Francis J. Pandich, Jr. , Chairman  
Scott Costello, Secretary  
Lewis Hoffer  
Donald Battaglini  
George M. Bush

**Others Present:**

Jeffrey Winchell, Chief  
Thomas Kutz, Asst. Chief  
Joseph Shoemaker, Asst. Chief  
Anthony Fiacco, Treasurer  
Alice Fiacco, Administrative Assistant  
Matt Winchell, Lieutenant

Chairman Pandich called the meeting to order at 6:12 pm.

Motion by Member Battaglini, second by Member Hoffer to approve the minutes of the January 18, 2011, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The Treasurer reported that we have not yet received tax money from the Town of Union. Hopefully we will see this by the end of the month. Motion by Member Costello, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

**Unfinished Business:**

1. Electronic sign: Member Bush spoke with Matzo Sign who estimated \$20-\$25,000 for this. Could save money by doing some of the prep work (e.g. excavation, footer) ourselves. Member Battaglini suggested we check with the Town to try to comply with Town sign ordinances, even though we do not have to.
2. Discussion of some design ideas for the front of the building. Motion by Member Battaglini, second by Member Bush to ask Delta Engineering if they have any ideas to add awnings or improve the front of station #1. All aye; motion carried. Member Battaglini will contact them.
3. Bathroom remodeling: No report.
4. Motion by Member Battaglini, second by Member Bush to approve the revised petty cash policy. All aye; motion carried.
5. Endicott-Johnson City proposed merger: We know nothing other than what has been on the news. No one has brought a plan to the Board to look at. Have our attorney looking into some questions for us in regards to this proposed merger.

**New Business:**

1. Motion by Member Costello, second by Member Battaglini to approve bills and payments, #02-001 to #02-078 totalling \$37,249.14 and supplement, #03-001 to #03-006 totalling \$7,202.32. All aye; motion carried.
2. Motion by Member Costello, second by Member Battaglini to approve the following purchase requests:

Staples	Office supplies	line 11	\$89.83
Village Printing	Business cards	line 11	\$192.00
Village Printing	Letterheads	line 11	\$304.00
Lexus Nexis	2011 update- FD officers guide -	line 11	\$45.02

All aye; motion carried.
3. Motion by Member Costello, second by Member Battaglini to approve line transfers submitted. All aye; motion carried.
4. Building report:
  - a) Motion by Member Costello, second by Member Battaglini to purchase another LCD projector for not-to-exceed \$1,000. All aye; motion carried.
  - b) Dewitt Henricks may not use the community room due to problems - used the room when someone else was using it and left stacks of dirty dishes.
  - c) Member Costello will get information on replacing some of the drain pipes which have been leaking.

BOARD OF FIRE COMMISSIONERS MEETING - FEBRUARY 15, 2011

- d) Sewage pump tripped this month. Will call to get an estimate on having this pumped out.
- e) Get a quote from Pyramid to add wireless network at stations 2 & 3.
- f) There is a leak in the roof at station #3. Waiting for better weather to get this fixed.

5. Community Room: Motion by Member Battaglini, second by Member Costello to approve the following events:

3/19/11	9:30-1:30 pm	Red Cross	Shelter Drill	No charge
3/26/11	11:30-4pm	Donna Striley	Wedding shower	\$200 + \$50 deposit
4/2/11		Lew Hoffer	Family Party	\$50 security deposit
4/5/11	6 pm - 10 pm	FASNY	Class	
4/30/11	4 pm - 12 an	Sharon Whitbeck/ M-E Drama Club	cast party	\$50 security deposit
5/14/11		Tony Fiacco	Family party	\$50 security deposit
6/17/11	3 pm -7 pm	Literacy Volunteers Doug's Fish fry (parking lot)	Fundraiser	
6/18/11	9 am - 4 pm	Women's Bowling Asc. Meeting		
7/10/11		Mary Ellen Mecuchelboeck - shower (Aux. Member)		\$50 security deposit
8/6/11		Ashley Birchard	wedding reception	\$200 + \$50 deposit

All aye; motion carried.

