

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
FEBRUARY 16, 2010**

Members Present:

Francis J. Pandich, Jr. , Chairman
Scott Costello, Secretary
Lewis Hoffer
Larry Vesely
Donald Battaglini

Others Present:

John Ruck, Chief
Thomas Kutz, Asst. Chief
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant
Don Nelson, Fire Co. President
Brett Chellis, Broome Co. Fire Coordinator/
Director of Emergency Services

Before the meeting Broome County Fire Coordinator/ Director Emergency Services Brett Chellis spoke to the Board and Chiefs about some changes in the radio system in western Broome County that will require us to purchase new radios and pagers. The county may be able to provide us with some funding to assist us in the purchase.

Chairman Pandich called the meeting to order at 6:50 pm.

Motion by Member Battaglini, second by Member Vesely to approve the minutes of the January 19, 2010 meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The Treasurer reported that we had not yet received our 2010 tax money from the Town of Union but that we should see this soon. Motion by Member Costello, second by Member Battaglini to accept the Treasurer's report. All aye; motion carried.

Hearing of Visitors: Fire company President Don Nelson advised that the fire company has decided not to put a security camera in the company office. They are hoping that the new keyless entry system being proposed by the district will assist them in knowing who is going in their office.

Unfinished Business:

1. Land from Church of the Holy Family: According to our attorney we should be closing on this land soon. Motion by Member Costello, second by Member Battaglini to pay approximately \$2200 in legal fees incurred by the Church of the Holy Family in connection with their donation of the plot of land to us. All aye; motion carried.
2. Technology policy: Still being reviewed
3. Keyless entry: Member Costello is still researching systems.
4. Fiscal Advisors agreement for SEC filing: We contacted our attorney, Oliver Blaise, who said that we did not need to sign this agreement. Should a reportable SEC event occur, his office could handle the reporting at a price much less than the annual fee Fiscal Advisors has proposed.

New Business:

1. Motion by Member Battaglini, second by Member Costello to approve the bills, vouchers #2-001 to 2-065 totalling \$28,978.55 and supplemental list, #03-001 to 03-008 totalling \$2,309.88. All aye; motion carried.
2. Motion by Member Costello, second by Member Vesely to approve the following purchase requests:

Riley Maintenance	line 07	Ice melt	\$96.90
Staples	line 11	Office supplies	\$155.75
Amazon.com	Line 11	Camera	\$110.60

Motion by Member Costello to approve purchase requests but to increase camera amount to \$150, second by Member Vesely. All aye; motion carried.

All aye; motion carried.

3. Building Report:

- a) Motion by Member Battaglini, second by Member Costello to have Tim Sisson repair the handrails at a cost of \$250. All aye; motion carried.
- b) Discussion of ceiling tiles. Need to see samples of what they are quoting.
- c) Motion by Member Costello, second by Member Battaglini to run hot water line to sink by board room.

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All aye; motion carried.

- d) Discussion of first aid kits. We will check with Zee Medical to get the cost to purchase a kit from them. They then check it periodically and replace items that are used.
- e) Received a quote from Audio Classics to put a sound system in the community room. Members wanted to review this.

4. Motion by Member Hoffer, second by Member Vesely to approve the following events in the community room:

3 rd Fri. Each month	Czech Moravan Club	Meeting	No charge
2/27/10	Kyle Ferraro	Surprise birthday party	\$50 security deposit
3/30/10	Susquenango Kennel Club	Awards dinner	\$50 security deposit
6/27/10	Kara Shear	Graduation party	\$200 + \$50 sec. Dep.
7/17/10	Red Cross	Blood drive	No charge

All aye; motion carried.

5. Chief's Report:

- a) Motion by Member Battaglini, second by Member Costello to approve the personal trainer for four more months. All aye; motion carried.
- b) Received information from our attorney about the bunk-in program. The law states that the department who accepts the member for mutual aid is obligated to cover them under VFBL if injured. Chief has checked with the fire company of one bunker and they assured Chief that they were aware of the law and would provide VFBL coverage.
- c) Need to update MSDS sheets. We should inventory items that are using.
- d) Motion by Member Battaglini, second by Member Hoffer to permit Chief to attend IAFC convention in Chicago, IL in August. All aye; motion carried.
- e) Discussion of radio system changes presented by Fire Coordinator Brett Chellis. Because of FCC's new narrow banding requirements most of our radios have to be replaced anyway, to be in compliance. Switching to new frequencies should improve our communications. We are hoping that we will get some funding from the County for this. Motion by Member Costello, second by Member Battaglini to go forward with the change in frequencies as proposed by Fire Coordinator. All aye; motion carried.
- f) Motion by Member Costello, second by Member Battaglini to permit interested members to attend Harrisburg Fire Show in May. Members may use fire district vehicles for the trip and district will pay for a day pass to attend. All aye; motion carried.

Motion by Member Battaglini, second by Member Hoffer to accept the Chief's Report. All aye; motion carried.

- 6. Motion by Motion by Member Costello, second by Member Battaglini to accept the Training Division Report. All aye; motion carried.
- 7. Motion by Member Battaglini, second by Member Costello to accept the Support Services Division Report. All aye; motion carried.
- 8. Motion by Member Costello, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried.
- 9. Discussion of Department of Labor/ PESH violations. Chief reported that we have had classes to provide bloodborne pathogens and "right to know" training to members. We are working on the workplace violence assessment. Wally Roper, who does training this for the Department of Labor, will do assessment (due by March 4) and our training (due by 5/27/10).
- 10. Members reviewed quotes from Pyramid Business Systems for replacement of the computer system server which has nearly reached storage capacity and is causing problems. Estimate of \$4,000 for temporary fix, \$15,500 to upgrade to new server. Motion by Member Battaglini, second by Member Costello to approve purchase and installation of new sever for \$15,500 per quote from Pyramid Business System. Server is on State bid from Hewlett Packard. Installtion and upgrades to be done by Pyramid. All aye; motion carried.

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11. There was a question about members carrying fire arms on the scene. Some members have permits to carry these for their jobs (police, security, etc.). Board members saw no problem with legally carried firearms.

Motion by Member Hoffer, second by Member Costello to adjourn at 8:30 pm.

Respectfully Submitted,

**Scott J. Costello
Secretary**

SCJ/af