

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
APRIL 19, 2011**

**Members Present:**

Francis J. Pandich, Jr. , Chairman  
Scott Costello, Secretary  
Lewis Hoffer  
Donald Battaglini  
George M. Bush

**Others Present:**

Jeffrey Winchell, Chief  
Thomas Kutz, Asst. Chief  
Joseph Shoemaker, Asst. Chief  
Robert O. Brady, Asst. Chief  
Anthony Fiacco, Treasurer  
Alice Fiacco, Administrative Assistant  
Matt Winchell, Lieutenant  
Jillian Stout  
Jerry Stout  
Todd Okoniewski  
Mike Battaglini

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Battaglini, second by Member Bush to approve the minutes of the March 15, 2011, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. Motion by Member Costello, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

**Unfinished Business:**

1. Electronic sign: No report.
2. Bathroom remodeling: No report.
3. Storage building: No report.
4. Station #1 updates: Received information from Delta Engineering. This is on hold for now.
5. Insurance renewal: Motion by Member Hoffer, second by Member Battaglini to approve insurance renewal with values as shown. All aye; motion carried.
6. Motion by Member Battaglini, second by Member Hoffer to renew the telephone contract with Verizon for 10 years at a rate of \$16.95 per line per month. All aye; motion carried.
7. Wireless networks for members at stations 2 & 3: We would need to get a static IP address to do this, so due to cost this will not be pursued.

**New Business:**

1. Motion by Member Costello, second by Member Battaglini to pay the April bills and the supplemental list, vouchers #4-001 to 4-082 totalling \$60,547.91 and vouchers # 05-001 to 05-005 totalling #342.59. All aye; motion carried.
2. Motion by Member Costello, second by Member Battaglini to approve the following purchase requests:

line 011	Staples	Office supplies	\$138.01
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All aye; motion carried.
3. Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye; motion carried.
4. Building report:
  - a) Motion by Member Costello, second by Member Battaglini to have the snow blowers taken in for tune-ups. District vehicle may be used to transport. All aye; motion carried.

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- b) **Motion by Member Costello, second by Member Battaglini to wax the community room, bathroom and company rooms floor as soon as the schedule permits. All aye; motion carried.**
  - c) **Sprinkler system would not flow water when Sentry checked. Will have someone come in to look at this.**
  - d) **Motion by Member Costello, second by Member Battaglini to approve Turf King doing lawn care at fire stations. All aye; motion carried.**
  - e) **Motion by Member Costello, second by Member Bush to have T & B Electric install six (6) motion detectors on lights in several areas at a cost of \$900 per quote. All aye; motion carried. Also requested that they put one light at each station apparatus floor on all the time- at station #1 rear light along lockers and at stations 2 & 3 - light in back over lockers.**
  - f) **Will add a first aid kit in community room. Will also see about putting up evacuation route signs.**
  - g) **Will have someone come in to repair front door which is not closing properly. Will also get a quote on replacing this because door is getting very rusty.**
  - h) **Will check on the mounting board for the Plymovent motor to see the condition of this.**
5. **Motion by Member Battaglini, second by Member Bush to approve the following community room events:**
- |         |  |              |
|---------|--|--------------|
| 5/10/11 | CSEA union meeting                                       | No charge    |
| 5/27/11 | Czechoslovak Moran Club- fundraiser with sandwich vendor | \$50 deposit |
| 5/28/11 | J. R. Reynolds - family party                            | \$50 deposit |
| 7/6/11  | Red Cross - blood drive                                  | No charge    |
| 7/9/11  | Lewis Hoffer - wedding                                   | \$50 deposit |
- All aye; motion carried.**
6. **Chief's Report:**
- a) **Motion by Member Battaglini, second by Member Bush to approve new SOG regarding tanker fill operations. All aye; motion carried.**
  - b) **Chief spoke with Endicott Water Dept. and got permission to use hydrants at Francis & Scarborough Drive and Davis & Argonne for training purposes. The church that purchased the land at Davis & Argonne has given us verbal permission to use their vacant lot but we would like something in writing on this.**
  - c) **Other items in Chief's Report concerned a personnel issue and were deferred to Executive Session.**
7. **Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.**
8. **Motion by Member Bush, second by Member Battaglini to accept the Support Services Report. All aye; motion carried.**
9. **Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.**

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10. Reviewed quote for radios and pagers. Additional pagers are needed due to several new members being admitted. Quote included additional speakers to improve communications as it is often difficult to hear radio transmissions. Other radios will update communications at stations 1, 2 & 3. Motion by Member Bush, second by Member Battaglini to approve purchase of pagers, speakers and radios at a cost not-to-exceed \$9200. Funds for all radio purchases to come from district budget lines. All aye; motion carried. The chief advised he wanted to review the quote thoroughly to see if there are any current items we can re-use before purchasing all these items.
11. Discussion of pagers for life members who no longer respond to calls. Due to the cost of the pagers we will try to find a cheaper alternative.
12. Motion by Member Costello, second by Member Battaglini to go into executive session at 6:50 pm to discuss a personnel issue. All aye; motion carried.
13. Executive session ended at 7:55 pm.
14. Motion by Member Battaglini, second by Member Bush to suspend an Assistant Chief from driving his chief's vehicle for 90 days starting May 1, 2011. All aye; motion carried.

Respectfully Submitted,

Scott J. Costello  
Secretary

SJC/af