

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JUNE 24, 2008**

Members Present:

Francis J. Pandich, Jr. , Chairman
Scott Costello, Secretary
Larry Vesely
Lewis Hoffer
Donald Battaglini

Others Present:

John Ruck, Chief
Thomas Kutz, Assistant Chief
Tony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Call to order 6:30 pm.

Motion by Member Battaglini, second by Member Costello to approve the minutes of the May 20, 2008, meeting. All aye; motion carried.

Motion by Member Battaglini, second by Member Vesely to accept the Treasurer's Report. All aye; motion carried. Treasurer advised that Charlie Barrett of Barrett & Mahonski has been working on the audit. He spent two whole days here last week requesting records to review- bills, bond information, inventory information, etc.

Hearing of Visitors: None.

Unfinished Business:

1. Display Case: No report.
2. Concrete Ramp: No report.
3. Storage building: No report.

New Business:

1. Motion by Member Costello, second by Member Vesely to approve the June bills, vouchers #06-001 to 06-074 totalling \$41,821.64 and 07-001 to 07-005 totalling \$\$2703.61. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Hoffer to approve petty cash report dated 6/13/08 and 6/20/08 and reimburse petty cash for \$120.98. All aye; motion carried.
3. Motion by Member Costello, second by Member Battaglini to approve the following purchase requests:

Staples. Line 011, for fax film, cover stock	\$38.77
Staples. Line 011, keyboard	\$74.96

All aye; motion carried.
4. Building report:
 - a) Discussion of quotes received for floor cleaning. Both are more expensive than Kelly Cleaning so we will not change vendors.
 - b) Motion by Member Costello, second by Member Battaglini to hire Sunrise Services instead of American Window Cleaning to clean windows. Sunrise Services did a better job and charges about \$50 less. All aye; motion carried.
 - c) We received another letter from Mrs. Pozzi's lawyer about clearing debris in her yard. We have gone to her house and no one has been home. Her back gate is locked so we cannot gain access to the yard. From what we can see by looking over the fence we do not see any debris from the fence installation that needs to be removed. We will send a response to her attorney advising him of this.
 - d) We need to look at the drain grates at station #2 which are falling apart. Perhaps contact C. A. Reed who did the floor to see if they can do repairs.
 - e) Motion by Member Battaglini, second by Member Vesely to contract with the Town of Union for not-to-exceed \$500 to have Engineer Bob Bennett do a study and draw up plans for the sewer lines at station #1 and station #3. All aye; motion carried.

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- f) Discussion of station #2 flower beds. Because it is a small area we have not been able to get prices on decorative blacktop or concrete. Motion by Member Battaglini, second by Member Costello to have the Town of Union pave the flower beds at station #2 at a cost of approximately \$333.73. All aye; motion carried.
- g) Motion by Member Costello, second by Member Battaglini to have Dan Carlin rip out all the shrubs and level flower beds at station #2 at a cost of \$804.00. All aye; motion carried.
- h) Motion by Member Costello, second by Member Battaglini to have Carlin Landscaping clear the weeds and bamboo from station #2. All aye; motion carried.
- i) Discussion of tile in community room. The tile is buckling in many places. We need to have someone look at this to see what can be done. Suggested we have Engineer Bob Bennett look at this and see what we can do.

5. Motion by Member Costello, second by Member Hoffer to approve use of the community room:
8/30/08 Diane Spinelli, Baby Shower \$200 plus \$50 security deposit

Motion by Member Costello, second by Member Hoffer to allow the Broome Tioga Bridge Club, who has already rented the room for September 27 & 28 at \$200 per day, to use the community room on September 26 at no charge. All aye; motion carried.

6. Chief's Report:

- a. Motion by Member Vesely, second by Member Battaglini to hold a Defensive Driving Course. The fire district will pay for members and spouses to attend. All aye; motion carried.
- b. Motion by Member Costello, second by Member Battaglini to permit Asst. Chief Kutz to attend the Fire house Expo in Baltimore; fire district to pay meals, lodging and other expenses. All aye; motion carried.
- c. Chief reported he is working on the specs for the midi-pumper.
- d. Chief reported that they have ordered the trailer for rehab equipment.
- e. Chief advised we received a grant from DEC for \$1,000.

Motion by Member Battaglini, second by Member Costello to accept the Chief's Report. All aye; motion carried.

7. Motion by Member Costello, second by Member Hoffer to accept the Training Division Report. All aye; motion carried.

8. Motion by Member Battaglini, second by Member Hoffer to accept the Support Services Division Report. All aye; motion carried.

9. Motion by Member Costello, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.

10. Motion by Member Costello, second by Member Battaglini to accept Brian Stewart as a new member of the fire company. All aye; motion carried.

11. Three bids were received for the cleaning, patching and painting of the exterior of station #1.
KHM- \$29,300 (2nd coat of paint additional \$9,300)
RCR- \$31,165 (2nd coat of paint \$17,560)
Filbin Painting - \$40,455 (2nd coat of paint - \$22,080)

We asked O'Brien & Gere to review the bids. They felt KHM's proposal was good but recommended that we ask them to use Sonolastic 150 with VLM Technology for the sealant rather than what they had proposed because Senergy recommends use of this sealant. Per KHM this added another \$700 to their bid. Motion by Member Vesely, second by Member Battaglini to award the contract for cleaning, patching and painting to KHM Inc. for \$30,000 which includes use of the recommended sealant. Decision on second coat will be made after first coat is applied. All aye; motion carried.

12. Motion by Member Costello, second by Member Battaglini to approve a one-year contract with Cummins Northeast for \$1626.37 for maintenance on the generators at stations 2 and 3 and the generator on Tower

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6. All aye; motion carried.
13. Motion by Member Costello, second by Member Battaglini to approve the service contract with Linstar for one year to service the ID card system. All aye; motion carried.
14. Discussion of several legislative items that have come up. Motion by Member Battaglini, second by Member Costello to send a letter to our local legislators in support of legislation to increase training funds for this fiscal year, approve the health insurance buy in, approve the Emergency Services Incentive Act, repeal the mandatory audit law, and make changes to the fire commissioner training. All aye; motion carried.
15. A special work session is planned on Wednesday, June 25, to meet with a representative of Fiscal Advisors to discuss bonding options for the midpumper.
16. Discussion of July 15, meeting. Some people were not able to attend. Motion by Member Costello, second by Member Vesely to change the July meeting to July 22, 2008, to ensure that we have a quorum for the meeting. This will be advertised to the public via legal notice and website. All aye; motion carried.
17. Motion by Member Vesely, second by Member Hoffer to purchase two new training tables for the training room to replace broken ones. All aye; motion carried.

Motion by Member Costello, second by Member Vesely to go into executive session at 7:25 pm to discuss personnel matters. All aye; motion carried.

Out of executive session at 7:45. Motion by Member Battaglini, second by Member Costello to adjourn the meeting at 7:45pm. All aye; motion carried.

Respectfully Submitted,

Scott J. Costello
Secretary

SCJ/af