6. Chief's Report:

- a) Motion by Member Costello, second by Member Battaglini to approve participation in the St. Patrick's Day Parade in Binghamton on March 5, 2011, with personnel and apparatus. All aye; motion carried.
- b) Motion by Member Battaglini, second by Member Costello to permit attendance at the following trade shows
  - March 23-26, FDIC in Indianapolis, IN, one chief officer
  - May 20-22, Harrisburg (PA) Fire Expo, a day trip for any member wishing to attend, travel and reimbursement of admission charge and parking;
  - June 15-18, NYS Assoc. Of Fire Chiefs at Turning Stone, Verona, NY, two chiefs for the entire show and day trip travel and admission reimbursement for members who attend;
  - July 19-23, Firehouse Expo, Baltimore, MD, one chief officer to attend the show.All aye; motion carried.
- c) Motion by Member Bush, second by Member Costello to approve a fire department credit card be issued to Chief Winchell. All aye; motion carried.
- d) Motion by Member Hoffer, second by Member Battaglini to permit Jake Polovchak to attend a bus rescue training in Syracuse on February 16, and use a fire department vehicle for transportation to the class. All aye; motion carried.
- e) Because the Chief is a fire investigator, he often gets called out for fire investigations in other parts of the county. He is reluctant to use his chief's vehicle much of the time, because if he is called for an investigation in the other part of the county it violates our SOG. Discussion of possibly modifying the policy so that he can use it to respond to fire investigations. Motion by Member Hoffer, second by Member Bush to temporarily approve a change in the SOG to allow this, until the policy can be reviewed and re-written. All aye; motion carried.

Motion by Member Battaglini, second by Member Bush to accept the Chief's Report. All aye; motion carried.

- 7. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
- 8. Motion by Member Hoffer, second by Member Bush to accept the Support Division Report. All aye; motion carried.
- 9. Engine 1 will be towed to Penn Detroit Diesel in Syracuse to address an engine problem. Motion by Member Hoffer, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried.

**BOARD OF FIRE COMMISSIONERS MEETING - FEBRUARY 15, 2011**

10. Discussion of tire on gator which keeps going flat. Member Battaglini suggested that we put a tube in the tire. He will try to get someone to take care of this.
11. Discussion of recent bylaw approved by fire company which gave membership status to auxiliary members. Should they have background check for arson? Discussion of background checks for all members. Should talk with our attorney about a consent form applicants must sign to allow for background check.
12. Discussion of business members. At open house we received an application from a resident who is not interested in being a firefighter but would like to help the fire company. District could accept as a "business member". Would not need fire training and would not be covered by VFBL. They could help with SCBA, fire prevention, maintenance, repairs, etc. We need to write up a policy on this to go over.
13. Motion by Member Costello, second by Member Battaglini to permit members to purchase 9/11 commemorative shirts from Endicott Firefighters' Emerald Society through the incentive program. All aye; motion carried.
14. Motion by Member Hoffer, second by Member Costello to accept the donation from Elsa Roden and put it in the AED Fund. All aye; motion carried.
15. Motion by Member Battaglini, second by Member Hoffer to approve the policy for reimbursement of textbooks for EMS classes. All aye; motion carried.
16. Requested that chief have someone check the generators at stations 2 & 3 regularly.
17. Okay to purchase refreshments for the April 5, FASNY class.
18. Discussion of New York State Police using the board room as a command center in the event of a major crime or incident in our area. Member Battaglini said he will arrange for State Police personnel to take a tour of the room so they are familiar with the facilities.

Motion by Member Battaglini, second by Member Bush to adjourn at 7:25 pm. All aye; motion carried.

Respectfully Submitted,

Scott J. Costello  
Secretary

SCJ/af